

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – January 15, 2019

Roll Call: Chairman Scott Goodman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Scott Goodman, Robert Faugh, Michael Terzo (7:06), Dale Sweet, Doug Platt, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci, 1st Assistant Chief Jon Faugh, Firefighters Grillo and DuBois.

Representing the Town of Rush was Councilman Gerry Kusse.

REPORT FROM THE TOWN: Councilman Gerry Kusse reported he will be the 2019 Liaison for the Town of Rush. Councilman Kusse discussed the multiple leaks on the barn roof at the Riverside Refuge that was looked at by Councilman Kusse and Chief James McNeil. Councilman Kusse passed out a quote to repair the roof to the Commissioners. A surveyor will look at the roof/building to determine the environmental toxicity of the materials in the building and removing it, which is very costly. Councilman Kusse addressed a question a board member expressed about the Rush Fire Department using the building and funds from the Fund Drive to help fund the repair of the roof. This was discussed at length. Councilman Kusse asked the Board of Fire Commissioners to share any ideas they may have with him. (Commissioner Michael Terzo arrived)

APPROVAL OF MINUTES: The Minutes of December 18, 2018, were approved with a correction on page 2 last sentence under **VEHICLE EQUIPMENT AND MAINTENANCE** to read *oil changed on 584, 582, and 588*, NOT 583.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4-0 to accept the Minutes of December 18, 2018, with a correction on page 2 last sentence under VEHICLE EQUIPMENT AND MAINTENANCE to read *oil changed on 584, 582, and 588*, NOT 583.

The Organizational Minutes of January 3, 2019, were approved with a correction on page 6 to read *Treasurer Robert Kuhls passed out the Treasurer's Report* not the Profit and Loss Report.

A motion was made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo, and approved 4-0 to approve the Organizational Minutes of January 3, 2019, with a correction on page 6 to read Treasurer Robert Kuhls passed out the Treasurer's Report not the Profit and Loss Report.

AREAS OF CONCERN:

COMMUNICATIONS: No report.

FIRE MARSHAL: Chief James Bucci reported that Wildwood Country Club will continue to burn. The DEC has acquired more property at Oaks Opening. Chief James Bucci conveyed the need to communicate through the Town Newsletter, or a mailing to residents in the area that burning grass will be conducted. Chief James Bucci spoke with the Department of Corrections at 400 Rush-Scottsville Rd. regarding a window fan and smoke detector that have been installed near the residential stove. Medical records need to be available at 101 Ryder Hill Road which is up and running again.

EQUIPMENT: Commissioner Michael Terzo reported the Holsters for the Chief Radios were purchased at \$5429.88 which was over budget at around \$500.00, to be taken out of the Chiefs budget.

TRAINING: Chief James Bucci reported Kevin Smith, Training Officer, is putting together a mandatory schedule for training. Tyler Grillo is taking EMT classes. Commissioner Michael Terzo reported paperwork for the EMT class was filled out incorrectly and the bill was received. A refund was credited today. Commissioner Michael Terzo asked Secretary Colleen Statskey to send out an email to all members indicating it is mandatory an email is sent to Commissioner Michael Terzo and Treasurer Robert Kuhls when any purchases have been made. Secretary Colleen Statskey to send out an email.

HOUSE #1: Commissioner Michael Terzo reported the kitchen exhaust fan has been repaired. The fire extinguisher will be inspected. Roth will look at the leak in the roof when the weather breaks. Chief James Bucci had a list of needs and repairs: the POW flag is frayed, light switch next to the bathroom and work out room to be changed to a motion switch, bathroom floors in the older and newer portion of the firehouse need grout cleaning, sealing and repair, storage cabinets in the Radio Room need to be fixed, layout in the dispatch area may need pole mounts for the monitors, user friendly and decluttered. Commissioners reported these items will be looked at and repaired.

HOUSE #2: Commissioner Robert Faugh will check on the toilet running. Chief James Bucci had a list of needs and repairs: POW and American Flags are frayed, lounge needs painting. Commissioners reported these items will be looked at and repaired.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Robert Faugh reported 12 Volt batteries were replaced on Utility Tuck 587 purchased at Interstate Battery for \$250.00 and installed at Bucci's Auto. Commissioner Robert Faugh reported 583 Har-Rob looked at and then wanted the truck to go to Syracuse. Commissioner Robert Faugh and Commissioner Michael Terzo did not want 583 to go to Syracuse and contacted Churchville to look at 583 and the switch was replaced. Commissioner Robert Faugh to have the Brush Truck inspected. Commissioner Michael Terzo

reported Har-Rob sent a bill for the door which is not fixed. Commissioner Michael Terzo has contacted Har-Rob and no return call yet. 582 deck gun parts have been ordered. Chief James Bucci reported 587 compartment lens is missing, the light is operable. 5827 is 63 hours overdue on PM Service. 583 generator (green back comp.) has a cracked/loose outlet. 583 nozzle tip handle fell off.

Chief James Bucci talked about turnout gear after a working fire and looking into a policy for the "sterile cab." Chief James Bucci will look into having the cabs sterile cleaned.

SAFETY/OSHA: No report.

PHYSICALS: Commissioner Doug Platt reported Healthworks will perform firefighter physicals on Monday, February 25th. A sign-up sheet will be on the door to the Commissioner's room. Secretary Colleen Statskey will send out letters to the appropriate firefighters'.

PHYSICAL FITNESS: Treasurer Robert Kuhls reported Paul Bischooping turned in his physical fitness reimbursement program voucher for reimbursement.

EMS, 911, STREET DIRECTORY: No report.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo will need to order a couple sets of station boots. Commissioner Michael Terzo and Chief James Bucci cleaned out old sets of turnout gear from the Chief's locker.

LEGISLATION: No report.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls removed Patrick Frediani. VESCO Life invoice included Michael Terzo, Jr. second request to be removed. Treasurer Robert Kuhls spoke to Gary Wilkins regarding the new Cancer Bill and the policy is now at the District office. The bill has been paid \$4384.00. Treasurer Robert Kuhls is in the process of going through the security bond. Commissioner Dale Sweet, Commissioner Doug Platt and Treasurer Robert Kuhls will meet with Gary Wilkins to go over insurance information. All are welcome at that meeting.

Commissioner Dale Sweet spoke with Gary Wilkins regarding license checks. Secretary Colleen Statskey updated Gary Wilkins with the annual License report the end of December. LENS program is up to date.

MEMBERSHIP: Harish Thaya, 2 Pheasant Run, Rush, NY 14543, new membership application has been approved pending background check. Secretary Colleen Statskey will complete the background check.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet, and approved 5 to 0 to approve new membership application Harish Thaya pending the background check.

PUBLICITY: Commissioner Robert Faugh spoke regarding the information he put into the Rush Town Newsletter.

BILLS: See page 6.

Following a final review of the January 2019 General Fund Invoices, Vouchers #2019-001 through #2019-027, Commissioner Dale Sweet made a motion, seconded by Commissioner Robert Faugh and approved 5 to 0 to pay the vouchers in the amount of \$21,671.83.

Commissioner Dale Sweet and Commissioner Scott Goodman reviewed the vouchers.

MCFDOA: Treasurer Robert Kuhls reported the next meeting will be February 21, 2019, in Penfield. Commissioner Doug Platt and Treasurer Robert Kuhls will attend.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING AND ZONING BOARD: No applications.

PERSONNEL RELATIONS: No report.

PROCEDURES AND OPERATIONS: Commissioner Dale Sweet will contact Gary Wilkins to see if Sexual Harassment Policy training needs to be completed. Commissioner Scott Goodman passed out a DRAFT Rush Fire District Software Policy and a DRAFT Rush Bullying/Hazing Policy for review.

INFORMATION SYSTEMS: Commissioner Michael Terzo will obtain a quote for an upgraded PC and 2 monitors for Chief James Bucci. Kable Systems has the new server almost completed. Commissioner Michael Terzo will meet with Zachary DuBois regarding his printer estimate. Commissioner Michael Terzo and Commissioner Scott Goodman, Chief James Bucci discussed the Bricks system. Fire Commissioners and Chief James Bucci discussed EMS charts and administrative rights.

OLD BUSINESS: Commissioner Michael Terzo reported the bill for the Chief's Radio Holsters will be \$5429.88. Treasurer Robert Kuhls reported The Financial Report for the State Comptroller's Office was completed and a copy was passed out to the Commissioners.

Commissioner Dale Sweet will talk with Chief James Bucci regarding the license report and driving privileges'.

NEW BUSINESS:

A resolution authorizing execution of letter for financial consulting services by Bernard P. Donegan, Inc. to the Rush Fire District for a two year contract. A vote made by Commissioners Scott Goodman, Robert Faugh, Michael Terzo, Dale Sweet and Doug Platt approved 5 to 0.

Commissioner Scott Goodman received a letter from Pat Stephens, Town Recreation Director, for use of the parking lot for the 2019 Rush Fall Festival on Saturday, October 5, 2019, from 9 am to 4 pm.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Doug Platt and approved 5 to 0 for use of the parking lot for the 2019 Rush Fall Festival on Saturday, October 5, 2019, from 9 am to 4 pm.

Commissioner Scott Goodman discussed the Memorandum of Understanding between the Rush Fire District and the Town of Rush for the shared services Fuel Agreement he received.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Robert Faugh and approved 5 to 0, to accept the Memorandum of Understanding between the Rush Fire District and the Town of Rush for the shared services Fuel Agreement.

Commissioner Scott Goodman will talk to Town Supervisor Cathy Frank regarding an open ended shared service agreement between the Rush Fire District and the Town of Rush.

Commissioner Robert Faugh made a motion, which was seconded by Commissioner Doug Platt and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:30 PM.

Respectfully submitted,

Colleen Statskey
District Secretary