

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – March 16, 2021

Roll Call: Chairman Scott Goodman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Scott Goodman, Robert Faugh, Michael Terzo, Dale Sweet, Doug Platt (7:06 pm), Treasurer and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief Jon Faugh and Firefighter James Princehorn.

Representing the Town of Rush was Councilman Dan Woolaver.

REPORT FROM THE TOWN: Councilman Dan Woolaver reported the Town is working on the Battery Moratorium.

APPROVAL OF MINUTES: The Minutes of February 16, 2021, were approved as written.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Robert Faugh and approved 3-0 to accept the Minutes of February 16, 2021, as written.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Fire Marshal Rick Tracy has no concerns at this time.

NEW EQUIPMENT: No report.

TRAINING: Commissioner Michael Terzo stated training on the new portables took place last night. The new CAD system training has started and there are some hiccups. A new computer in the radio room has been purchased due to the loss of the MDT and two new computer screens. (Commissioner Doug Platt arrived). Chief Jon Faugh is requesting an update from Gary Wilkins for insurance purposes and the LENS program through the State for approved licensed member drivers for the apparatus.

HOUSE #1: Commissioner Michael Terzo reported the access control system is 90% complete. The extra doors were added. Waiting on General Security to load the software and the double doors into the truck bay from the storage room require big

magnets. The siren system had missing insulation around the lamp cord. All new relay boxes were installed and cleaned. The Fire Alarm system needed 2 new boxes due to horns and lights not working. The boiler room box has been eliminated. An upgrade to the box to accommodate 10 zones will be done for future use for the addition to the building. The new box quote will be around \$1500.00 with extra labor involved. All wires were labeled. Commissioner Michael Terzo will contact Larry Kaplan to install a dedicated circuit to the panel. The pole box upfront will be tested.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Doug Platt, and approved 5-0 to upgrade the Fire Alarm System Box to 10 zones with a quote of \$1500.00 with extra labor cost from Action Security.

Commissioner Michael Terzo reported the control valve in the EMS room was left wide open and the Commissioners room was warm. The control valve is now fixed and a new thermostat was installed. The Commissioners' Office has new motion sensor light switches. The Chief's Office and the President's Office will have new flooring installed and painting will be done. Commissioner Dale Sweet will obtain a quote for commercial grade carpet flooring in the Commissioner's Office. The new desks be delivered the end of March. A new vacuum cleaner will be purchased. Commissioner Michael Terzo will have Action Security write up a contract to have the panel boxes tested yearly.

HOUSE #2: An upgraded desk will be brought over from House #1.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo reported Har-Rob replaced the air dryer in 582. All the drain valves were replaced in the tanks. Need to add to the maintenance schedule, every 2 months the water should be drained. The oil, filter and lube on 582 was done by the Town Highway Department. Commissioner Michael Terzo reported 588 new air dryer replaced, oil, filter and lube completed by the Town Highway Department. Commissioner Michael Terzo reported 584 oil, filter and lube completed by the Town Highway Department. 583 exhaust was fixed by the Town Highway Department and oil, filter and lube completed. The grass truck and the ambulance will be inspected with oil, filter and lube to be done by Bucci's Repair by Bob.

SAFETY/OSHA: No report.

PHYSICALS: Secretary Colleen Statskey reported all interior Firefighter's are up to date on their physicals except for 2nd Assistant Chief Sean Brown and Firefighter William Stanton.

PHYSICAL FITNESS: Commissioner Dale Sweet reported Firefighter Cathy Henry has submitted her reimbursement for fitness membership.

EMS, 911, STREET DIRECTORY: No report.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo would like to start truck inventory once the weather breaks.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Commissioner Dale Sweet stated a few new members need paperwork filled out and added to the policy. Commissioner Dale Sweet reported two rebate checks a total of \$8841.11 received from NYSIF – New York State Insurance Fund. The values of the vehicles and buildings were updated with replacement costs. Commissioner Dale Sweet will continue to work on the missing radio.

MEMBERSHIP: A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo, and approved 5-0 to accept Noah Fallis, new member application who resides at 57 Mill Road, Rush, NY 14543, pending a background check.

PUBLICITY: Commissioner Robert Faugh reported on the information he sent to the town hall for the Rush Town Newsletter.

BILLS:

Voucher	Account Code	GENERAL FUND ACCOUNT Disbursement Account	Name of Vendor and Description	Invoice Amount
2021-065	34.461a	Utilities	RG&E – Gas Ser Sta. 1	887.44
2021-066	34.462a	Utilities	National Grid – Electric Ser Sta.1	52.86
2021-067	34.462b	Utilities	National Grid – Electric Ser Sta.2	30.62
2021-068	34.424	Utilities	Time Warner Cable Telephone&Internet - Station 1	254.82
2021-069	34.464	Utilities Sta. 1 General	Time Warner Cable Telephone&Internet - Station 2	168.72
2021-070	34.451	Repairs	Weider's (Blue Tarp)	28.22
2021-071	34.441	Fire Vehicles	Honeoye Falls-NAPA	53.82
2021-072	34.441b	Oil Filters	Oil Filter Service, Inc. - 583 water&air filters, elbow, clamp	343.03
2021-073			M&T Bank - VISA Home DePot,Bound Tree, Amazon, Bucci's	4629.13
2021-074	34.446	Radio Supplies	Brite (Upstate Wholesale Supply)- Tablet Dock for radios	196.00
2021-075	9087.8	Benefits	Catherine Henry - Reimbursement for fitness membership	150.00
2021-076	34.442d	Boots Maintenance	Churchville Fire Equipment	1230.00
2021-077	34.451a	Facilities Maintenance	Cooper Electric - access control panel parts	1139.01
	34.451f	Facilities General Office	Cooper Electric – siren repair	118.86
2021-078	34.411	Expense General Office	Cardmember Service -Elan Visa Card-GoDaddy renewal	599.40
2021-079	34.411	Expense	W.B. Mason - tissue & towels	83.04
2021-080	34.426	Copier/Repl/Lease	LEAF	124.86
2021-081	34.441	Fire Vehicles	Har-Rob Fire Apparatus -588	1709.00
	34.441a	Fire Vehicles	Har-Rob Fire Apparatus -582	1370.50
2021-082	34.491	Professional Services	McConville,Considine,Cooman, Morin, PC	400.00

2021-083	34.463a	Utilities	Monroe County Water - Sta. 1	117.58
2021-084	34.463b	Utilities	Monroe County Water - Sta. 2	20.36
2021-085	34.441a	Caulk	Michael Terzo	21.84
2021-086	34.442d	Protective Equipment	Uniform Express - Claudia McDaniel- pants	59.95
2021-087	34.434	Membership Dues	AFDSNY - Membership Due 1/21 - 1/22	450.00
2021-088	34.465	Utilities	Verizon Wireless - cellular phones	559.31
2021-089	34.442d	Protective Equipment	DiVal Safety Equipment - turnout gear, pants & coats	2044.00
	34.433	Member Uniforms	DiVal Safety Equipment - uniforms	337.50
2021-090	34.451b	Floor Maintenance Maintenance	Morico Floor Cleaning Systems - (February)	200.00
2021-091	34.451f	Facilities Maintenance	Pipitone Enterprises, LLC - Heating Sta. 1	2277.81
2021-092	34.451n	Facilities	Coakley Disposal - March, 2021 Walsh Duffield Companies - Renewal NYS Motor Vehicle&Fire fees	44.00
2021-093	34.481	Insurance		22,641.91
2021-094	9089.8	Benefits	Healthworks - Firefighter Physicals	5103.00
2021-095	34.428	EMS charting	EMS Charts	113.00
2021-096	34.461b	Utilities	RG&E – Gas Ser Sta. 2	110.57
2021-097	3410.27	EMS Supplies	Jackson Welding & Gas Cylinder rental	26.00
			TOTAL:	47696.16

Following a final review of the March 2021 General Fund Invoices, Vouchers #2021-065 through #2021-097, Commissioner Doug Platt made a motion, seconded by Commissioner Dale Sweet, and approved 4 to 0 to pay the vouchers in the amount of \$47,696.16, abstained by Commissioner Michael Terzo.

Commissioner Robert Faugh and Commissioner Dale Sweet reviewed the vouchers.

MCFDOA: The association is taking a survey for a possible April 15, 2021, zoom meeting.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: None.

PLANNING AND ZONING BOARDS: The Commissioners reviewed Planning Board Application 2021-01P- 7615 East River Road. The Commissioners found no issues or concerns. Secretary Colleen Statskey will send a letter to the Planning Board.

The Commissioners reviewed Planning Board Application 2021-02-P – Rush West Rush Rd. The Commissioners found no issues or concerns. Secretary Colleen Statskey will send a letter to the Planning Board.

PERSONNEL RELATIONS: Commissioner Michael Terzo reported Secretary and Treasurer Colleen Statskey will be leaving her District positions. Secretary and Treasurer Colleen Statskey will keep her positions until they are filled by new personnel and training has been completed.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Doug Platt, and approved 5-0 to post employment openings for the Treasurer and Secretary District Positions in the Genesee Valley Penny Saver and the Henrietta Post.

The Fire Commissioners would like to put a Committee together with representatives from the Department, Chief and District offices to discuss possible hiring of a District Administrator.

PROCEDURES AND OPERATIONS: No report.

INFORMATION SYSTEMS: Commissioner Michael Terzo reported 3 new tablets will need to be purchased for 588, 583 and 582, the batteries blew up. Commissioner Michael Terzo will obtain quotes. Commissioner Michael Terzo stated Mike Terzo, Jr. is looking into obtaining another grant. Commissioner Michael Terzo ordered a new cell phone as a back-up, at no charge, due for an upgrade. A new government contract with Verizon Wireless is in the process of being signed. Red Alert is printing out job reports now. The new CAD system was rolled out, problems are being addressed.

APPARATUS: No report.

OLD BUSINESS:

Treasurer Colleen Statskey stated the 2020 AUD report was submitted to NY State by due date of March 1, 2021, done by Jason Schwartz with Bernard J. Donegan.

Treasurer Colleen Statskey emailed the Treasurer's Report for February, 2021, to the Fire Commissioners.

NEW BUSINESS:

Commissioner Robert Faugh discussed the NYCLASS (New York Cooperative Liquid Assets Securities System) Investment. Treasurer Colleen Statskey will contact Tom Zuber, CPA with Mengel Metzger Barr & Co. LLP, to have his opinion on the NYCLASS.

Commissioner Doug Platt and Commissioner Dale Sweet discussed Fire Department grants for air packs, FEMA classes, training, and workshops, etc.

The Fire Commissioners discussed having two plaques made in honor and memory of Treasurer/Secretary Robert M. Kuhls for his outstanding years of service. Commissioner Scott Goodman will work on this.

Room Rentals:

Boy Scout Troop #134 would like to use the large meeting room on Friday, May 14, 2021, from 5:00 – 9:00 pm.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Robert Faugh, and approved 5-0 for the Boy Scout Troop #134 to use the large meeting room on Friday, May 14, 2021, from 5:00 – 9:00 pm.

Pat Stephens, Recreation Director, from the Town of Rush, would like to use the large meeting room on Saturday, October 2, 2021, from 9 am – 4 PM, for the Rush Town Fall Festival for the train display.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Robert Faugh, and approved 5-0 Pat Stephens, Recreation Director, from the Town of Rush, would like to use the large meeting room on Saturday, October 2, 2021, from 9 am – 4 PM, for the Rush Town Fall Festival for the train display.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh, and approved 5-0 to purchase 15 new G5 pagers from PMC Associates Wireless Communications at a quote of \$10,057.50.

Commissioner Dale Sweet made a motion, which was seconded by Commissioner Robert Faugh and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:37 PM.

Respectfully submitted,

Colleen Statskey
District Secretary

