

Rush Fire District
Board of Commissioners
Approved Meeting Minutes: March 15, 2022

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Meeting called to Order by Chairman at 7:02 pm Roll Call:	Commissioner Scott Goodman, Commissioner Doug Platt, Commissioner Bob Faugh, Commissioner Dale Sweet, Commissioner Mike Terzo; Treasurer Aletha Steehler, Secretary Kitty Stappenbeck
Fire Department representatives	Chief Jon Faugh, Assistant Chief Kevin Smith, Assistant Chief Mike Terzo Jr.
Town Liaison: Dan Chase	Real Property Tax exemption was passed by the Town of Rush. Fire marshal Rick Tracy is retiring, John Limbeck will temporarily take over. Commissioner Terzo asked Mr. Chase to see if Henrietta can cover fire marshal duties temporarily if Mr. Limbeck can not
Approval of Prior Month Minutes	Motion to approve minutes from February 15, 2022 as written: Commissioner Sweet and seconded by Commissioner Faugh. Passed 5 – 0
Communications	<ul style="list-style-type: none"> • Notice will be published in the GVC for the workshop 3/22, 6pm to discuss paid part-time EMS • Commissioner Faugh submitted information to the Town for inclusion in their newsletter. A copy was passed out
Chief's Report	
Building & Grounds	House 1 Commissioner Terzo reported: <ul style="list-style-type: none"> • Men's room sink repair • Commissioner Sweet reported that furniture has been ordered for lounge • Asst. Chief Terzo reported that he got prices for eyewash stations - \$2100 from Dival, will get second quote. Need 1 station for each house
Vehicles	Commissioner Terzo reported; <ul style="list-style-type: none"> • Cost on 582 was \$13,000; \$3600 was reimbursed by insurance • 582 Leaf springs

	<ul style="list-style-type: none"> Commissioner Sweet indicated 582 axel seems to be off center but is driving ok – Commissioner Terzo will follow up w/HarRob <p>NFDA recommends tires over 7 years need to be replaced. We are now up to date with all vehicles</p> <ul style="list-style-type: none"> 582,584, 588 all new tires 583 rear tires <p>Three prices on tires – Lewis General had everything in stock so purchased from them</p> <ul style="list-style-type: none"> 587 transmission fluid replaced and inspected
IT	<p>Commissioner Terzo reported:</p> <ul style="list-style-type: none"> Issues with computer fixed by Kables Issues with Fob system – lights up front don't work Commissioner Sweet indicated the button to unlock the doors doesn't seem to be working well, pushed 3-4 times before doors unlocked
SOP's/SOG's	<ul style="list-style-type: none"> Treasurer reported that Chase credit cards are in, and wants policy for use in place. It was suggested to use the Officer training guide as model. Review/Approve 'Member Training Process' – Secretary to add audit piece and resend
Personnel – New Members Officer Qualifications	<ul style="list-style-type: none"> New member applications: Will Stanton, Samuel Torres. Motion to accept with clean background check, by Commissioner Sweet and seconded by Commissioner Platt, Passed 5 – 0. Review/Discuss Officer qualifications draft sent by Commissioner Terzo – Chiefs and Commissioners to send suggestions/comments to group for review
Publicity & Associations	
Bills: signed by Commissioners Terzo, Faugh, Sweet and Platt	<p>Motion to pay bills #2022-48 - #2022-70 in the amount of \$ 64,121.11 by Commissioner Platt, seconded by Commissioner Sweet, passed 5 – 0.</p>
Insurance/Budget/Attorney	<ul style="list-style-type: none"> Decision to forego audit for 2022. Treasurer Steehler will notify T. Zuber EAP contract has been received and bill paid

	<ul style="list-style-type: none"> • Crime renewal policy has been paid but we may get bill for difference between coverage for 1 million vs. 1.2 million • Some member NYS License information in Red Alert is outdated – he will reach out to members and report changes to Secretary to update Red Alert • Group Life Policy should be out by end of May – question: do we need to update as new member comes on board or just update as new year occurs? • Asked that Treasurer and Secretary watch for Vehicle insurance cards to come in mail, as well as Insurance binder -pick up at Post Office • Gary Wilkins will be available by phone for March 22 meeting regarding job description in case of insurance questions
	<ul style="list-style-type: none"> •
Liaison Town Boards	Secretary will send report to town with years of service for members – Commissioner Terzo said this is available in Red Alert
Old Business	<p>Discussion regarding the part time job description: Commissioner Goodman will check with attorney Weishaar to see if the board needs a new motion since the job title is being changed. Commissioner Terzo brought up the job duty of checking the trucks and wanted to be sure that new members check the trucks so they get used to where everything is.</p> <p>Explanation was given that the paid position would do things like check oil and other fuels.</p>
New Business	
Large Room Rental	Member Alvin Sweet asked that the room be reserved on April 24 for the Rush Fire Dept open house
In Memoriam	In memory of Robert Bock, past Assistant Chief and long-time member of the Rush Fire District, who passed away January 5, 2022. May he rest in peace.

Meeting adjourned 8:20 pm	Motion by Commissioner Sweet, seconded by Commissioner Terzo and adjourned by common consent.
Respectfully Submitted	Kitty Stappenbeck, District Secretary