

Rush Fire District  
Board of Commissioners  
**DRAFT: Meeting Minutes: September 20, 2022**

<b>Meeting called to order</b>	6:55 pm - Pledge of Allegiance
<b>Roll Call</b>  Also joining the meeting: reps from Bernard P. Donegan, Inc. Jason Schwartz and Tammy Bullis to review proposed district budget	Commissioner Scott Goodman, Commissioner Mike Terzo, Commissioner Bob Faugh, Chief Jonathan Faugh Asst Chief Mike Terzo Jr. Treasurer: Aletha Steehler Secretary: Kitty Stappenbeck
<b>Absent</b>	Commissioners Sweet and Platt (due to illness)
<b>Representing the Town of Rush</b>  Councilman Dan Chase	Town supervisor received email: Henrietta Ambulance service is sending out a quote to provide services to the Town of Rush. Secretary was asked to forward documents to commissioners for high level review. Commissioner Terzo asked about the 10% tax break for firefighters – Councilman Chase will follow up with the assessor.
<b>Approval of Prior Months Minutes</b>	<b>Motion</b> to approve meeting minutes from August 16, 2022 by Commissioner Terzo seconded by Commissioner Goodman. Passed 3-0
<b>Proposed Budget Presentation: Jason Schwartz, Tammy Bullis</b>	<ul style="list-style-type: none"> <li>• Reviewed calendar, tab 1 of budget binder.</li> <li>• Discussion on budget ensued, specifically on the Tax Cap. Some lines were increased. Jason explained that to go over the tax cap, we just need a resolution to exceed.</li> </ul>
<b>Communications</b>	No Report
<b>Chief's Report</b>	Chief reported that members were asked for their interest in serving on a committee to purchase a new firetruck. Positive response received from 5 members. Committee will consist of Chief Faugh, Asst Chief Terzo and Commissioner Terzo will represent the district, as well as 5 members who responded.

Commissioner Terzo asked Councilman Chase	Update on disposal of BOCES buildings; town is investigating demolition
<b>Building &amp; Grounds</b> Commissioner Terzo reported	<ul style="list-style-type: none"> <li>• Eye wash stations have been installed in House 1 and 2.</li> <li>• Phone line for fax to copier has been installed. Secretary thanked Jim Princehorn for his work.</li> </ul>
<b>Vehicles</b>	<ul style="list-style-type: none"> <li>• May take 583 to Tracy Road Co for inspection</li> <li>• New hose was put on the trucks</li> </ul>
<b>Equipment</b>	<ul style="list-style-type: none"> <li>• Asst Chief Terzo ordered \$9600 worth of hose, will be shipped in approximately 8 months</li> <li>• Ordered some new rope equipment</li> <li>• Ordered new stow basket for ATV</li> </ul>
<b>IT</b>	<ul style="list-style-type: none"> <li>• Commissioner Terzo has to install bracket on 589 for tablet</li> <li>• Commissioner Terzo will use the Treasurers' laptop and</li> <li>• Kables will supply a desktop for use in the large room for training (PPT and internet access). Cost will be approximately \$50.00</li> </ul>
<b>SOP's/SOG's</b> Commissioner Terzo reported:	<ul style="list-style-type: none"> <li>• New Employee handbook has been started</li> <li>• Discussion ensued regarding changes/additions to information</li> <li>• Secretary will update – This will remain a 'work in progress'</li> </ul>
<b>Personnel</b>  Secretary will reach out to make appointments with new hires to come in for paperwork. This will become their start date **Need letter from existing fire department for ability to be Mutual Aid Member	<ul style="list-style-type: none"> <li>• Discussed start date of new employees, second week October</li> <li>• 'Fire Station Safety' training must be done as soon as employees start working. Expected time is 4 hours</li> <li>• Included cost for QB payroll and Timesheets to software line</li> </ul>
<b>Publicity &amp; Associations</b>	No report
<b>Bills</b>  Signed by Commissioners Terzo, Faugh, and Goodman	Spreadsheet of September bills presented along with vouchers. <b>Motion</b> to pay bills in the amount of \$55,115.73, vouchers 2022-201 thru 2022-224 made by Commissioner Terzo, seconded by Commissioner Faugh, passed 3 – 0.

<b>Insurance/Budget/Attorney</b>	No report, budget reviewed above.
<b>Liaison Town Boards</b>  No issues with either of the Zoning Board items	<b>2022-03Z:</b> 7714 W. Henrietta Rd, Rush. Addition of fence to property, directly over septic tank. <b>2022-04Z:</b> 34 Jeffords Rd, Rush: Add small garage structure to existing garage
<b>Old Business</b>	Scanning Project, Records Management System – Commissioners agreed to build in \$3000 to budget (under IT)
Asst. Chief Terzo asked for approval of expenses:	<b>Motion</b> for approval of Jim Princehorn to attend Firehouse Expo with Asst Chief Terzo (all expenses will be covered) made by Commissioner Goodman, seconded by Commissioner Faugh, approved 3 – 0.
<b>New Business</b>	
<b>Large Room Rental</b> <b>Motion</b> made by Commissioner Faugh, seconded by Commissioner Terzo and passed 3 – 0	November 13, 2022: Boy Scouts Court of Honor, requested by Scout Leader Lesniak
<b>Meeting Adjourned:</b> 9:10 PM	<b>Motion</b> to adjourn meeting by Commissioner Terzo, seconded by Commissioner Faugh. Passed by common consent 3-0.

## Resolution of the Rush Fire District

**September 20, 2022**

- Resolution to exceed the tax cap for the 2023 budget of the Rush Fire District
- Motion made by Commissioner Terzo
- Motion seconded by Commissioner Faugh
- Approved by Board of Fire Commissioners: 3 – 0