

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
DRAFT Meeting Minutes – May 21, 2024

Pledge of Allegiance

Roll Call:

Commissioner Scott Goodman, Commissioner Michael Terzo, Commissioner Dale Sweet; Chief Jon Faugh, Assistant Chief Mike Terzo Jr., Assistant Chief Dan Kwiecien; Councilmember Jeanne Morelli, Treasurer Aletha Steehler, Fire Department Member Jim Princehorn

Absent:

Commissioner Doug Platt, Commissioner Robert Faugh; Secretary Kitty Stappenbeck

Reort From the Town

Ms. Morelli reported that the town received a grant for pedestrian walkways and bike safety. There will be a meeting at the Pavilion on June 25 at 6 pm. Ms. Morelli will forward copies of the proposals to the Board's emails.

Approval of Minutes: **Motion** to approve March 19, 2024 meeting minutes by Commissioner Sweet, seconded by Commissioner Terzo, Passed 3 - 0. Meeting minutes from Apr 23, 2024 were not approved as there was no quorum.

Chief's Report

The chief reported that coordination for mutual aid members access to the FireHouse needs to be put in place. Four individuals will be responsible for this: Commissioner Terzo, Commissioner Platt, Chief Faugh and Fire Department Member Jim Princehorn. There is an access code that will be made available to mutual aid members.

Buildings and Grounds

- Commissioner Terzo will assign duties to the laborers as follows:
 - Clean the windows, using weed eater around them
 - Fire Extinguishers need to be checked (this was previously Matt Hauf's responsibility; someone new will be assigned)
- Commissioner Sweet will follow up with the town Highway Superintendent DJ Kyle regarding paving the Fire District Parking lot after the August carnival
- The town is putting in a new system for fuel access. Jim Princehorn will research adding this to the Lenel system

Vehicles - no report

Equipment - no report

Information Technology

The phone number (533-1853) West Rush Rd is not in service. Commissioner Goodman will contact Nextiva

SOGs and SOPs

Updates are moved to the June meeting

Personnel:

- Annual pay increase effective June 1 (J.Friberg). Refer to Jan 2024 Org Meeting 2024 for details.
- clarification on scheduling of laborers
 - notification made to Commissioner Terzo if laborer leaves early or comes in late
 - laborers will continue to log in on BRYX such that all fire department members are aware who is working when

Publicity and Associations

Commissioner Goodman sent the information for the town newsletter, earlier in May

Physicals:

- Secretary to provide report to chief those firefighters who did not complete annual physical
- Treasurer to investigate potential billing discrepancy from Healthworks
- Discussion on UDS testing to provide full body scan baseline for urology function. Cost is \$350 per person. Research and determine whether to build it into 2025 annual budget

Treasurer's Report:

Motion to pay bills in the amount of \$33,731.94 by Commissioner Terzo, seconded by Commissioner Sweet, passed 3 - 0.

Voucher numbers 2024-106 through 2024-129

Bills were reviewed and signed by Commissioners Terzo, Goodman and Sweet.

Inventory, Inspection and Dinner

- May use Wildwood CC for the dinner again
- Possible gift: long sleeved shirt

Insurance/Budget/Attorney

- Commissioner Sweet reported that Workers Comp coverage for carnival workers (not covered under members workers comp) is \$3.00 per person for a total of 30 workers.
- Updated employment posters should be received soon,

Liaison Town Board

Plans reviewed by Commissioner Sweet and Secretary can send notification to appropriate board as 'no issues found' by Board of Fire Commissioners.

2024-02Z: Rush Gas Station variance on setbacks

2024-03Z: Bailey/Kohn Subdivision setback variance

Membership

- New member *Riley VanBuren* voted on by membership and presented to board: Paperwork is in the Secretary's file.
 - Proceed with background check - acceptance to membership contingent on results of background check.

Old Business

- Red Alert can track mileage; will be helpful in ISO
- Helmet determination was made - #2 was chosen. Replacement determination will be made during inventory review. Shields for front will be the same as those currently used

New Business

- Two vehicles will be purchased by the District for use by the Chief/Assistant Chiefs. Research will begin so determination can be made as to what is needed. State bid option will be used.

Adjournment:

Motion to adjourn was made by Commissioner Sweet, seconded by Commissioner Terzo. Meeting adjourned by common consent at 8:27 pm.

Respectfully submitted:

Kitty Stappenbeck, District Secretary

Please NOTE: While the secretary was not present at the meeting, Treasurer Aletha Steehler took notes and forwarded to the secretary for official posting. There may need to be some *corrections* made when approved in June.

Parking Lot Items 2024

- 04.16.24: What is notification process for laborer who has to leave early/clocks in late
- 04.16.24: Lock box on 582 - checked for safety and secure mounting on the truck
- 04.16.24: Update on boiler grant (deadline to submit 4-30-24)
- 03.16.24 - Truck 588 to HarRob for diagnosis of why truck shuts down while being driven
- 4.19.2022 - Asst Chief /Training Officer Terzo brought up members who have not completed training, (deadline was March 30)
 - This is listed as a new deadline (September) for training was approved

- This topic should be reviewed at the August meeting with a report indicating the count of completed training.
- 03.16.24 - Truck 588 to HarRob for diagnosis of why truck shuts down while being driven
- 01.16.24 - Zach asked about updating SOG's/SOP's as a result of conversations with Dr. Cushman

Parking Lot Items (Prior Years)

- 12.19.2023: Motion to move forward with third party **Ambulance Billing**
- 12.19.2023: NYS DOL posters outdated. New posters will probably be shipped to the Firehouse - should not need to be ordered.
- 8.16.2022 - Proposal for Truck Replacement: Committee created *Dec 2022* (Actual date of committee formation is **January 17, 2023** via motion).
 - Commissioner Sweet gave update at 04.16.24 meeting - committee reviewed updates to truck 582 and will pursue