

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – July 20, 2021**

**Roll Call:** Chairman Scott Goodman called the meeting to order at 7:06 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Chairman Scott Goodman, Commissioners Robert Faugh, Michael Terzo, Dale Sweet, Treasurer Aletha Steehler, Secretary Kitty Stappenbeck.

**Absent:** Commissioner Doug Platt

Representing the Rush Fire Department: Chief Jonathan Faugh , 1st Assistant Chief Sean Brown, Jim Princehorn

Representing the Town of Rush: Councilman Dan Woolever

**APPROVAL OF MINUTES:**

**A motion was made by Commissioner Mike Terzo , seconded by Commissioner Dale Sweet and approved 4-0 to accept the Minutes of June 15, 2021 as submitted.**

Town Councilman Dan Woolever brought up the reassessment of Rush property tax rate (up 28%) and raised a concern about the Rush Fire District keeping their rate the same as last year when planning their budget.

Dates of carnival were confirmed – August 20-21: live music, food, beer, no rides.

**AREAS OF CONCERN:**

**FIRE MARSHAL:** Chief Jonathan Faugh indicated no concerns at this time.

**TRAINING:** First Assistant Chief Sean Brown reported that 2<sup>nd</sup> Assistant Chief Kevin Smith said everyone is up to date.

- Lauren started firefighter 1, Luke Keyes, Claudia McDaniel finished.
- Will try to get Sean into training soon.
- New program - train the trainer
- Firefighter 1 class Oct 16 – 8 -11 am; fire department will send engine and firefighters.
- Firefighter 1 class Oct 25 will send engine and firefighters.
- Commissioner Mike Terzo had questions for the Training Chief who was not present. Who is going to sign up for surface water training classes?
- Fire bureau not offering classes because of lack of instructors.

**NEW EQUIPMENT:** Commissioner Mike Terzo reported:

- Commissioner Mike Terzo and Mike Terzo Jr. attended vendor show:
  - Disappointment conveyed around offerings. Brief discussion among commissioners around new equipment available
- Special on foam – Commissioner Mike Terzo will get price on 4 pails
- Docking station on 584 is damaged and new one cannot be obtained
- Ordered boots for fire fighters

**HOUSE #1:** Commissioner Mike Terzo reported:

- Air conditioner cleaned by Pipitone
- Septic system alarm went off, Commissioner Sweet checked it out, but it seemed to be working ok
  - Commissioner Dale Sweet reported he can't find anything wrong
  - Larry Kaplan (licensed electrician) is willing to change out wires and put light on side of fire house. Needs to schedule time.
- All key locks are replaced now and are inactive except: front door, commissioner office, small multipurpose room.
  - 1<sup>st</sup> Assistant Chief Sean Brown requested access to commissioner office be added to his key fob (for copier use)
- Discussion regarding new phone system – Commissioner Scott Goodman will research 3<sup>rd</sup> party to manage phone system

**HOUSE #2:**

Parts for engine 9 – Chief Jonathan Faugh is working on

**VEHICLE EQUIPMENT MAINTENANCE:** Commissioner Mike Terzo reported:

- Rear 584 on board kussmaul air compressor motor getting hot – Commissioner Mike Terzo will get it serviced
- Boat – checked oil and motor, needed new oil, purchased.
  - Also ordered another charger for portable lights on boat. Equipment check sheet indicated boat was checked once in May and once in June – but no one is keeping boat topped off, so oil was low
- 583 pump has not been run, pump is dead (since Jan). Should run each week for about 20 minutes to keep it charged
  - Check interstate to see about new battery
- Ambulance recently checked by Jenna, but is not being done regularly

Commissioner Scott Goodman indicated that DO Andrew Socola is not doing his job – he will not be doing next year

**EMS, 911, STREET DIRECTORY:**

Missing report noted in June meeting minutes is back in Red Alert – Beth Faugh and Jenna Merdak to update – Mike sent email, but Secretary will follow up with another

## **INVENTORY, INSPECTION & INSPECTION DINNER:**

- Commissioners agreed that there should be a dinner this year:
  - Venue: Riverton golf club – suggested gift for firefighters (light raincoat)
  - Date: November 13
- Commissioner Mike Terzo indicated to secretary that gear sheets should be printed out for each firefighter
  - Letter to each firefighters goes out in September with inspection held in October
  - Turnout Gear is sent to Turnout Express to be checked - few at a time

**MEMBERSHIP:** No report

**SAFETY/OSHA:** No report

## **MCFDOA:**

Annual dinner meeting attended by Commissioner Scott Goodman, Commissioner Doug Platt, Treasurer Aletha Steehler and Secretary Kitty Stappenbeck. Educational talk was on the new marijuana laws. Take away: Fire Department/District should have a written policy.

## **PUBLICITY:**

Commissioner Bob Faugh indicated that Chief Jonathan Faugh got the department some good publicity on Spectrum News regarding fireworks

## **PHYSICALS:**

- Commissioner Dale Sweet has had his physical and his form is in Secretary tray to be filed.
- Chief Jonathan Faught indicated that Will Stanton said he didn't get his physical done because he was going to resign; he has now changed his mind and will not resign.

**OFFICE EQUIPMENT:** Secretary Kitty Stappenbeck reported that the office copier has been serviced, cleaned, and toner cartridges replenished.

**INSURANCE AND GROUP LIFE INSURANCE:** Commissioner Dale Sweet reported:

- GTL ok to be paid now. Few changes to make.
- Year-round liquor liability coverage, so we are ok for August event.
- \$5000 coverage for each 'helper' for carnival, etc. If not enough can raise amount.
  - Commissioner Sweet will check to see what increase will cost.
- Treasurer's bond, both positions (Treasurer and Deputy Treasurer) have been added to the policy, just the two titles – no names associated.
- Drivers' license check – only 1 response, has been checked and cleared to drive.

## **LEGISLATION:**

Brief discussion around bills pending related to fire departments and firefighters. Commissioner Bob Faugh will forward to Treasurer and Secretary.

## **LONG RANGE PLANNING:**

Discussion regarding Air Packs and number of oxygen bottles on hand. It may be determined that we have more than enough and don't need to fill all empties.

**INFORMATION SYSTEMS:**

Laptops for Treasurer and Secretary will be deployed soon.

Update is needed to the computers in the offices. Kables has been contacted regarding this.

**ZONING AND PLANNING BOARD:**

Commissioner Dale Sweet reported on the following zoning and planning board applications.

**Application 2021-05Z:** 935 Rush Scottsville Rd; Rush 14543; Brian Edelstein and Darlene Michels – request variance for side and rear setbacks to place shed (14' x 12') in desired area .

**NO CONCERNS NOTED**

**Application 2021-06Z:** 8391 W. Henrietta Rd, Rush 14543; John Scism – Amendment to prior submission. Includes proposal from Seneca Pole Barns LLC

**NO CONCERNS NOTED**

**Application 2021-07Z:** 7615 East River Rd, Richland Resources LLC – subdivision approval has been requested to subdivide the property into two lots; single family home 1<sup>st</sup> lot and farming 2<sup>nd</sup> lot. The Town Planning Board identified setback area variances for minimum lot width and side setback that are required to be approved.

**NO CONCERNS NOTED**

**Application 2021-08Z:** 962 Honeoye Falls 6 Rd, Rush 14543; Rochester Brooks Gun Club Inc. – height variance needed to erect three steel structures (65') for the purpose of launching clay targets from higher elevation. **NO CONCERNS NOTED**

**Application 2021-10P:** Newsome Site Plan, 8 Madelyn's Way, Eric Newsome – Construction of single-family dwelling with associated utilities (private well, septic system, electric).

**Commissioners concerns if driveway meets code; pull offs, etc.**

**Application 2021-11P:** Maier Subdivision & Site Plan; 8800 W. Henrietta Rd; Thomas and Sharon Maier – subdivision of vacant lot into two lots, single-family, 2-story home to be built on lot 2. Lot 2 will include private septic system, private well, private driveway.

**Commissioners concerns if driveway meets code; pull offs, etc.**

**Application 2021-12P:** Moore Family Farms LLC; 786 Rush-Scottsville Rd – land subdivision to separate one 3-acre parcel into two lots. **NO CONCERNS NOTED**

**BILLS:**

See last page(s) for bill details.

Following a final review of the July 2021 General Fund Invoices, Vouchers #2021- 179 through #2021-209, **a motion was made by Commissioner Bob Faugh, seconded by**

**Commissioner Mike Terzo and approved 4-0 to pay the vouchers in the amount of \$58,315.37**

The Vouchers were reviewed by Commissioner Mike Terzo, Commissioner Bob Faugh and Commissioner Dale Sweet.

**EXECUTIVE SESSION** requested by Commission Mike Terzo. 8:23 pm

Motion by Commissioner Mike Terzo and seconded by Commissioner Dale Sweet to resume regular meeting: 9:10 pm

**OLD BUSINESS:**

Commissioner Dale Sweet reported that the counter in the kitchen is able to be repaired. Contractor looked at it and indicated he can fix to the satisfaction of the Ladies Auxiliary.

**Motion** made by Commissioner Mike Terzo, seconded by Commissioner Bob Faugh to repair kitchen countertop. Passed 4 – 0.

Commissioner Scott Goodman reported he attended an ambulance call: response time was unacceptable. Call came in at 10:24, rebroadcast at 10:28 – none available in Henrietta.

Commissioner Goodman enroute at 10:36, arrived at scene in 2 minutes.

Commissioner Goodman wants to hire a full-time person that would serve as a multifunction position: firefighter, EMT, administrator. He will forward written plan to the board.

**NEW BUSINESS:**

- Commissioner Mike Terzo requested attendance at the Firehouse Expo in Columbus Ohio for himself, Firefighters Jim Princehorn and Mike Terzo Jr. There is hands on training available that they can take advantage of.

**Motion** made by Commissioner Bob Faugh and seconded by Commissioner Dale Sweet to approve. Passed 4 – 0.

- In place of the annual carnival, a function will be held August 21 – 22, 21, 2021 that will include games, food and beer.

**Motion** made by Commissioner Dale Sweet and seconded by Commissioner Mike Terzo to approve the August event. Passed 4 – 0.

**ROOM RENTALS:**

- **Large meeting room**

- Red Cross November 10, 2021 and January 5, 2022
- Rush Seniors Group – 2<sup>nd</sup> Thursday of each month from 11 am – 2 pm
- Ladies Auxiliary – July 17, 2021, Bereavement luncheon for Duane Fanning's wife Marsha (approve after the fact)
- Chief Jonathan Faugh – Request for use of large room on July 24 from 2 – 4 pm for a gathering in relation to the passing of Beth Faugh's father. Ladies Auxiliary will be assisting.
- Square Dancing Club, Carol Ann Stahl, Ladies Auxiliary member - Request for use of large room for square dancing event in September

- Sept 19, 2021 – MCVFA Annual Meeting – **BOTH Large and Small Meeting rooms**

**Motion** to approve all room use as mentioned above by Commissioner Mike Terzo and seconded by Commissioner Dale Sweet. Passed 4 – 0.

Treasurer Aletha Steehler reported:

- Budget Planning Workshop to be tentatively held August 10. In attendance will be: Commissioners Scott Goodman, Mike Terzo, Dale Sweet, Treasurer Aletha Steehler and Secretary Kitty Stappenbeck. The meeting will be led by Jason from Bernard P. Donegan, Inc. Treasurer Steehler will reach out to Jason to confirm meeting.
- Treasurer’s report may be distributed on a quarterly basis vs. monthly. There was a problem with the line items within QuickBooks for the 2021 budget. They were somehow not entered correctly and are missing from the statements. The treasurer is working to get them all reentered and reports rerun.
- The Treasurer will need Power of Attorney for the Rush Fire District in order to discuss tax related items with the IRS.

**Commissioner Dale Sweet made a motion to adjourn the meeting. The motion was seconded by Commissioner Mike Terzo and approved 4 to 0 to close the meeting. It was adjourned by common consent at 9:41 PM.**

Respectfully submitted,

Kitty Stappenbeck  
District Secretary

**JULY BILLS:**

**July 2021 – INVOICES – GENERAL FUND ACCOUNT**

<b>Voucher</b>	<b>Account Code.</b>	<b>Disbursement Account</b>	<b>Name of Vendor and Description</b>	<b>Invoice Amount</b>
2021 179	34.461a	Utilities	RG&E – Gas Ser Sta.	128.80

				1			
2021	180	34.461b	Utilities	RG&E – Gas Ser Sta. 2			24.42
2021	181	34.462a	Utilities	National Grid – Electric Ser Sta.1			627.43
2021	181	34.462b	Utilities	National Grid – Electric Ser Sta.2			40.80
				Spectrum Time Warner Cable Telephone&Internet - Station 1			1.70
2021	182	34.424	Utilities	Spectrum Time Warner Cable Telephone&Internet - Station 2			0.58
2021		34.451n	Utilites	Coakley Disposal -			44.00
2021	183	34.465	Utilities	Verizon Wireless - cellular phones			474.92
2021	184	34.461a	Utilities	Monroe County Water Station 1			55.00
2021		34.491	Utilities	Monroe County Water Station 2			
2021	185	34.451b	Cleaning Ongoing	Morico Floor Cleaning Systems			200.00
2021	186	3410.27	EMS Supplies	Jackson Welding			27.50
2021		34.441e	Building Sta 1	Weiders			
2021		34.452b	Building Sta 2	Weiders			
			Computer Software				
2021	187	3410.25	Organization fees/Membership	Kables Computer	2 computers		1261.39
2021	188	34.434	Dues	Monroe County Fire District	June Meeting		184.80
2021		34.442d	PPE	Elizaco Inc			
2021		9040.8	Workmans Comp	NYSIF officie			
2021		9040.8	Workmans Comp	NYSIF firemen M&T Bank Sean Brown			
				M&T Bank Mike Terzo	425.76		
				M&T Bank Jon Faugh	35.91		
				M&T Bank - Colleen Statskey	21.91		
2021				M&T Total (credit \$2596.94)	483.58		
2021	189	34.426	Copier	Leaf			124.86
2021		9040.8	Workmans Comp	Fleury Risk			
2021		34.451a	Shop Supplies	Har rob			

2021		34.433		Uniform Express		
2021	190	34.451		Stars & Strips		680.4
2021	191	34.451		Frontier Safe		520
2021	192	34.491		Mengel Metzger Barr	Audit 2020	6395
2021	193	34.428		EMS Charts		116.39
					equipment	
					Access	
2021	194	3410.25		General Security	Control	16119
2021	195	34.421		Alpine Software	red alert	5250.46
				Chruchville Fire	boots B	
2021	196	34.433		Equipment	Hall	410
			rope water			
			rescue			
2021	197	34.442k		RNR	Water & ropes	1067.52
				Glatfelter Specialty		
2021	198	9088.8		Benefits	term life	16117.2
					Ladder	
					tessting and	
					inspection	
2021	199	34.443	ladder testing	Fire Service Safety		1132.3
					Sean Brown	
2021	200	9089.8	Benefits	Health works	Exam	407.25
				Monroe County Public		
2021	201	34.445b	2 way pagers	safety Comm	2way pagers	195
					name	
					lates/ropes/silk	
					screen setup	
					&print	
2021	202	34.442d	PPE	Dival		112.5
			Preventative			
			Maintenance			
2021	203	34.452c		Pipitone	HVAC	465
2021						
					Rebuilding	
					dept/ issued	
					boots repair	
2021	204	34.451		Andrew Socola	leaks	128.75
					conduit &	
2021	205	34.451f		Jim Princehorn	fittings	13.82
2021	206	3410.1		Colleen Payroll	2nd qtr	990.71
2021	207	3410.1		Aletha Payroll	2nd qtr	932.75
2021	208	3410.1		Kitty Payroll	2nd qtr	1018.24
2021	209	34.433	Uniforms	Starr Uniform center		3046.88
						58,315.37