

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Approved Minutes– November 15, 2022

Roll Call: Chairman Scott Goodman called the meeting to order at 7:05 PM followed by the Pledge of Allegiance to the Flag and Roll Call.

Present: Commissioners Goodman, Bob Faugh, Dale Sweet, Michael Terzo; Chief Jon Faugh, Asst Chief Michael Terzo Jr.; Treasurer Aletha Steehler and Secretary Kitty Stappenbeck.

Late: Commissioner Platt joined the meeting at approximately 7:20 at the discussion of SOPs and SOGs

Town of Rush: No representative and no report

Rush Fire Department member(s) were also in attendance

Report From the Town: None

Approval of Minutes:

Approval of October 18, 2022 Meeting minutes: **Motion by Commissioner Terzo, Seconded by Commissioner Faugh and passed 4 - 0.'s**

Chief's Report:

- Chief Faugh reported that the new Rush Fire Marshal appears to be more involved and includes the chief on matters of importance to the Fire Department. International Power Solutions moved to the corner of High Tech and Town Line and installed an alarm. Chief Faugh toured the building with the Fire Marshal. They discussed security and use of sirens.
- Commissioner Terzo asked about any developments at 55 Woodruff Rd; Chief Faugh indicated that those issues are mostly corrected. The alarm goes off now mostly due to smoke relative to cooking.

Buildings and Grounds:

- Commissioner Terzo reported that Dave Hood straightened out...Linsey straightened out the janitors closet. They are keeping track of tasks completed in a daily log book.
- Contract for Pipitone received \$1570

Vehicles:

- Commissioner Terzo reported: 588 went to Tracy Road - report of faulty starter, but Tracy could not replicate issue, so just inspected apparatus
- 584 got inspected

- 583 has some air tank issues and did not pass inspection, while trying to repair, found leaf springs damage, so all will get repaired while apparatus is out of the firehouse.
- Chief is tasked with getting the new truck committee in place after Jan 1.

Equipment:

- Agreed to purchase hose: 1700' of 1.5-inch and 400' of 3-inch, for a total of \$9666. **Commissioner Faugh made a motion to approve the purchase, seconded by Commissioner Sweet, Passed 4 - 0.**
- Commissioner Terzo asked Treasurer Steehler to look up the amount of money left in the chief's budget. He suggested the purchase of 'GoJaks'; 4 for \$1200, or one for \$264, left one is \$20.00 more. Balance in account is just under \$1400. Chief indicated he wants 2. **Commissioner Terzo made a motion to purchase 2 'GoJaks', (1 left at \$289 and 1 right at \$264) seconded by Commissioner Sweet, passed 5 - 0.**
- Note: Commissioner Terzo covered the next topic while Treasurer looked up balance in account; Commissioner Platt arrived in time for the vote.

Information Technology:

- New PC received for meeting room - Mounted on wall and has a touch screen and DVD player. It needs a dedicated line which will be installed by FF Jim Princehorn and Commissioner Terzo

SOGs and SOPs: Commissioner Platt joined the meeting at this point.

- Secretary asked for a Motion/Approval of SOG 3: Sexual Harrassment Policy and complaint form. **Motion by Commissioner Faugh and seconded by Commissioner Terzo, passed 5 - 0.** Secretary was instructed to send SOG 3 to all members with note as to where the document will be housed.

Personnel:

- New hires have been issued fobs - they can get into any room except the Chief and the President offices. A spare fob has been issued in case they forget their fob.
- **Motion to accept D.Hood, J. Frost and L. McConnell as mutual aid members in accordance with general municipal law, Article 10, section 209j made by Commissioner Terzo, seconded by Commissioner Faugh, approved 5 - 0**
- Treasurer Steehler mentioned that her father is very ill and she may have to leave her position, but will not do so until after year end
- Commissioner Goodman brought up using Bryx on the Laborers phones in order to track when they respond to a call. Conversation took place, but no actual decision was made addressing the situation.

Publicity and Associations:

- MCFDOA November dinner is 11/17/2022. Commissioner Platt and Secretary Stappenbeck will attend

Physicals: Feb 21, 2023

Bills:

11/25/2022

Following a final review of the November 2022 General Fund Invoices, Commissioner Terzo made a motion, seconded by Commissioner Platt and approved to pay the vouchers in the amount of \$13,289.06. Voucher #'s 2022-241 through 2022-265.

- The Vouchers were reviewed by Commissioners Terzo, Faugh and Sweet.
- Treasurer Steehler reported that she had gotten a request from NYS to complete a form indicating that Rush Fire District exceeded the tax cap for budget year 2023. She had to send in the 'resolution' that the board passed, and hopes that it will suffice. The Rush resolution was considerably shorter than what was outlined in the Officers resource book. Secretary Stappenbeck reminded the commissioners that Jason Schwartz had told the board how to word the resolution. Commissioner Sweet said perhaps the treasurer should reach out to NYS Fire Assoc for guidance/assistance.

Insurance/Budget/Attorney:

- Commissioner Sweet reported that the new hires were added to the Workers Compensation Policy.
- The Cancer Policy should be coming soon

Commissioner Faugh brought up the fact that the Rush Fire Department is investigating Edward Jones CDs and interest rates. Treasurer Steehler said that she would bring information to the December meeting regarding investing some of the Fire District funds that are being allocated for equipment and building in order to earn higher interest rates. She works with Raymond James and will share those rates.

Liaison Town Board: no planning or zoning board applications to review

Inventory, Inspection and Dinner:

- Inventory took place over several dates in October and early November. Member dinner was held on November 12 at Riverton Country Club.
- Commissioner Terzo indicated that some firefighters have still not had their inventory validated.
- Chief Faugh indicated that he had arranged for 5 - 6 sets of gear to go out per week for cleaning.
- Commissioner Terzo reported that he will issue temporary gear (with the exception of helmet shields and name plates) to the laborers. If they stay past the probationary period, he will order permanent gear. Helmet will say Rush Fire Department, MA (for Mutual Aid).

Membership:

Old Business:

- As requested, Line Officer Qualifications DRAFT was sent to the 'members' email address on October 20, 2022. Dec 7, 2022 is the deadline for comments.
- Commissioner Goodman indicated that he sent the Chief's nominations along with the officer qualifications to the lawyer for consideration. Commissioner Sweet indicated that Officer qualifications should NOT be changed in the middle of the recommendation period.

New Business:

- Election Inspectors have accepted the request to serve: Conchetta Platt, MaryAnn Jakubowski. Secretary Stappenbeck is still waiting to hear back from Stephanie Anderson. New rate as determined by NYS is \$70.00 for 3 hours.
- Election will take place on December 13, 2022 from 6 - 9 pm
- Petition received November 11, 2022 received from Scott Goodman.

Motion made to accept Conchetta Platt and MaryAnn Jakubowski as election inspectors by Commissioner Faugh, seconded by Commissioner Platt and passed 5 - 0.

- **Motion to accept quote from Pipitone HVAC for House 1 maintenance bill in the amount of \$1570 for the 2023 year made by Commissioner Sweet, seconded by Commissioner Terzo, Approved 5 - 0.**

- Commissioner Terzo will check with Pipitone regarding House 2 contract

- Secretary Stappenbeck indicated that the Meeting Minutes will revert to the format of 2021, effective immediately.

- Large Meeting Room: request from Red Cross of America to hold a Blood Drive on Feb. 22, 2023 from 2 - 7 pm. **Motion to allow Red Cross Blood Drive made by Commissioner Sweet, seconded by Commissioner Terzo, approved 5 - 0.**

- Assistant Chief Terzo talked about a new training solution called Vector Solutions (previously Target Solutions). There are several online programs that could be taken by firefighters to free up actual training nights for more hands-on training. Asst Chief Terzo could use some of his own training programs; send to Vector and have it flow out to the members.

- Estimates received is for 45 members
- Maintenance fee is \$435 annually
- Cost is \$56 per person
- Administrative cost approximately \$102 for two 'manager
- Total Cost \$3157/year

Motion to accept Target Solutions as new supplier/tracking of member training at a cost estimated at \$3157 annually by Commissioner Terzo, seconded by Commissioner Platt and approved 5 - 0.

- Tentative dates for additional meetings:
- Final End of Year: December 29, 2022 6 PM
- Organizational Meeting: January 5, 2023 6 PM

- Commissioner Goodman talked about billing for ambulance services. He had listened to a webinar from FASNY and was able to follow up with an attorney regarding the details. He gave some preliminary information and she returned an estimated amount of \$25,000 in revenue.
 - discussion ensued and it was decided that Commissioner Goodman would see if she is available for the December meeting of the Board of Fire Commissioners. He indicated she may be available to meet in person or perhaps over Zoom.

Adjournment:

Commissioner Goodman made a motion to adjourn the meeting. The motion was seconded by Commissioner Terzo and approved 5 - 0 to close the meeting. It was adjourned by common consent at 8:47 pm.