

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – August 17, 2021

Roll Call: Vice Chairman Robert Faugh called the meeting to order at 7 pm. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Dale Sweet, Doug Platt, Treasurer Aletha Steehler, Secretary/Deputy Treasurer Kitty Stappenbeck.

Representing the Rush Fire Department was Chief Jonathan Faugh, Jim Princehorn; First Assistant Chief Sean Brown joined meeting at 7:41 pm and left at 7:48 (during insurance discussion).

Representing the Town of Rush was Councilman Dan Woolaver.

REPORT FROM THE TOWN: Councilman Woolaver reported that budget work for the town is beginning tomorrow.

APPROVAL OF MINUTES: The Minutes of July 20, 2021, were approved with correction as follows. Bills to pay: corrected amount is \$58,765.16 and date on page 5 under August celebration was listed as *August 20-21, 21 2021*...change to **August 20-21, 2021**

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4-0 to accept the Minutes of July 20, 2021 with corrections to the Bills Paid total (should be \$58,765.16) and the date correction on page 5 for the August celebration (should be August 20-21, 2021).

Secretary Stappenbeck indicated the July meeting minutes will be corrected and marked as 'approved' for posting to the District website.

AREAS OF CONCERN:

COMMUNICATIONS: No Report

FIRE MARSHAL: No Report

NEW EQUIPMENT: Commissioner Terzo reported:

- the need to buy hose, after the hose testing failed most of the hose on the trucks. There is no stock of hose on site that can be used. Company that is recommended is Mercedes – 3” hose is needed. Mike Terzo Jr. has been tasked with obtaining prices and amount of hose needed. He will have report for September Commissioner Meeting.
- Ordered phone – but still waiting on
- Waiting on charger for 584 – will change vendors as there has been no communication from initial vendor used.

TRAINING: no report

HOUSE #1: Commissioner Terzo reported:

- there is an issue with siren so need to keep eye on - Commissioner Bob Faugh indicated he had checked cost of electronic siren (\$10,000)

HOUSE #2: Commissioner Terzo reported:

- the 3 bushes previously planted are not doing well and he will reach out to George to see what can be done. May need to plant new trees/bushes
- Trees still need to be trimmed, so if there is anyone willing to do it, go ahead – Perhaps Bruce O’Neill would be available.
- Engine 9 is back in service
- Generator service needs to be done – Commissioner Terzo will handle

VEHICLE & EQUIPMENT MAINTENANCE:

- 584 issue with breaks; Har Rob replaced both brake chambers
- 582 and 588 air conditioners need to be fixed – maybe just needs a charge – Commissioner Terzo will check with town (Mark David) to see if they can look at them.
- Chief Faugh will begin to take trucks to diesel shop in Lakeville to get inspected (new place)

SAFETY/OSHA: No report

PHYSICALS:

- Will Stanton is out of compliance with physical, therefore he is no longer an active member. Needs to re-apply if he wishes to volunteer in the future– we need to retrieve his key West Rush. Secretary to send him a letter indicating that he has been terminated from active service. Send copy to fire department secretary and chief.

PHYSICAL FITNESS: No report.

EMS, 911, STREET DIRECTORY: Commissioner Terzo

- Missing report is back in Red Alert. Jenna and Beth updated Red Alert based on the most recent report from the town, however, the information from the Town is incorrect in some instances. (it was discussed that information from the county, which feeds into the information from the town is what is probably wrong) – District Secretary will reach out to Beth and Jenna for a list of returned envelopes so she can reach out to the town for updates.
- Commissioner Terzo asked Fire Chief Faugh if he had prepared the EMS report that Commissioner Goodman had asked for at the July meeting. The Chief indicated that he had comprised some information, but wasn't really sure what was required for the report.
 - After discussion, it was determined that Chief Faugh will reach out directly to Gerry Kusse (Town Supervisor) to find out exactly what is needed. An email should be used so that there is a written trail of information.
 - Commissioner Terzo indicated that all the information is available in Red Alert, but Chief Faugh said it is not useful because of the way the information gets entered.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Terzo reported:

- YES, there will be a dinner the second week of November
 - he will order the lightweight raincoats discussed at the July meeting as he did not get any other suggestions for a gift. The raincoat will have the fire department logo on it.

LEGISLATION: No report

INSURANCE AND GROUP LIFE INSURANCE: Commissioner Sweet reported:

- No need to remove Will Stanton from insurance policy, as in order to receive benefits, must be an active firefighter.
- Eligibility for Cancer policy requires 5 years active service and wearing an air pack. The policy remains in effect 5 years after active service ends.
- Volunteer policy:
 - \$1,082.00 covers \$5,000 coverage if a volunteer is injured during volunteering activities
 - An additional \$57 brings the coverage to \$20,000

MOTION made by Commissioner Sweet to increase the coverage to \$20,000, seconded by Commissioner Mike Terzo. Passed 4 – 0.

MEMBERSHIP: Secretary Stappenbeck reported:

Background check request form for Stephen Yost, which was submitted to Intellicorp.

However, Commissioner Terzo said that the board should have voted on his membership first, before a background check is requested.

Motion made by Commissioner Sweet to move forward with Stephen Yosts' membership, seconded by Commissioner Platt. Passed 4 – 0.

PUBLICITY: Commissioner Faugh reported that what he sent to the town was published,

BILLS: Commissioner Terzo reviewed and signed vouchers, second and third signatures by Commissioner Platt and Commissioner Sweet.

- Items discussed:
 - Move money from capital equipment to general account to cover cost of Key Fob System – Treasurer and Secretary to pull referendum for backup.
 - Commissioner Terzo needs increase on credit card to \$2500 for upcoming trip approved during July commissioner meeting.

Following a final review of the August 2021 General Fund Invoices, Motion was made by Commissioner Sweet and seconded by Commissioner Platt. Approved 4-0 to pay the vouchers numbered 2021- 210 through 2021- 229 in the amount of \$19,777.11

MCFDOA: No Report

LONG RANGE PLANNING: No Report

STATE SCHOOL AT INDUSTRY: No Report

PLANNING/ZONING BOARDS: Commissioner Sweet reported and no issues/concerns by members of the Board of Fire Commissioners

- **Application 2021-10Z**

Moore Family Farms LLC: 786 Scottsville Rush Rd; Area Variance: front setback for 2-story residence 89.4 feet existing, vs 110 feet required.

- **Application 2021-11Z**

935 Rush Scottsville Rd, Rush 14543; Area Variance: minimum setbacks and maximum heights for new wood/vinyl siding shed replacing existing rusted shed.

PERSONNEL RELATIONS: No Report

PROCEDURES AND OPERATIONS: No Report

INFORMATION SYSTEMS:

- Commissioner Terzo reported that PC got updated in office – passwords changed and no one knew about it. He discussed with Kables.
- Laptop in 589 ambulance needs to be replaced, or may just need new card – Commissioner Terzo will take care of
- When time permits, Jim Princehorn and Commissioner Terzo will get key fob operational for house 2.
- The TV screen is not working – Commissioner Terzo will look at.

APPARATUS:

- 583 needs to be replaced. Commissioner Terzo will take care of getting this process started
- Chief Faugh reported that equipment is getting checked regularly
- Commissioner Sweet checked 584- it was fine

OLD BUSINESS: Addressed elsewhere in the meeting

NEW BUSINESS: Secretary and Treasurer reported that sales tax has been paid by individual firefighters and reimbursed. Rush Fire District and Rush Fire Department are exempt from paying sales tax. Secretary Stappenbeck to send email to all Fire Department/Fire District members to remind them of this.

Motion to adjourn the meeting by Commissioner Dale Platt, Seconded by Commissioner Dale Sweet and approved 4 to 0 to close the meeting. It was adjourned by common consent at 8:07 PM.

Respectfully submitted,

Catherine Stappenbeck
District Secretary

District Bills:

August

2021 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code.	Invoice #	Disbursement Account	Name of Vendor and Description	Invoice Amount
2021	210 34.451n	jul/aug	Utilities	Coakley Disposal -	\$ 88.00
2021	211 34.426	12162315	Copier	Leaf	\$ 124.86
2021	34.461a		Utilities	Monroe County Water Station 1	
2021	34.491		Utilities	Monroe County Water Station 2	
2021	212 34.451b	410703	Cleaning Ongoing	Morico Floor Cleaning Systems	\$ 200.00
2021	213 34.462a	58103 8/15/21	Utilities	National Grid – Electric Ser Sta.1	\$ 828.78
2021	213 34.462b	59109 8/15/21	Utilities	National Grid – Electric Ser Sta.2	\$ 39.67
2021	214 34.461a	490 8/4/21	Utilities	RG&E – Gas Ser Sta. 1	\$ 107.12
2021	214 34.461b	728 8/4/21	Utilities	RG&E – Gas Ser Sta. 2	\$ 72.14
2021	215 34.424	220792801072221	Utilities	Spectrum Time Warner Cable Telephone&Internet - Station 1	\$ 254.75
2021	215 34.464	127815001072021	Utilites	Spectrum Time Warner Cable Telephone&Internet - Station 2	\$ 168.66
2021	216 34.465	9885968142	Utilities	Verizon Wireless - cellular phones	\$ 473.27
2021	34.421			Alpine Software	red alert
2021	217	25227		Calwen Inc	water rescue helmet \$ 176.85
2021	34.433			Chruchville Fire Equiptment	

2021	218	34.442d	2957463, 2957224,2960569, 2960524, 2960205	PPE	Dival	black eagle athletic high side zipper boot 11.5 , scuba, uniforms, scuba	\$ 720.69
2021	219		285587		Duplicating Consultants inc	rework lanier copier	\$ 7.11
2021		34.442d		PPE	Elizaco Inc		
2021	220	34.428	93135		EMS Charts		\$ 116.39
2021		34.443		ladder testing	Fire Service Safety First Due Services LLC	hose tested	\$ 2,300.40
2021	221		21-182	hose test Workmans Comp	Fleury Risk Frontier Safe General Security Glatfelter Specialty Benefits	term life	
2021		9040.8					
2021		34.451					
2021		3410.25					
2021		9088.8					
2021	222	34.451a	112016	Shop Supplies	Har Rob		\$ 1,560.00
2021		9089.8		benefits	Health works		
2021		3410.27		EMS Supplies	Jackson Welding		
2021	223	3410.25	RDF Laptops	Computer Software	Kables Computer		\$ 1,497.98
2021	224	21-087			KMS Medical		\$ 254.18
					M&T Bank Sean Brown M&T Bank Mike Terzo M&T Bank Jon Faugh M&T Bank - Colleen Statskey		
2021					M&T Total		0
2021		34.491			Mengel Metzger Barr		
				Organization fees/Membership Dues	Monroe County Fire District		

2021	34.445b		2 way pagers	Monroe County Public safety Comm	2way pagers		
2021	9040.8		Workmans Comp	NYSIF officie			
2021	9040.8		Workmans Comp	NYSIF firemen			
2021	34.452c		Preventative Maintenance	Pipitone	HVAC		
2021	225 34.442k	213164		RNR	Water & ropes	\$	266.00
2021	226			Rush Fire Department	2% foreign tax		\$10,261.57
2021	34.451			Stars & Strips Starr Uniform center			
2021	34.433		uniforms	Uniform Express			
2021	34.433			Weiders			
2021	34.441e		Building Sta 1	Weiders			
2021	34.452b		Building Sta 2	Andrew Socola			
2021	34.451			Jim Princehorn	answering machine	\$	159.99
2021	227 3410.1		office supplies	Colleen Payroll	2nd qtr	\$	92.25
2021	228 3410.1		3410.1	Aletha Payroll			
2021	3410.1			Kitty Payroll	postage taxes	\$	6.45
2021	229 3410.1		office supplies				
					total		\$19,777.11