

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – December 15, 2020

Roll Call: Commissioner Michael Terzo called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Scott Goodman (via phone, due to illness), Michael Terzo, Dale Sweet, Doug Platt, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief Jon Faugh, Assistant Chief Sean Brown, and Firefighter James Princehorn.

Present from the Town: Councilman Dan Woolaver.

REPORT FROM THE TOWN: Councilman Dan Woolaver presented Chief Jon Faugh and the Rush Fire Department with a plaque from the Town of Rush in honor of the Rush Fire Department's Celebration to recognize 100 years proclamation. Chief Jon Faugh and The Fire Commissioners thanked Councilman Dan Woolaver and the Town for their recognition and plaque.

APPROVAL OF MINUTES: The Minutes of November 17, 2020, were approved with a correction on page 2 under **VEHICLE & EQUIPMENT MAINTENANCE** to read 583 pumper *packing not backing*.

A motion was made by Commissioner Doug Platt, seconded by Commissioner Dale Sweet and approved 4-0 to accept the Minutes of November 17, 2020, with a correction on page 2 under VEHICLE & EQUIPMENT MAINTENANCE to read 583 pumper *packing not backing*.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Chief Jon Faugh stated Fire Marshal Rick Tracy has no issues or concerns at this time.

NEW EQUIPMENT: No report.

TRAINING: Chief Jon Faugh stated they are waiting for the training sessions to open back up again due to COVID to further continue. Commissioner Michael Terzo requested a six month outline of projected training for the future. Commissioner Doug Platt questioned new members and their training. Chief Jon Faugh stated training in

small groups is ongoing to prepare new members for Firefighter I. All new members may come to calls and observe until they have their proper training. First Assistant Chief Sean Brown reported 2nd Assistant Chief Kevin Smith will contact the Fire Bureau to find out about fit testing for 2021 due to COVID regulations. Commissioner Michael Terzo asked the Chief's if all members completed their jumps. Chief Jon Faugh reported not all members have completed their jumps.

HOUSE #1: Commissioner Michael Terzo will contact Pipetone regarding the heating issues. Warm in the Commissioner's office and cool in the large meeting room. Commissioner Dale Sweet, Chief Jon Faugh and President Heidi Sweet cleaned out the storage room. The Chief's will put together a list for future improvements such as new furniture, carpets, etc. for the Commissioners.

HOUSE #2: First Assistant Chief Sean Brown reported Firefighters Jim and Eric McNeil cleaned the gutters, changed light bulbs and put up the Christmas lights. The new arborvitae have been planted by George Eiff. Chief Jon Faugh stated Engine 9 needs repair to the rear end.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo contacted Highway Superintendent Mark David to take care of the oil changes on the trucks and will be done early April, 2021. Commissioner Michael Terzo stated 582 needs a new oil filter and oil change as soon as possible. A list of oil filters will be put together and maintained in Red Alert. Commissioner Michael Terzo stated Chief Jon Faugh had the ambulance and grass truck inspections and oil changes completed.

SAFETY/OSHA: No report.

PHYSICALS: Commissioner Doug Platt confirmed the Firefighter Physicals will be performed on Monday, February 22, 2021, by Healthworks. Commissioner Doug Platt confirmed with Healthworks that PSA testing will be performed for every member recommended age 50 and older. PPD testing will be offered as well.

PHYSICAL FITNESS: No report.

EMS, 911, STREET DIRECTORY: Chief Jon Faugh reported the Box System was turned into 911. Chief Jon Faugh will forward the Box System information to neighboring departments.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo reported the inspections went well, only a few members did not report for their inspections. Commissioner Michael Terzo stated a few new items need to be purchased. The new 511 backpacks will be passed out at the Monday evening department meeting. Commissioner Michael Terzo is requesting a list of serial numbers for the new portable radios from Assistant Chief Sean Brown.

LEGISLATION: No report.

INSURANCE AND GROUP LIFE INSURANCE: Commissioner Dale Sweet spoke with the insurance company regarding the missing portable radio. There is a \$100.00 deductible and a claim will be filed. Commissioner Dale Sweet has all of the Cancer forms almost completed and will forward to the State.

MEMBERSHIP: No new applications at this time.

PUBLICITY: Chief Jon Faugh will put the information together for the Rush Town Newsletter and have the Commissioners review it before publication.

BILLS: See Page 8

Following a final review of the December 2020 General Fund Invoices, Vouchers #2020-297 through #2020-322, Commissioner Dale Sweet made a motion, seconded by Commissioner Doug Platt and approved 4 to 0 to pay the vouchers in the amount of \$ 14,186.53.

The vouchers were reviewed by Commissioners Michael Terzo and Dale Sweet.

Treasurer Robert Kuhls discussed the need for a Special Meeting for Transfer of Funds. A date for Saturday, December 26, 2020, at 9:30 AM, will be posted on the LED sign, added to the website and a Legal Notice will be posted in the Henrietta Post by Secretary Colleen Statskey.

MCFDOA: Treasurer Robert Kuhls reported the MCFDOA annual installation banquet has been postponed due to COVID.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Board reviewed Application 2020-13P, Sri Vidya Temple, 6980 East River Rd, Rush. The Board has no issues or concerns with this application. Secretary Colleen Statskey will send a letter to the Planning Board indicating no issues or concerns with the application.

ZONING BOARD: The Board reviewed Application 2020-11Z, 6373 Rush Lima Road, Honeoye Falls, 14472. The Board has no issues or concerns with this application. Secretary Colleen Statskey will send a letter to the Zoning Board indicating no issues or concerns with the application.

PERSONNEL RELATIONS: A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4 to 0 to go into Executive Session at 7:42 PM.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4 to 0 to end Executive Session at 8:20 PM.

PROCEDURES AND OPERATIONS: No report.

INFORMATION SYSTEMS: Commissioner Scott Goodman attended the meeting regarding the new MDT timeline for March, 2021. Commissioner Michael Terzo confirmed the Chief, first responding apparatus and the ambulance will have the new MDT's. Training for the MDT's will be the end of January, 2021. Commissioner Michael Terzo contacted Spectrum regarding the voicemail set up, was given a ticket and waiting for a return call.

APPARATUS: Commissioner Michael Terzo reported that the District needs to think about replacement of 583 sometime in the future.

OLD BUSINESS: Commissioner Michael Terzo discussed with Attorney Peter Weishaar the BID package for the Access Control System for the key fob project. Commissioner Michael Terzo read out loud the Rush Fire District Resolution to Reject BID. See page 6 and 7.

Secretary Colleen Statskey will publish a Legal Notice Permissive Referendum in the Henrietta Post. Secretary Colleen Statskey will send a letter of acceptance to General Security, Inc. Secretary Colleen Statskey will send a not to be awarded letter and a thank you letter to Technical Systems Group.

NEW BUSINESS: Chief Nominations.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4 to 0 to appoint Jon Faugh as Chief to the Rush Fire Department.

The Fire Commissioners discussed Sean Brown's residential address with him. Commissioner Michael Terzo stressed the required need for training, classes and qualifications to be a Chief. The Fire Commissioners discussed at length that Sean Brown needs to sign up for his training class by the next meeting on Saturday, December 26, 2020. First Assistant Chief Nomination will be on hold until the outcome of signing up for the class.

A motion made by Commissioner Doug Platt, seconded by Commissioner Dale Sweet, and approved 4 to 0 to appoint Sean Brown as the 1st Assistant Chief to the Rush Fire Department pending the outcome of signing up for Fire Officer 1 class by next Commissioners Meeting on December 26, 2020.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Doug Platt, and approved 4 to 0, to appoint Kevin Smith as 2nd Assistant Chief to the Rush Fire Department.

Commissioner Michael Terzo stressed the meaning of best practices and that the Chief's need to have qualifications.

The Oath of Offices for the Chiefs will be given, signed and notarized. Secretary Colleen Statskey will send the Chiefs Oath of Offices to the Rush Town Clerk.

Commissioner Michael Terzo reported there are five extra oxygen bottles.
Commissioner Scott Goodman will contact Jackson Welding to reduce the rental cost.

Commissioner Michael Terzo made a motion, which was seconded by Commissioner Dale Sweet and approved 4 to 0 to end the meeting. The meeting was adjourned by common consent at 9:10 PM.

Respectfully submitted,

Colleen Statskey
District Secretary

RUSH FIRE DISTRICT
RESOLUTION TO REJECT BID

At a duly called meeting of the Board of Commissioners for the Rush Fire District (the "District") held on December 15, 2020, at the District's Station #1, located at 1971 Rush-Mendon Road, Rush, New York 14543, at which time a quorum of the Commissioners was present:

On a motion of Commissioner Dale Sweet, seconded by Commissioner Michael Terzo, the following Resolution was unanimously adopted:

WHEREAS, the District published a notice for bids for the purchase and installation of an access control system on or about October 8, 2020; and

WHEREAS, the District received two bids, one from Technical Systems Group, Inc. ("TSG") in the amount of 18,949.15 (the "TSG Bid"), and one from General Security, Inc. ("GSI") in the amount of \$19,325.00 (the "GSI Bid"); and

WHEREAS, the TSG Bid indicates that TSG is taking exception to certain parts of the District's specifications, although TSG failed to submit a separate document setting forth the nature of the exceptions; and

WHEREAS, the District's specifications required a 24-month warranty for all labor and material; and

WHEREAS, the District's specifications require the successful bidder to be the sole source for all warranty repairs for all components contained in the District's specifications; and

WHEREAS, the TSG Bid failed to meet the foregoing warranty requirements of the District's specifications in that the TSG Bid provided failed to provide a 24-month warranty, and the TSG Bid failed to ensure that TSG would be the sole source for all warranty repairs for components contained in the District's specifications; and

WHEREAS, the TSG Bid specifically disclaims all warranties and agrees to warrant labor for one year; and

WHEREAS, the 12-month warranty included with the TSG Bid indicates that replacements parts may be “reconditioned parts”; and

WHEREAS, the TSG Bid includes only one site visit for the purpose of making the final connections and programming, with additional trips to be charged at portal to portal” labor rates, which would increase the total cost of the project; and

WHEREAS, the GSI Bid complies with the warranty provisions in the District’s specifications; and

WHEREAS, the District regards the warranty provisions as a material requirement of the specifications; and

WHEREAS the District has determined that the TSG Bid does not comply with the District’s specifications; and.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the District has determined that the TSG Bid does comply with the District’s specifications in at least one material respect as set forth above.
2. The District be and hereby rejects the TSG Bid for failure to comply with the District’s specifications.
3. The District has determined that the GSI Bid substantially complies with the District’s specifications in all material respects
4. The District be and hereby awards the contract to GSI.

On roll call vote, the following vote was recorded:

AYES: Commissioners Scott Goodman, Michael Terzo, Dale Sweet and Doug Platt. NAYES: None.

ABSENT: Commissioner Robert Faugh.

I, Colleen Statskey, Secretary of the Board of Fire Commissioners of the Rush Fire District, do hereby certify that the foregoing Resolution is a true copy of Resolution passed by said Commission on said date, December 15, 2020.

DECEMBER 2020 -- INVOICES -- GENERAL FUND ACCOUNT				
Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2020-297	34.424	Data Line	Time Warner Cable -- Data Line Sta. 1	\$31.95
	34.464	Utilities	Time Warner Cable -- Telephone Sta. 1	220.36
2020-298	34.464	Utilities	Time Warner Cable -- Telephone Sta. 2	167.84
2020-299	34.461a	Utilities	National Grid -- Electric Sta. 1	642.81
	34.462b	Utilities	National Grid -- Electric Sta. 2	100.37
2020-300	34.463a	Utilities	Monroe County Water Authority -- Water Service Sta. 1	159.62
	34.463b	Utilities	Monroe County Water Authority -- Water Service Sta. 2	27.07
2020-301	34.451b	Cleaning & On going	W. B. Mason Co., Inc. - Janitor cart W/supplies	369.20
Canc	34.446	Misc./Others	James Publishing -- NYS Fire Dist Officers Guide	151.00
2020-303	34.451b	Cleaning & On going	Morico FloorCleaning Systems, Inc. - Floor Cleaning Sta. 1 (Nov)	200.00
2020-304	34.451n	Tree removal & planting	George Eiff Lawn & Property	1100.00
2020-305	34.411	General Office Supplies Exp	Messenger Post Media -Election notice &affidate	60.37
2020-306	9086.8	NY Cancer Benefits	Walsh Duffield Companies, Inc. -Renewal Canacer Coverage	6016.00
2020-307	3410.27	EMS Supplies	KMS Medical Products, LLC. - EMS Supplies	187.50
2020-308	34.42d	Personal Protective Equip	Turnout Express -- Inspect & clean turnout equipment	1080.48
2020-309	34.442d	Personal Protective Equip	Turnout Express -- Inspect & clean turnout equipment	303.00
2020-310	3410.27	EMS Supplies	Jackson Welding & Gas Products -- EMS Supplies & 1 yr lease	345.44
2020-311	34.426	Copier Lease	LEAF -- Copier Lease	124.86
2020-312	3410.27	EMS Supplies	M&T Bank --Bound Tree Medical	20.51
	34.411	General Office Expense	M&T Bank -- USPS shipping cost	8.70
2020-313	34.446	Misc./Others	Conchetta Platt -- Commissioner Election Inspector	42.00
2020-314	34.446	Misc./Others	Stephanie Anderson -- Commissioner Election Inspector	42.00
2020-315	34.446	Misc./Others	Mary Ann Jakubowicz -- Commissioner Election Inspector	42.00
2020-316	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (Dec 2020)	44.00
2020-317	3410.27	EMS Supplies	W. B. Mason Co. Inac. - Face mask & gloves	54.99
2020-318	9089.8	Benefits	Health Works - FFPhysical (Claudia McDaniel)	284.25
2020-319	34.422a	IT Personnel	Kables Computer Service -- Part 2 for 1 st IT Personnel	1500.00
2020-320	34461a	Utilities	RG&E -- Gas service Sta. 1	349.46
2020-321	34.428	EMS Charting	Enscharts -- EMS Charts	113.00
2020-322	3.471	Equipment fuel	Town of Rush-Highway Dept. - Equipment fuel 8/27/20 ti 12/9/20	397.75
			TOTAL	\$14,186.53

