

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – January 21, 2020**

**Roll Call:** Chairman Scott Goodman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Scott Goodman, Robert Faugh, Michael Terzo, Dale Sweet, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

**Absent:** Commissioner Doug Platt, due to work.

Representing the Rush Fire Department was Chief Jon Faugh, 1st Assistant Chief Sean Brown, 2<sup>nd</sup> Assistant Chief Kevin Smith, Firefighter Jim Princehorn.

Representing the Town of Rush was Councilman Dan Woolaver.

**REPORT FROM THE TOWN:** Councilman Dan Woolaver reported the flooding in the hamlet should hopefully be resolved with the clean out of the caved in drainage ditch that leads to the Honeoye Creek that was taken care of by The Rush of Town Highway Department. The State of New York has no funding available to help with any drainage improvements or upgrades in the hamlet. Councilman Dan Woolaver and The Fire Commissioners discussed solar batteries.

**APPROVAL OF MINUTES:** The Minutes of December 17, 2019, were approved as written.

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4-0 to accept the Minutes of December 17, 2019, as written.**

The Minutes of December 27, 2019, Transfer of Funds, were approved as written.

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo, and approved 4-0 to accept the Minutes of December 27, 2019, Transfer of Funds, as written.**

The Organizational Minutes of January 2, 2020, were approved with corrections on page 6 to read approved 4-1 to approve the new 2020 Rush Fire Department Line Officers discussed by Chief Jon Faugh and approved by the Board of Directors of the Rush Fire Department, *opposed by Commissioner Michael Terzo.*

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4-0 to accept the Organizational Minutes of January 2, 2020, with the corrections listed above on page 6.**

## **AREAS OF CONCERN:**

**COMMUNICATIONS:** No report.

**FIRE MARSHAL:** No report.

**EQUIPMENT:** Commissioner Michael Terzo stated he would like to purchase six G5 Unication dual pagers.

**A motion by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman, and approved 4-0 to purchase six G5 Unication dual pagers for a cost of \$4200.00.**

**TRAINING:** 2<sup>nd</sup> Assistant Chief Kevin Smith reported a training schedule will be put together very soon. GNC training is started. Both mandatory meetings had great attendance. 2<sup>nd</sup> Assistant Chief Kevin Smith would like Healthworks to perform PPD's (tuberculosis testing) on firefighter/EMT members. Commissioner Doug Platt will contact Healthworks to have this test done on February 24, 2020, at physical night. Commissioner Robert Faugh reported the end of March, the Defensive Driving course will be done. Commissioner Michael Terzo will conduct ice training. Commissioner Michael Terzo asked the Chiefs about signing up for Firefighter 1 and Firefighter 2 courses.

**HOUSE #1:** Commissioner Michael Terzo discussed the quote for the Air Handler Blower in the attic. The unit needs to be repaired.

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet, and approved 4-0 to repair the Air Handler Blower in the attic for a cost of \$1355.00.**

Commissioner Michael Terzo reported the toilet tank was replaced. Commissioner Robert Faugh reported the window was replaced in the small meeting room. Commissioner Robert Faugh reported the LED sign is repaired and upgraded. Commissioner Dale Sweet reported the alarm system should be connected to the kitchen hood system. Commissioner Scott Goodman will contact Action Alarm to hook up the alarm system to the kitchen hood system. Commissioner Robert Faugh will meet the county to have a new water meter installed outside the building. Commissioner Dale Sweet asked if there is a list of people who have master keys. Yes, there is a Master Key list. Commissioner Michael Terzo asked Chief Jon Faugh to have the line officers provide a list of all fire extinguishers (all buildings, scout house, apparatus, etc.) Commissioner Michael Terzo asked Chief Jon Faugh to have Captains check every month all truck fire extinguishers and initial each tag.

**HOUSE #2:** Commissioner Robert Faugh stated the floors are cleaned. Chief Jon Faugh reported the office needs to be painted. Commissioner Robert Faugh reported the alarm system calls have been minimal lately.

The Fire Commissioners and Firefighter J. Princehorn discussed the alarm system for House #1 and House #2 to convert to key phoebes and mentioned possible municipal agreement with the Town and Highway Department in the future.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Robert Faugh reported 587 will be inspected on Friday. Commissioner Michael Terzo reported an extra set of Kubota tracks were donated from the West Webster Fire Department. Commissioner Dale Sweet reported the Cutters Edge saw on 583 is back in service, 582 saw is out for repair.

**SAFETY/OSHA:** Commissioner Scott Goodman reported Safety Meeting will be February 4, 2020. Commissioner Robert Faugh will attend the meeting.

**PHYSICALS:** Secretary Colleen Statskey reported Healthworks will perform firefighter physicals on Monday, February 24th. A sign-up sheet will be on the door to the Commissioner's room. Secretary Colleen Statskey will send out letters to the appropriate firefighters'. PSA testing will be completed at the time of the physicals confirmed by Commissioner Doug Platt with Healthworks.

**PHYSICAL FITNESS:** Treasurer Robert Kuhls reported Catherine Henry, James Princehorn and Paul Bischooping turned in their physical fitness reimbursement program vouchers.

**EMS, 911, STREET DIRECTORY:** Commissioner Scott Goodman completed and mailed out the ambulance paperwork to the State of New York. Commissioner Scott Goodman spoke with Attorney Karen Taddeo regarding RIT EMT Mutual Aid agreement. Chief Jon Faugh will contact RIT EMT regarding how many EMT's are interested.

**INVENTORY, INSPECTION & INSPECTION DINNER:** No report.

**LEGISLATION:** Commissioner Scott Goodman will send a letter from the Board of Commissioners regarding ambulance billing.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls reported no changes were submitted. Commissioner Dale Sweet and Commissioner Doug Platt met with Gary Wilkins and reviewed the policies and replacement costs of some vehicles were increased. The policy replacement cost of the building will remain the same with the attached umbrellas. The Abuse and Molestation Insurance coverage is approved at a minimal cost. Commissioner Dale Sweet discussed increasing the bond coverage with Gary Wilkins. The bond cannot be increased until the CPA audit financial report is completed and then reviewed. Commissioner Dale Sweet will contact Gary Wilkins regarding the driver license report. The DMV LENS report is up to date.

**MEMBERSHIP:** Alexander Bischooping, 1443 Middle Road, Rush, NY 14543, new membership application has been approved pending background check. Secretary Colleen Statskey will complete the background check.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet, and approved 4-0 to approve new membership application Alexander Bischooping pending the background check.**

**PUBLICITY:** Commissioner Robert Faugh spoke regarding the information he put into the Rush Town Newsletter.

**BILLS:**

Voucher	GENERAL FUND ACCOUNT	GENERAL FUND ACCOUNT	GENERAL FUND ACCOUNT	Name of Vendor and Description	Invoice Amount
2020-001	34.462a	Utilities	National Grid – Electric Ser Sta. 1		\$365.43
	34.462b	Utilities	National Grid – Electric Ser Sta. 2		69.75
2020-002	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc.- Waste removal (Jan 2020)		44.00
2020-003	34.426	Copier Repl/Lease	LEAF – Copier lease		124.86
2020-004	34.463c	Utilities	Monroe County Water Authority – 4 inch fire service line Sta.1		55.00
2020-005	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta.1		200.00
2020-000	3410.3	EMS Supplies	KMS Medical Products, LLC – 2-T-POD		270.00
2020-006	34.451a	Maintenance Facilities	M&T Bank – Clocks, hose & nozzles		102.83
	3410.3	EMS Supplies	M&T Bank - Bound Tree		431.90
	34.432b	Training	M&T Bank - AFDSNY (Commissioner Training)		125.00
	34.411	Gen Office Expense	M&T Bank - Printer toner, Office supplies		170.43
	34.452f	Maintenance Facilities	M&T Bank - LED flood lights		17.98
2020-007	34.434	Organizational Dues	Association of Fire Districts State of NY- 2020 membership dues		450.00
2020-008	34.461a	Utilities	RG&E – Gas service Sta. 1 (NOT Available at this time)		0.00
	34.461b	Utilities	RG&E – Gas service Sta. 2		101.90
2020-009	34.451f	Maintenance Facilities	Skylight Signs. Inc. - Service lighted EMC sign		1450.00
2020-010	34.491	Professional Services	Bernard P. Donegan, Inc. - Services rendered Part1 Budget		3880.74
2020-011	34.442c	SCBA	DiVal Safety Equipment, Inc. - 2 Scott AV3000 Sure seal		574.50
2020-012	34.441c	Fire Vehicles	Har-Rob Fire Apparatus Svc.& Sls., Inc. - Service/Maint pump P584		863.00
	34.441a	Fire Vehicles	Har-Rob Fire Apparatus Svc.& Sls., Inc. - Service/Maint pump P582		709.00
	34.441b	Fire Vehicles	Har-Rob Fire Apparatus Svc.& Sls., Inc. - Service/Maint pump P583		730.50
2020-013	34.445b	Communications	Motoroal Solutions, Inc. - Communication equipment		1170.75
2020-014	34.447	Communications	Monroe County Public Safety Communications – Digital pagers		90.00
2020-015	9089.8	Benefits	Borg & Ide Imaging – X-ray ff physical (Z Dubois)		60.00
2020-016	3410.3	EMS Supplies	Jackson Welding & Gas Products – EMS supplies		28.25
2020-017	34.411	General Office Expense	Messenger Post Media – Special meeting 12/27/2019		50.42
2020-018	9087.8	Benefits	Paul Bischooping – Physical Fitness		150.00
2020-019	9087.8	Benefits	Jim Princehorn – Physical Fitness		150.00
2020-020	34.451f	Maintenance Facilities	Leo J.Roth Corporation – Repair roof leak Sta. 1		893.02
2020-021	34.441i	Fire Vehicles	Kevin Kolmetz – Primer bulb for RIB boat		23.91

2020-022	34.442d	Personal Protective Equip	Elizaco, Inc. - 1 Cairns helmet W/gold badge	346.95
2020-023	34.411	Gen Office Expense Maintenance	IntelliCorp Records, Inc. -Background check (A. Jackson)	37.65
2020-024	34.451f	Facilities	Miller Plumbing, Inc. - Replace cracked toilet tank Sat 1	210.00
2020-025	34.466a	Utilities	Action Security & Communications Inc. – Alarm fee Sta.1	266.20
	34.466b	Utilities	Action Security & Communications Inc.– Alarm fee Sta. 2	266.20
2020-026	34.443.c	Gas Meters Testing	DiVal Safety Equipment, Inc. - Cal gas meter	151.97
2020-027	9086.8	Benefits	Walsh Diffield Companies, Inc. - Renewal Cancer plicy	6316.80
2020-028	34.441e	Fire Vehicles	Har-Rob Fire Apparatus Svc.& Sls., Inc. - 1 SAC wheek chic	298.67
2020-029	9088.8	Benefits	VESO Life – Group Life Ins. Prem (Feb 20)	558.00
2020-030	34.411	Gen Office Expense	Messenger Post Media – Legal notice Org mtg	47.77
2020-031	34.481	Insurance	Walsh Diffield Companies, Inc. - Endorsement add Abuse & Molestation	67.00
2020-032	34.428	EMS Charting	emsCharts, Inc.- EMS Charts	113.00
2020-033	34.443.c	Gas Meters Testing	DiVal Safety Equipment – Cal. Gas devicies	152.63
2020-034	34.465	Utilities	Verizon – Cellular hones Vigilant Fire Service Training – 2019 Annual Basic Training Program	566.61
2020-035	34.432b	Training		2500.00
2020-036	9087.8	Benefits Maintenance	Catherine Henry – Physical Fitness	150.00
2020-037	34.451f	Facilities	Weider's Hardware Inc – LED light bulb,,10 keys	36.89
TOTAL				\$25,439.51

**Following a final review of the January 2020 General Fund Invoices, Vouchers #2020-001 through #2020-037, Commissioner Michael Terzo made a motion, seconded by Commissioner Robert Faugh and approved 4-0 to pay the vouchers in the amount of \$25, 439.51.**

Commissioner Michael Terzo and Commissioner Scott Goodman reviewed the vouchers.

Treasurer Robert Kuhls stated in March, 2019, issued a \$24.60 check to Zach Dubois that was never cashed. It expired after 90 days. The \$24.60 was deposited back into the account. Treasurer Robert Kuhls is not certain if Zach is going to pursue reimbursement. Zach Dubois needs to approach Treasurer Robert Kuhls if he would like reimbursement. Jason Schwartz and Treasurer Robert Kuhls completed the AUD report for the State. Treasurer Robert Kuhls is in the process of getting all documents prepared for the auditor. All 1099's and W-2 forms are all done.

**MCFDOA:** Treasurer Robert Kuhls reported the next meeting will be February 20, 2020, in Rush.

**LONG RANGE PLANNING:** Commissioners Robert Faugh, Dale Sweet, and Doug Platt met with APD Engineering and Architecture, PLLC, and did a walk-through of the building and pictures were taken.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING AND ZONING BOARD:** The Board reviewed Planning Board Application 2020-01P – Gary Ludwig, Rush Scottsville Road. The Board has no issues or

concerns with this application. Secretary Colleen Statskey will send a letter to the Planning Board.

The Board reviewed Planning Board Application 2020-02P – Jesse Cook, 335 Kavanaugh Road. The Board has no issues or concerns with this application. Secretary Colleen Statskey will send a letter to the Planning Board.

The Board reviewed Planning Board Application 2020-03P – Glocker-Gaffney, 791 Rush Henrietta Townline Road. The Board has no issues or concerns with this application. Secretary Colleen Statskey will send a letter to the Planning Board.

The Board reviewed Zoning Board Application 2020-01Z – Luke and Brittany Keyes, 95 Keyes Rd. Honeoye Falls. The Board has no issues or concerns with this application. Secretary Colleen Statskey will send a letter to the Zoning Board.

The Board reviewed Zoning Board Application 2020-02Z – SriVidya Temple, 6970 and 6980 East River Rd. The Board is stating installation of sprinklers and that all codes are met. Secretary Colleen Statskey will send a letter to the Zoning Board regarding installation of sprinklers and that all codes are met.

**PERSONNEL RELATIONS:** No report.

**PROCEDURES AND OPERATIONS:** No report.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo reports the new WiFi system is working great with no complaints. Commissioner Scott Goodman to provide email addresses to Kables. Commissioner Scott Goodman reviewed the initial quote for new telephone system and fiber service into the building from FirstLight Fiber.

**OLD BUSINESS:** Commissioner Michael Terzo indicated the lounge and truck bay thermostat temperatures have been elevated. A couple lock boxes with extra keys will be purchased. Commissioner Michael Terzo reviewed to all that purchases of \$2500.00 and over require 3 quotes, this is mandatory. Purchases under \$2500.00, it is suggested more than one quote.

**NEW BUSINESS:**

Commissioner Scott Goodman received a letter from Pat Stephens, Town Recreation Director, for use of the parking lot and the large meeting room for the train show for the 2020 Rush Fall Festival on Saturday, October 3, 2020, from 9 am to 4 pm.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4-0 for use of the parking lot and the large meeting room for the train show for the 2020 Rush Fall Festival on Saturday, October 3, 2020, from 9 am to 4 pm.**

The Boy Scouts would like to use the large meeting room on Sunday, March 15th from noon to 6PM for Eagle ceremony.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet, and approved 4-0 to use the large meeting room on Sunday, March 15th from noon to 6PM for Eagle ceremony.**

SPAAMFA/Rush Fire Department would like to use the large meeting room as a backup due to inclement weather on Saturday, August 15, 2020.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman, and approved 4-0, for SPAAMFA/Rush Fire Department to use the large meeting room as a backup for inclement weather on Saturday, August 15, 2020.**

Commissioner Scott Goodman discussed the Memorandum of Understanding between the Rush Fire District and the Town of Rush for the shared services Fuel Agreement he received.

**A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4-0, to accept the Memorandum of Understanding between the Rush Fire District and the Town of Rush for the shared services Fuel Agreement.**

Commissioner Michael Terzo is requesting cell phone upgrades for Commissioner Robert Faugh, Commissioner Michael Terzo and Secretary Colleen Statskey. Cell phone upgrade is approved.

Commissioner Dale Sweet discussed at length the expensive cost of the uniforms. The material of the uniform is the best quality fabric and are custom made. The uniforms are high quality, need to be respected and taken care of. If any part of the uniform does not fit properly, Commissioner Dale Sweet needs to be notified promptly. New shirts need to be purchased for all, around 20-30 shirts.

Commissioner Dale Sweet made a motion, which was seconded by Commissioner Michael Terzo and approved 4-0 to end the meeting. The meeting was adjourned by common consent at 8:57 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary