

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Meeting Minutes– Dec 17, 2024

Roll Call: Chairman Scott Goodman called the meeting to order at 7 pm followed by the Pledge of Allegiance to the Flag.

Present: Commissioner Goodman, Commissioner Faugh, Commissioner Sweet, Commissioner Terzo. Chief Faugh, Asst Chief Mike Terzo and Asst Chief Dan Kwiecien were in attendance as well as Treasurer Aletha Steehler and Secretary Kitty Stappenbeck.

Absent - Commissioner Platt

Rush Fire Department member(s) were also in attendance Riley Evans VanBuren and Jim Princehorn

Members From the Town: Councilmember Jeanne Morelli and Fire Marshal Rick Tracy

Report from the Town of Rush

Councilmember Morelli reported:

- The Town of Rush and Henrietta share a joint assessor and have entered into a reassessment program which potentially allows the towns to get money from NYS everytime there is an assessment done. They will try to keep residences at 100%; there will be a reassessment in 2025, then every 4 years thereafter.
- There will be a public meeting Jan 25, 6pm in Udicious Pavilion; assessor will provide information about the reassessment program.

Approval of Minutes: A small change to the November 19 meeting minutes were noted by Commissioner Sweet:
Under 'Vehicles' add for cab lift (after 588 pump...) A motion to approve the November 19 meeting minutes by Commissioner Sweet, seconded by Commissioner Terzo. Passed 4-0.

Chief's Report:

The chief indicated it had been another busy month and noted that Asst Chief Terzo had sent an email to the Fire Marshal regarding issues with Sri Vidya Temple and then turned it over to the Fire Marshal to address issues with Sri Vidya Temple.

- The fire marshal met with Sri Vidya Temple 12/17; did a walk through of 2 of the 3 buildings (not the storage bldg). They were very cooperative and receptive and want to comply.
 - A Knox box was mentioned; if they are interested, Fire Marshal will refer them to the Chief, but they will provide the fire department with door access codes that they change every 6 months.

- There is an extensive list of things that need to be fixed and they will be given extra time to address all issues such as the sprinkler system and electrical issues. They agreed to make sure to label the Fire Department connection.
- Usually there is a 30 day window to complete items on the list, but given the time of year, the Fire Marshal will extend. He will be in contact with them on a regular basis to ensure they are keeping up with compliance.
- They will touch base with Mr. Tracy before the next board meeting; Mr. Tracy emailed Asst Chief Terzo with the list of open items. Mr. Tracy will arrange with the Asst Chief and Chief for a tour when all items are completed.
- Mr. Tracy did find out that the building in the back of the complex is mostly empty, but serves as a shelter for the town if needed. They use it on occasion for a wedding, or some other party as well as summer camp.
- The Fire Marshal and the building inspector will both be out of town for a couple of weeks; he arranged with Henrietta to cover if the department needs immediate response from a code official.

Buildings and Grounds:

- Commissioner Terzo started by saying that the heat works, air conditioning works so we're in good shape! (House 1)
- Commissioner Sweet brought 2 extinguishers back
- Commissioner Goodman talked to Simon Schouten who will look at siding on house 2 and make recommendations on how to fix

Vehicles:

582 has to go out for service to Caledonia Diesel to have brow light checked and see where the antifreeze is going. Commissioner Terzo will ask them to look at the frame as that is a big concern; (they also do refurbishment).

Fire department in Wyoming County is in desperate need of trucks, Commissioner Terzo is thinking of loaning them 583 with option to buy.

Discussion ensued with Commissioner Sweet asking if the district really wants 582 and 583 out at the same time.

Asst Chief Kwiecien indicated he had gotten an email that the hand lights on 584 were not working and chargers were not working but that portables seemed ok. He hasn't had a chance to check that out. that; Commissioner Terzo will look at and have discussion with laborers

Equipment:

- Jason Klein demonstrated the thermal imaging cameras - 27 FF members showed up for the demo.
- Lions Club willing to buy one handheld camera (seek firepro 300 (size of cell phone) Quote is \$1029 is the price quote
- Original quote for big camera \$3258 and includes the camera, charging station, retractable lanyard
- Large camera price will increase by \$500 if ordered after January 12

- Asst Chief Terzo wants to buy 3 Handhelds (1 at each pickup truck and 1 on ATV)
- There was some discussion as to what the department really needs
- Commissioner Sweet made a **motion** to buy one thermal imaging camera with charger and lanyard at \$3258 and 2 handheld cameras at \$1029 each for a total cost of \$ 5316 by Commissioner Sweet and seconded by Commissioner Faugh. Passed 4 - 0.
- TecGen Gear ordered was received. Our specs showed that suspenders were supposed to be received; they were not. They added a belt to the specs for next time.

Information Technology:

- Kables provided information to the department on what was needed for their PC
- Secretary Stappenbeck reported on a document retention program that was recommended by Kables. It involves the purchase of a desktop scanner and software that will be programmed to learn the fields on the documents and index them into the proper format. The cost of the scanner is \$553.00 with \$2000 for set up and training and \$1000 thereafter maintenance per year.
- **Motion** by Commissioner Terzo and seconded by Commissioner Sweet to purchase the scanner in the amount of \$553.00 after January 1, 2025 via Amazon, with the set up fee and annual maintenance of \$3000 to be paid in 2025. Passed 4 - 0.

Asst Chief suggested that he gets together with the Secretary offline to discuss training records.

SOGs and SOPs:

No Report

Personnel:

7:34 pm: **Motion** to go into executive session by Commissioner Terzo, seconded by Commissioner Sweet.

8:45 pm: **Motion** to resume regular meeting by Commissioner Terzo, seconded by Commissioner Sweet

Publicity and Associations: No report

Physicals: January 27, 2024

- Emails have gone out to the affected Fire Department members.
- Kitty to find out about Healthworks: regarding if same method will be used this year, i.e. members to enter their own information -

Bills:

- The Treasurer reported that monthly reports had been emailed to Commimssioners and Secretary
- A CD came due and was rolled over in 12/24 with the next one in 8/25. Interest on the CD rolled over was \$3046.67.
- Voucher in with the bills to Transfer to equipment reserve fund \$120,000

Following a review of the December General Fund Invoices, Commissioner Sweet made a **motion**, seconded by Commissioner Terzo and approved 4 - 0 to pay the vouchers in the amount of \$ 50,979.17 Voucher #'s 2024- 287 through 2024- 319

(Under new business),there was a question after the fact regarding invoice from Weiders in the amount of \$47.41 (paid by the department) so voucher 319 should be voided.

New amount of bills is \$931.76

- The Vouchers were reviewed by Commissioners, Terzo, Faugh, Sweet

Inventory, Inspection and Dinner:

- Commissioner Terzo asked the Chief if all of the members gear has gone out for cleaning and inspection
 - 18 sets have been sent out and returned back
 - no sets will go out this week
 - He needs gear from members or to be told gear needs to be sent
- Commissioner Terzo will check with Sean to see if he is interested in picking up Red Alert function for entering inventory

Insurance/Budget/Attorney:

Commissioner Sweet reported:

- Renew cancer policy that was in the bills
 - forms to send in are done - keep people on 5 years after they leave
 - Insurance is only for people that have been here at least 5 years
- Equipment has to be updated for insurance purposes (replacement cost)
 - Discuss with Gary (when we get them) to see if new pickup trucks will be at replacement cost

Liaison Town Board:

The town had asked the board to review prior to the monthly meeting because the town meeting had been moved to same date as District meeting.

Commissioner Sweet reviewed and responded to the town.

Reviewed the plans with the Commissioners at this meeting. Email from

Commissioner Sweet is attached to these minutes

2024-13P: Cornucopia Investors, LLC; 769 Rush Scottsville Rd; subdivision of greenhouse facility and fenced area from the remaining acreage at this site. No issues with the plan.

2024-14P: Luke Horst; Rush-Scottsville Rd; 30 x 50 Pole Barn on vacant land for personal use:

Should have an address and needs a driveway for access that meets code. Send letter with the same information (include this in the letter to the town).

2024-15P: Sri Vidya Temple; new vehicle enter/exit access 220' south of existing. gives better access for Fire Department - no issues

2024-16P: Canna Health and Wellness; 6075 E. Henrietta Rd; Cannabis Retail Dispensary - no issues from the Fire District: no issues

2024-17P: LandTech; W Henrietta Rd across from Hartwell Road; single family home no issues from Fire Department: no issues

Membership:

Still no physical for Warren Jones - per the Chief, Zack offered to take him, but did not have a date

Old Business:

New Business:

- Lease for Building 3 at East Henrietta Road, Rush - Lease is up in 2027, so there is no further action for the Fire District to take.
 - The town had asked us for COI, Certificate of Insurance is in saved on the drive
- Commissioner Terzo stated that Bryx needs to be used for emergency purposes- He will clean up members - DJ, Town Highway Supervisor is not on, and should be
 - Other types of communication can be carried out via 'Members' email.
- Commissioner Sweet made a **motion** to approve the 3 fire chiefs that were nominated:
 1. Chief Jon Faugh
 2. Assistant Chief Michael Terzo Jr
 3. Assistant Chief Dan Kwiecien

Motion seconded by Commissioner Faugh, passed 4 - 0

9:20 PM

Motion to Adjourn by Commmissioner Sweet, seconded by Commissioner Faugh.
Meeting adjourned by common consent

Respectfully submitted by

Kitty Stappenbeck, Secretary