

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – December 21, 2021

Roll Call: Chairman Scott Goodman called the meeting to order at 7:00 pm followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Scott Goodman, Bob Faugh, Doug Platt, Dale Sweet, Michael Terzo, Treasurer Aletha Steehler, Secretary/Deputy Treasurer Kitty Stappenbeck.

A fire call came in at the beginning of the meeting; the fire department was not represented until approximately 8:10 pm when Jim Princehorn joined (new business-grants).

Commissioner Douglas Platt left the meeting for work at approximately 8:15.

Town of Rush not represented.

APPROVAL OF MINUTES: The Minutes of November 16, 2021 with two changes as follows: remove reference to Claudia McDaniel under Insurance heading as information was not correct. Change under 'equipment' – steering issue for 582 will be done by Harrob

A **motion** was made by Commissioner Sweet and seconded by Commissioner Faugh, 5 to 0 to accept the meeting minutes of November 16, 2021 with changes listed above.

NEW EQUIPMENT: We need to expect expense of new hose for budget year 2022.

HOUSE #1:

- Projection screen need repair; Chief Faugh will be asked to call for quote to repair.
- Oven in kitchen is not holding heat; Commissioner Terzo will find someone to fix.
- Lounge furniture – Commissioner Sweet will look into pricing

HOUSE #2:

- Fob system will be put in soon. Commissioner Terzo will contact Jon to clean up station.
- Standby generator was supposed to be serviced – unit heater has cracked heat exchanger, it will be replaced.

VEHICLE & EQUIPMENT MAINTENANCE:

582 electronic problems Commissioner Terzo to follow up

PHYSICALS: Feb 21, 2022 Secretary to mail letter to fire fighters' home with details.

INVENTORY, INSPECTION & INSPECTION DINNER:

Commissioner Terzo will work with chiefs to get inventory done on trucks after 1st of year.

LEGISLATION:

Discussion regarding 10% off property taxes. The town needs a list of volunteers who serve the Rush area and own property – and the value of the property. Email from town forwarded to rest of board, treasurer and secretary. Secretary to provide list to town.

INSURANCE AND GROUP LIFE INSURANCE:

Commissioner Sweet reported that he needs to do complete the EAP census, crime renewal paperwork, and GTL forms for all members to fill out to obtain new and complete information for insurance purposes.

PUBLICITY:

- Commissioner Faugh reported that Channel 8 news mentioned the Rush Fire Department in regards to the accident on 390 where extrication of individuals took place. It is on the fire department Face Book page.
- Duties of a fire commissioner was posted on the Rush Fire Department page. Commissioner Faugh would like this to also be posted on the District page.
- He would like to get a list of all fire commissioners and years they served. Secretary to send request to town.

BILLS:

Following a final review of the December 2021 General Fund Invoices, Commissioner Platt made a **motion**, seconded by Commissioner Sweet to approve to pay the vouchers in the amount of \$21,112.35, #2021-295 through 2021-329. Passed 5 to 0.

The Vouchers were reviewed by Commissioners Terzo, Faugh, and Platt.

Motion to approve the vouchers made by Commissioner Sweet, seconded by Commissioner Faugh and passed 5 to 0.

PLANNING BOARD: Dale Sweet reviewed and no issues

- **2022-01P: McMahan-LaRue Associates Site Plan, 1081 Rush Scottsville Rd**
 - **Construction of a 2,323 square foot single family home with septic system and driveway access to a garage.**

PERSONNEL RELATIONS: Commissioner Michael Terzo discussed the need to update the District manual with line officer qualifications: he will work on for next meeting. Best practices need to be identified.

PROCEDURES AND OPERATIONS: Question was asked: who is the liaison for the safety committee? Answer: Commissioner Goodman

OLD BUSINESS:

- **Budget:** Treasurer Steehler led discussion regarding budget. Corrected budget pages were sent by Donegan (CPA Firm). No one wanted new budget pages for their books as long as Treasurer and Secretary have corrected and complete budget books.
- **Banking:** Treasurer led discussion. **Motion** was made to allow Treasurer Steehler to research new bank and report back to the board at the organizational meeting in January made by Commissioner Sweet and seconded by Commissioner Terzo, Passed 5-0.
- **FEMA Grant:** Commissioner Dale Sweet reported grant deadline was extended from December 17 to January 17 due to issues with FEMA system and SAM registration number, but all is on track now. The District cannot ask for more air packs than # of members, so written into the grant are: 26 air packs, 70 bottles, 41 facepieces. Extra items can be purchased by the Fire District.

NEW BUSINESS:

Planning Board: Commissioner Sweet reviewed and found no issues.

2022-1P: 2022-01P: McMahon-LaRue Associates Site Plan, 1081 Rush Scottsville Rd:

- Construction of a 2,323 square foot single family home with septic system and driveway access to a garage

Approval of 2022 Fire Department Chiefs:

- **Motion** to accept vote and approve Jonathan Faugh as Fire Chief, made by Commissioner Dale Sweet and seconded by Commissioner Scott Goodman, passed 5 – 0.
- **Motion** to accept vote and approve Kevin Smith as 1st Assistant Chief made by Dale Sweet and seconded by Commissioner Bob Faugh, passed 5 – 0.
- **Motion** to accept vote and approve Michael Terzo Jr. as 2nd Assistant Chief, made by Commissioner Dale Sweet and seconded by Commissioner Bob Faugh, passed 5 – 0.

Commissioner Dale Sweet made a **motion** to adjourn the meeting. The motion was seconded by Commissioner Terzo and approved 4 to 0 to close the meeting. It was adjourned by common consent at 8:47pm.

Respectfully submitted,

Catherine Stappenbeck
District Secretary