



RUSH FIRE DISTRICT
Board of Commissioner
District Meeting Minutes
August 18, 2026

Roll Call: Meeting called to Order at 6:58 PM by Chairman Dale Sweet followed by the Pledge of Allegiance and Roll Call:

Present	Name	Capacity	Notes
Yes	Faugh, Robert	Commissioner	
Yes	Goodman, Scott	Commissioner	
Via Zoom	Pfersick, Diana	Commissioner	
Yes	Sweet, Dale	Commissioner (Chair)	
Yes	Terzo, Michael 'PeeWee'	Commissioner	
Yes	Pacheco, Roseli	Treasurer	
Yes	Stappenbeck, Kitty	Secretary	
Yes	Faugh, Jon	Chief	
Yes	Kwiecien, Dan	Asst. Chief	
Yes	Socola, Andrew	Asst. Chief	Came in a bit late so not in roll call
Yes	DuBois, Zachary	DO, Ambulance	Came in a bit late so not in roll call
No	Villegas, Shaun	District Administrator	

Other Attendees Noted

Present	Name	Capacity	Notes
Yes	Brown, Derek	Rush Councilmember	
Yes	Tracy, Rick	Fire Marshal	
Yes	Evans Van-Buren, Evans	Rush Fire Dept	
Yes	Wickersham, Phyllis	Community Member	
Yes	Cierra DuBois	Member of community	

Approval of Minutes: The following corrections were noted for the 7/21/26 meeting minutes, by D.Sweet:

Under Vehicles: Truck 582 - HarRob replaced the foot pedal valve

Under Information Tech: Motion by D.Pfersick to give Lenel access to D.Kwiecien, seconded by S.Goodman, passed 4 - 0.

Under SOPs/SOGs: Motion to send the Conflict of Interest to the membership for comment by D.Pfersick seconded by S.Goodman and passed 4 - 0.

Under Inventory, Inspection and Dinner:

A motion was made by S.Goodman and seconded by D.Pfersick to sell M.Terzo's turnout gear to Mendon Fire Department, passed 4 - 0. The cost will be determined by taking the cost at new, divided by 10 (# of years of use) times the number of years of use left on the gear.

A motion was made by S.Goodman, seconded by D.Pfersick to move forward with the parking lot. Passed 4 - 0

Motion by S.Goodman seconded by D.Sweet to accept the meeting minutes from 7/21/26, with above corrections. Passed 3 - 0. M.Terzo abstained from voting as he was not present on 7/21.

Fire Marshal:

- Ahead in permits for the year, but few that had to be reviewed by the Fire District.
- Rush Market is serving take out food, and has installed cooking equipment that has been inspected and tested. Take out only no seating.
- There are 6 houses under construction in Rush, one of which had burned a couple years ago. The Fire Marshal suggests that every application include a sprinkler system, but he meets resistance with this because of cost.
 - He would like to eventually see that there is a mandate put into place that all new builds have a sprinkler system.
 - Suggested a workshop or meeting to discuss this with the town board to put into place.

Town Councilmember:

D.Brown did not have much to report, and will miss the next meeting. He will report on this meeting to the town via email. The town is working on the budget and he has been busy with that. D.Brown thanked the Fire Department for putting on the carnival - he attended with his family and had a good time.

Chief's Report:

- J.Faugh reported that the average number of calls is 46, this month 49. Multiple EMS calls, no fires with actual property loss.
 - Z.DuBois is supposed to provide information about EMS coverage. M.Terzo asked about responding on the weekends and J.Faugh responded that there are problems with coverage any day of the week.
- D.Sweet interjected that there has been talk of setting up duty squads for coverage.
 - D.Kwiecien added that Dave Hood had set this up for Honeoye Falls and it worked well. More on that soon.

Buildings and Grounds:

- M.Terzo reported that there was a bee problem in the generator room - It has been addressed.

- Drinking Fountain has been installed - Thanks to S.Goodman for the follow through on that.
- No other issues to report.
- D.Sweet - septic system has been acting up again. He thinks that the whole system should be pulled out and redone so that it can actually be worked on.
- Any update on the siren timer? S.Villegas was asked to order. M.Terzo said he would talk to him to order a new one and D.Sweet offered to help install it or get someone to help. M.Terzo indicated it would be installed once B.Ely gets back.
- Paving - S.Villegas had gotten a few quotes on the paving at station 2. One quote was high, one was pretty low. D.Sweet was concerned that perhaps the companies that gave Rush quotes did not totally understand what was needed. He is waiting for one more quote.
- D.Sweet talked to D.J.Kyle to confirm paving of the parking lot - the apron where the truck bays are will be left alone. The date given was mid September, but as closer to the date, D.Sweet will let the board know. A vote was taken at the July meeting.

Vehicles:

Truck #	Issue	Resolution
582	Oil leak, but still has anti-freeze leak. S.Villegas is taking care of that with Tracy Road	Inspection was done.
583		Inspection was done
584	Will be gone for a while. HarRob cannot figure out the problem why emergency lights are going out. Chassis lube inspection was done - \$2100.00; had never been done before	Will have the Chassis Lube inspection done on other trucks every year.
587 - Brush Truck		
588 Rescue		Inspection was done
589 (Ambulance)		
Chief's Vehicle		
Boats - Station 2		

Ladder testing was done and no problems.

P.Wickersham had a question regarding the age of 584 when talking about the Chassis lube.

M.Terzo responded that the truck is around 12 years old.

D.Sweet interjected that if the 'community' has a question, to please raise your hand, be recognized and state your name for the secretary. The meetings are getting too far off track and need to be monitored better.

Equipment:

- D.Sweet reported: Two hose quotes but not the same exact hose was quoted. D.Sweet gave the quotes back to S.Villegas and asked that he get new quotes with the same exact equipment. M.Terzo will follow up with S.Villegas.

Information Technology:

- M.Terzo indicated that there was nothing so far. He confirmed that A.Socola was all set with Red Alert - yes, password was reset and that worked.
- M.Terzo reviewed the motion for D.Kwiecien to have access for Lenel. The discussion was that some problems that occur with the Lenel system can only be fixed by Kables, so they would have to be consulted. Otherwise, this is a District building and there are enough District members with access that can take care of the rest of the issues with key fobs. D.Sweet said that the Chief's are district officers.
 - D.Sweet reminded the board that the motion was made at the July meeting and passed. He asked how this works in Henrietta.
 - D.Kwiecien indicated that all dispatchers share one login and password and all make fobs when needed. Never had a problem.
 - M.Terzo responded that sharing the same log in and password is not proper IT protocol, but agreed to work with Kables to get access for the Asst. Chief.
 - M.Terzo asked if all he needs to do is to issue a fob.
 - J.Faugh said that D.Kwiecien should be given the same access as everyone else.
 - This may involve the cost of another license.

SOGs and SOPs:

- Conflict of Interest was approved and sent to all members on 8/02/26. Members have until Sept 2 for comments. If no comments, will be published
 - Comments from Zach - this is already regulated under general municipal law, section 801
 - D.Sweet responded that the district should have a policy and will therefore be published once all members have had time to comment.
- Code of Ethics was revised as indicated - Sent to Commissioners 08/01/26 - send to members after tonight's meeting
 - Per Z.DuBois, this is part of GML806 and required since 1991. He is glad that this is being published.
- Truck Policy - Revised with other members comments and sent to commissioners prior to the meeting for review. The secretary read some of the comments, but as they were very lengthy, D.Sweet said he would review before the next meeting. He did explain that the Board looked at several policies across the area fire districts and came up with the proposed policy.
- A FOIL (Freedom of Information Law) request by Ms.Wickersham was discussed. She wanted all of the SOGs and SOPs for the fire district. The secretary will forward the link

to the District website where the SOGs and SOPs are housed. This includes District and Department SOGs and SOPs and satisfies the request.

Personnel:

- Job posting for the laborer position has been sent to the county for dissemination.
- M.Terzo started to discuss a sensitive issue - it was recommended that this be done near the end of the meeting in executive session.
- The secretary reported that Rush received approval from NYS to be a participating employer for NYS retirement
 - Their actuarial department is putting together an initial bill covering what the cost would be to 'catch up' those employees who want to join Rush Fire District retirement.
 - The second bill will be received in December 2026 indicating the annual rate for 2026 - that will be due February 1. A line item has been included in the 2027 budget.

Publicity and Associations:

MCFDOA September meeting: 9/17/26; St. Paul's Exempt; 6:00 pm cocktails with dinner at 7:00 pm - Adam Bello has been invited to speak. Not yet confirmed. Please notify the secretary if you wish to attend.

Physicals:

- Rush is still waiting for a date for Healthworks
- UDS update: Gates Fire District will be hosting UDS for screenings and Rush has been invited to attend. The secretary reached out to the membership on August 13 for interest. Dates are Nov 17 - 20, 2026

Inventory, Inspection and Dinner:

- Dinner - Nov 14, 2026
 - Secretary has the menu with choices, but Wild Wood will build what we want
- At the September meeting, the commissioners will determine dates for actual physical inventory.
 - M..Terzo asked J.Faugh to work with getting Turnout Express lined up to clean member gear.
- D.Kwecien reported that S.Villegas helped with inventoring radio equipment and took pictures of radio inventory to take out of service. S.Villegas was given credit by D.Kwecien for having done a lot of work to document the radios.
 - The two totes in the commissioners office were voted on last year to dispose of. There is nothing salvageable in those totes. A motion was made by M.Terzo, seconded by S.Goodman and passed 4 - 0 to allow the old radio equipment (in the Chief's locker) to be moved out of service (surplus).
 - A motion was made by M.Terzo, seconded by S.Goodman and passed 4 - 0 to give D.Kwecien the authority to advertise equipment using Facebook Marketplace Firehouse pages and to handle the sale of said equipment. M.Terzo asked how the district would be paid; D.Kwecien said perhaps by Zelle or check.

- The secretary will work with S.Villegas to ensure the equipment was taken care of in Red Alert.

Insurance/Budget/Attorney:

- CyberSecurity Insurance Policy - 1 year; annual premium \$1,868.00 and has a \$1,000,000 limit. Includes privacy and security coverage, media coverage; can provide computer legal experts, covers cyber extortion, funds transfer fraud, computer fraud as well as several other coverages. Rush currently has a very small policy. Motion by S.Goodman, seconded by M.Terzo and passed 4 - 0 to purchase the CyberSecurity through Travelers Insurance.
- D.Sweet has to work on the life insurance claim for Matthew Bartles who passed away recently.
- Budget ~~hearing~~ **hearing** for the town: took place on August 18 from 6 - 7 PM.
 - There were no attendees from the community, In addition to the Commissioners, Secretary and Treasurer, Chief J.Faugh and Asst Chief D.Kwiecien as well as fire department member R.VanEvans-Buren were present.
 - Rush will need to exceed the tax cap for 2027 to get back on track and ensure the health of the district. D.Sweet talked about expenses going up for many things and the building will need some work eventually.
 - The proposed budget will be presented at the September meeting and voted on, and submitted to the Town Clerk for filing.

Membership:

No new applications to review. One member resigned: Kieran Wiesenbergl. The secretary will wait for the official form before taking action on his record in Red Alert, email, etc.

Treasurer Report:

- Vouchers 2026-599 through 2026-627 (removed voucher
 - (remove 616, 614, reduce 621)
- Amount \$40,067.13
 - (correction at Sept meeting to \$38,538.29)
- Motion by M.Terzo, seconded by S.Goodman to pay the bills as reported by R.Pacheco. Passed 4 - 0.

Other Financial Business:

- R.Pacheco reported that there are 2 CD's open at Chase Bank and they are set to rollover on August 16. She has asked the Chase representative to close both CD's and move the money back into the Building Reserve savings account at Chase. R.Pacheco will then move the money to NY Class.
- One is for \$112, 707.00 and one is for \$113,374.00 and R.Pacheco confirmed they are both Building Reserve. She would like to move these to NY Class as interest rates are similar. It also makes the cash more liquid if needed.
- \$70,000 will be left in the savings at Chase for the parking lot paving as well as coverage for three months of bills, which will cover the \$100,000 we need to keep in Chase to fulfill the minimum amount needed to keep the Premium level of service.

- Motion by M.Terzo to close CD's and move to NYClass, seconded by S.Goodman and passed 4 - 0.

Old Business:

M.Terzo's helmet and boots will be purchased by Mendon. D.Sweet needs the inventory cost of said items. He will take care of the additional voucher for Mendon for M.Terzo's gear.

New Business:

- Z.DuBois received a phone call a week ago from S.Villegas that an AED unit was missing from one of the fire trucks. Z.DuBois believes it was truck 582 and the laborers were the only ones driving that truck. M.Terzo asked if a call had been received that the AED needed to be used in order to trace back to when it was used.
 - The AED from the duty bag has been moved to 582 and there are no spare AED's now.
 - The cost of a new AED is around \$1200.
 - A motion was made by M.Terzo and seconded by S.Goodman to purchase one Phillips FRX AED at a cost of approximately \$1200. Passed 4 - 0.

Executive Session:

- 8:14 PM: Motion to go into executive session for the purpose of personnel discussion by M.Terzo, seconded by S.Goodman and passed 4 - 0.
- 8:43 PM: Motion to return to regular business meeting by M.Terzo, seconded by S.Goodman and passed 4 - 0.

Adjournment:

Motion to adjourn meeting by M.Terzo, seconded by S.Goodman. Meeting adjourned by common consent at 8:45 PM

Respectfully submitted

Kitty Stappenbeck, Secretary