

**RUSH FIRE DISTRICT, BOARD OF
FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Meeting Minutes – July 16, 2024**

Pledge of Allegiance: 7:05 pm

Roll Call: Commissioner Scott Goodman, Commissioner Dale Sweet, Commissioner Doug Platt; Chief Jon Faugh, Assistant Chief Mike Terzo, Treasurer Aletha Steehler, Secretary Kitty Stappenbeck

Fire Department: Jim Princehorn

Absent: Commissioner Mike Terzo, Commissioner Bob Faugh, Assistant Chief Dan Kwiecien

Report from the Town: No representative was present; Commissioner Goodman relayed that approval was given by the Board to allow fireworks at the Rush Carnival. Fees were waived.

Approval of Minutes: Apr AND Jun: attendees at Apr meeting were Commissioners Goodman, Platt and Sweet; Jun meeting attendees were Commissioners Goodman, Sweet and Terzo. April minutes were not approved - I didn't have the attendees listed, so missed the approval. Jun minutes were unable to be approved. April, June and July minutes will need to be approved at the August meeting if possible.

Chief's Report:

The Chief is working on a grid to be used by the laborers. The grid will outline responses in different situations for clarity. The laborers indicated that they are willing to wait for another Rush member, but life-threatening situations will demand immediate response.

Buildings and Grounds:

- July 15, 2024: Severe thunderstorm, many lost power. It was reported that the generator did not automatically start when power was lost. It then started on its own later that evening.
- Bay for 588 did not open manually; Alliance came out that same evening and was fixed
- Commissioner Sweet indicated that the District needs to move forward with the parking lot paving project.
 - Treasurer confirmed that \$3000 is in the budget for striping/sealing and that can be used to supplement the final quote.
 - Commissioner Sweet will follow up to get a quote for the work.

Vehicles:

- 588 still needs to go to HarRob

- Ambulance doors don't lock; the seam where the van meets the box is not tight ○ The Chief will contact Cropos to see if they can look at it
- Asst. Chief Terzo reported on the purchase of the chief's vehicles. Rush has to go through a Minibid process which consists of several subsequent steps: ○ spreadsheet to list requirements
- spreadsheet to filter dealers
- quote within 5 days; and hold for 10 days
- **Motion** to start process for Minibid by Commissioner Goodman, seconded by Commissioner Sweet, passed 3 - 0

Equipment:

- Asst Chief Terzo reported on gear needed for Wildlife and Extrication. On NYS contract, the cost is \$1,297 per set and he would like to start with 8 sets ○ **Motion** to purchase 8 sets of Wildlife and Extrication gear at a cost of \$10,376 made by Commissioner Sweet, seconded by Commissioner Platt, passed 3 - 0
- Helmets: question was asked regarding where in the purchase process Rush is with new helmets. Unable to get an answer on this.

Information Technology:

- Laptop was received for the ambulance; reach out to Kables to load the software needed (this will probably be done by Commissioner Terzo)
- Asst. Chief Terzo reported that his Tablet is still not working with BRYX- Kables will need to look at

SOGs and SOPs: no report

Personnel:

- Commissioner Platt reported that the Hiring Committee (Commissioners Terzo, Platt and Chief Faugh) interviewed a candidate for the laborer position ○ **Motion** to hire Shaun Villegas by Commissioner Terzo, seconded by Commissioner Sweet, Passed 3 - 0.
- Secretary will reach out to get information for background check and proceed with hiring process

Publicity and Associations:

Interested in attending AFDSNY annual meeting at Turning Stone: 10/20-23? Information available - graduated pricing starting at \$275 + lodging
Registration deadline Sep 18, 2024

Physicals:

- Secretary indicated that the designation of 'Mendon' on one of the blood tests will be removed from our bills going forward.
- Physicals received for two more of the firefighters
- **Report is still not completed for the new member**
- **Secretary will send email reminding him**

Treasurer's Report:

Budget workshop set for August 13. Commissioner Sweet indicated that he had to work, but will make arrangements to attend. Commissioner Goodman indicated he would be available as well. Commissioner Terzo had already replied that date is good for him

Bills

● **Motion** to approve bills, voucher #'s 153-174 in the amount of \$22,441.13 by Commissioner Sweet, seconded by Commissioner Platt, passed 3 - 0. ○ Bills were signed by Commissioners Goodman, Sweet and Platt.

Inventory, Inspection and Dinner: no report

Insurance/Budget/Attorney: no report

Liaison Town Board:

2024-4Z: J Crew Landscaping - Exemption from the requirement to blacktop the driveway area

2024-5Z: Wormer - Set back variance for new construction of additional

garage 2024-6Z: Cook - Variance to allow a 6' fence

No issues from the board, variances will not impede the fire service; Secretary will send letters.

Membership: no report

Old Business

- Discussion on choosing ambulance billing company:
- Commissioner Goodman spoke about distribution of revenue being an internal question and not related to which company is chosen
 - splitting the revenue with the Fire Department, or keeping the money at the district level. Whatever is decided will be indicated in the contract with the billing company
 - Both companies have a three-year contract term
- **Motion** to use MedEx as the ambulance billing company made by Commissioner Goodman, seconded by Commissioner Sweet, passed 3 -0.

New Business

Small Meeting Room:

Girl scout troop 60138; 2nd and 4th Thursday from September through June

Adjournment:

Motion to adjourn the meeting made by Commissioner Sweet, seconded by Commissioner Platt.

Meeting adjourned by common consent at 8:30 pm