

Rush Fire District

Board of Commissioners

Approved Meeting Minutes: February 15, 2022

Meeting called to Order:	7:10 PM
Pledge of Allegiance	
Roll Call:	Commissioners Scott Goodman, Robert Faugh, Michael Terzo, Dale Sweet.
Absent:	Commissioner Doug Platt (working).
Representing Town of Henrietta: Dan Chase	10% tax break – evaluated every year for active firefighters- apply for this years’ tax bill, deadline March 1 – did school opt in or out? Pittsford school district passed it. Rush has members who live in Honeoye Falls, Avon, Rush. Rush has to have a special meeting on this topic to adopt - if town passes, they have to wait 30 days for people to comment on it before it is adopted. RFD to publish special meeting notice on Fri 2/18 for hearing 2/23 at 6 pm
Approval of Prior Months Minutes	Corrections to Jan 18, 2022: End of Year Meeting: Motion to accept the minutes from the End of Year meeting was made by Commissioner Terzo, seconded by Commissioner Platt and Passed 4 – 0. Commissioner Sweet abstained, (not present at end of year meeting). Organizational Meeting: Motion to accept the minutes from the Organizational meeting was made by Commissioner Faugh, seconded by Commissioner Platt. Passed 4-0, (Commissioner Terzo not present at Organizational Meeting). Tyrone Williams (Selective Insurance) is taking care of insurance for Truck 582. Doug indicated he wanted to be included in renewal policy review. Coverage for chief’s vehicle Mike Jr asked the question. Liability is up to \$1 million and up to \$1000 is covered for deductible. Mike Terzo Jr did not receive minutes. Secretary to include all chiefs’ in meeting minutes. Commissioner Dale Sweet made a motion to approve 01182022 meeting minutes with corrections, seconded by Commissioner Terzo and passed 4 – 0.
Communications	Notice was published in the GVC for the ‘special meeting’ 2/15, 6 pm to discuss paid part-time EMS

<p>Chief's Report</p>	<p>Chief Jon Faugh got in an accident – leaving Rush Mendon Rd to go to house 2 on Monday Feb 7. There will be a claim as accident occurred on Fire Department business. Report from Fire marshal: no concerns. Wildwood ash tree burning; DEC told fire department to get rid of diseased trees, which usually results in department getting a call about smoke in the area. Training is ongoing.</p>
<p>Building & Grounds</p>	<p>Covers House 1, 2, maintenance and contracts – Commissioner Terzo reported House 1:</p> <ul style="list-style-type: none"> • Zone valves were replaced for heating system, Actuator for air damper on generator replaced. • Data closed rekeyed, Medical key issued will no longer work. • Ladder replaced for access to attic. • Calling Global for fire extinguisher inspection. • The house needs cleaning. <p>House 2:</p> <ul style="list-style-type: none"> • Key fob project is complete – Jim Princehorn was thanked for his labor on this. • Man, door keyway disabled • Replaced night light bulb • Generator was serviced, battery replaced • House needs cleaning.
<p>Vehicles</p>	<p>Commissioner Terzo reported:</p> <ul style="list-style-type: none"> • 582: HarRob replaced tires, exhaust system, leaf springs and shock mount. Truck should be back on Feb. 16. It was mentioned that truck will most likely need new batteries in everything. • 588: dashboard problem with gauges- going to HarRob for dash cluster repair • Ordered 40 gallons of green foam, use old foam on drills. • Brought up to Chief Faugh that vehicles are still not being checked. Recognized that Chief is in a tough situation, but this task MUST be done.
<p>Equipment</p>	<p>Commissioner Terzo reported:</p> <ul style="list-style-type: none"> • Received 490 gallons of green foam for firefighting. Use old stock for drills.
<p>IT</p>	<p>Commissioner Terzo reported: Purchase of 10 iPads; they work better with Red Alert and the County System. 2 quotes: \$5579 from Kables; \$5749.80 from Jackie (local dealer). Both include case and warranty, but case from local dealer is more durable.</p>

	<p>Motion by Commissioner Sweet buy from local dealer in the amount of \$ 5749.80, seconded by Commissioner Terzo, passed 4–0</p> <ul style="list-style-type: none"> • iPads to be added to Verizon bill – the current ones will come off – just DATA • Question regarding scanning – can we scan directly to Red Alert (new scanner copier) • Need a new laptop to be used for training inhouse • Commissioner Terzo will get price on new laptop for Treasurer (touchscreen) and swap out hers for training one.
<p>SOP's/SOG's Need updated SOG for PHYSICAL ACTIVITY (see under 'Personnel')</p> <p>Do we need a policy for use of district emails? – No, not an actual policy</p>	<ul style="list-style-type: none"> • Training Certificate Process: Chief Faugh, Assistant Chief Terzo and secretary documented process – there is already a scan drive set up for Training. • Approval for training: does process currently exist? Chief has to approve training – Secretary will send out a process for commissioners to review. Assistant Chief Terzo indicated that all training files need to be in top shape. • Secretary to send email regarding training and district emails, Board of Commissioners would like this to be used
<p>Personnel:</p>	<ul style="list-style-type: none"> • Commissioner Sweet had a question from member regarding rock climbing – can it be approved for physical activity similar to gym membership? Consensus is YES, as long as there is a full-fledged gym attached. • How about Karate? – Yes, if the district wants to encourage physical fitness. • Need proof of attendance AND proof of payment. <p>New members: Will Stanton and Sandy Torres will be acted on next month</p>
<p>Publicity & Associations:</p>	<p>Secretary reported:</p> <ul style="list-style-type: none"> • sent AFDNYS Spring Training info to all commissioners. Anyone interested in attending? • February meeting of MCFDOA 2/19, Brighton • MDFDOA annual directory updated
<p>Bills signed by Commissioners Terzo, Sweet and Faugh.</p> <p>Tax money has yet to be deposited by town – Treasurer to call Pam Bucci, town clerk, to see when funds are expected to be sent.</p>	<ul style="list-style-type: none"> • Treasurer emailed list of bills to board for preliminary review – Chase bank accounts are open but not funded yet. <p>Motion to approve the bills in the amount of \$41,526.18 made by Commissioner Faugh and seconded by Commissioner Terzo. Passed 4 – 0.</p> <ul style="list-style-type: none"> • Funds will be to be transferred from savings to general checking to cover bills – Commissioners all agreed.

<p>Insurance/Budget/Attorney</p>	<ul style="list-style-type: none"> • 2/11 Treasurer and Secretary met with Jason from Bernard Donegan to complete the AUD • Conference call with T. Zuber to discuss 2021 audit • Open meeting law temporarily suspended due to Covid as long as recording made available to public <hr/> <ul style="list-style-type: none"> • Paperwork was submitted to have the Crime Policy increased to 1.2 million; waiting to hear back. • Fleury Risk Management that manages the 497 group: we were delinquent on an audit, but info was going to Bob Kuhl's email; July 2020 – July 2021 – Gary Wilkins sent info to Commissioner Sweet, which consisted of 4 questions. It has been taken care of. • Gary Wilkins met with Commissioners Sweet and Platt to review renewal of policies. Value of apparatus: raised value on much of the equipment. We have full replacement cost value. Information was sent in for the renewal of insurance policies • Chief Jon Faughs' deer car insurance claim: insurance company has been contacted; as soon as Chief Faugh gets estimate, Dale will send along and get taken care of. • Insurance company will send someone out to review the buildings to come up with current value. • Group life insurance policy: the insurance company (Gary Wilkins) will contact Commissioner Sweet when it is time to renew the policy (hopefully within the next month). • LENS list needs to be updated – Secretary to take care of • Use report from Red Alert to send driver's license information to insurance company.
<p>Liaison Town Boards –</p>	<p>Planning Board: 2022-02P, Keuka Studios, proposed addition to existing building</p> <p>No issues, but questions regarding sprinklers and that bldg. will be up to new code</p>
<p>Old Business</p>	<p>Celebration of 'Life' was held on January 11, 2022 for Robert Bock</p> <p>Motion made by Commissioner Sweet and seconded by Commissioner Terzo. Passed 4 - 0</p>
<p>Lounge Furniture:</p>	<p>Commissioner Sweet reported on quotes for new furniture: 2 double couches, 2 reclining chairs (big and tall): \$1599 for each couch and \$1099 for each chair – sole source</p>

	justification. Motion to purchase made by Commissioner Sweet and seconded by Commissioner Goodman, passed 4 –0.
Access control email:	Send information for red cross blood drives.
New Business	
Large Room Rental:	Red Cross Blood Drive Dates: 3/30; 7/6; 11/9/22. Commissioner Terzo made a motion to approve use, seconded by Commissioner Sweet, Passed 4 – 0
Miscellaneous items:	Assistant Chief Terzo reported: <ul style="list-style-type: none"> • Eyewash station is out of date – investigate one eyewash station for each house • Luke Keyes got prices for badges, under cost so no motion needed • Member Al Sweet asked about dry cleaning for uniforms – have cleaned somewhere and bring in receipt to be reimbursed • Dr K’s (mentioned by J. Princehorn)
Adjourn: 8:55 pm	Motion to adjourn meeting made by Commissioner, seconded by Commissioner Faugh, passed 4 – 0