

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – December 18, 2018

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Lawrence Meston, Michael Terzo (7:11 pm), Scott Goodman, Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was President Duane Fanning, Firefighters James Bucci, Jim Princehorn, Tyler Grillo and Alvin Sweet.

Absent: Councilman Gerry Kusse.

REPORT FROM THE TOWN: None.

APPROVAL OF MINUTES: The Minutes of November 20, 2018, were approved as written.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 4-0 to accept the Minutes of November 20, 2018, as written.

The Special Meeting Minutes of November 28, 2018, were approved as written.

A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5-0 to accept the Special Meeting Minutes of November 28, 2018, as written.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: No report.

NEW EQUIPMENT: No report.

TRAINING: No report.

HOUSE #1: Commissioner Robert Faugh reported there is some LED lighting upgrade that needs to be replaced/repared. Commissioner Dale Sweet will contact Lumalon, LLC regarding this. Check will be held until all LED lighting upgrade is working properly. Commissioner Dale Sweet will contact Larry Kaplan regarding the

septic tank pump. Alvin Sweet communicated on behalf of the Senior Citizens the large dust mops for cleaning the floors are being kept back and forth by the file cabinets and the table/chairs. It is suggested that they be mounted on the wall due to safety. The room will be cleaned out and organized. (Commissioner Michael Terzo arrived) Commissioner Michael Terzo contacted Leo J. Roth to look at the siren tower leak in the roof. No return call from Leo J. Roth as yet. Commissioner Robert Faugh reported the fan in the kitchen is out of service. Commissioner Michael Terzo reported will obtain a quote from Pipetone regarding repair/or replacement of a new fan.

HOUSE #2: Commissioner Robert Faugh adjusted the flood lights.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Robert Faugh reported Har-Rob repaired 582 primer pump, wires going to it were loose. The extended gun needs to be repaired. Commissioner Robert Faugh stated that all repairs need to be recorded in the log book in the radio room and the truck check books. Har-Rob will look at 588 door and light switch on 583. Commissioner Robert Faugh reported the oil was changed on 584, 582 and 583.

SAFETY/OSHA: Commissioner Robert Faugh stated Chief McNeil discussed at the firemen meeting the door being up on 588. Reminder to look around the truck and the top of the truck.

PHYSICALS: Commissioner Lawrence Meston confirmed the Firefighter Physicals will be performed on Monday, February 25, 2019, by Healthworks. PSA testing is \$40.00 per member recommended age 50 and older.

PHYSICAL FITNESS: Treasurer Robert Kuhls reported no reimbursement has been submitted.

EMS, 911, STREET DIRECTORY: Commissioner Scott Goodman ordered new EpiPen to replace old EpiPen. Commissioner Scott Goodman to meet with Ben Sensebach and Jim Cassin on Thursday to align EMS charts with MLREMS. Jim Princehorn discussed the CyanoKit saline on the rescue truck has expired. Commissioner Scott Goodman reported the saline was ordered and has been on back order.

INVENTORY, INSPECTION & INSPECTION DINNER: No report.

LEGISLATION: Commissioner Robert Faugh and the Fire Commissioners discussed the new Cancer Law. Commissioner Lawrence Meston to call Gary Wilkins regarding the appropriate paperwork that needs to be filled out.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls has reinstated Chris Hahn and has to review paperwork with Zach Bucci.

MEMBERSHIP: No new members.

PUBLICITY: Commissioner Robert Faugh reported his submission to the Town Newsletter.

BILLS:

DECEMBER 2018 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code.	Disbursement Account	Name of Vendor and Description	Invoice Amount
2018-293	34.465	Utilities	Verizon – Cellular phones	\$531.50
2018-294	34.462a	Utilities	National Grid – Electric Sta.1	421.54
	34.462b	Utilities	National Grid – Electric Sta. 2	50.99
2018-295	34.426	Copier Lease/Repl	LEAF – Copier lease	124.86
2018-296	34.451n	Maintenance Facilites	Coakley Disposal Service, Inc. - Waste removal (Dec 2018)	44.00
2018-297	34.451b	Maintenance Facilites	Morico Floor Cleaning Systems, Inc. - Floor Cleaning (Nov 2018)	200.00
2018-298	34.461a	Utilities	RG&E – Gas service Sta.1	472.45
	34.461b	Utilities	RG&E – Gas service Sta.2	101.37
2018-299	34.428	EMS Charting	emsCharts, Inc. - EMS Charts	113.00
2018-300	9088.8	Benefits	VESO Life – Group Life Insurance (prem. Jan 19)	478.19
2018-301	3410.27	EMS Supplies	Jackson Welding & Gas Products – EMS Materials,1 yr lease	344.36
2018-302	34.442l	Batteries	Interstate Battery System of Rochester – Batteries	174.00
	34.441j	Fire Vehicles	Interstate Battery System of Rochester – Batteries A589	217.90
2018-303	34.442e	Hand Tools	Credit Card Payment Processing – Grease gun (Amazon)	58.83
	34.411	Gen Office Supplies & Exp	Credit Card Payment Processing – Office supplies (Stales)	101.94
2018-304	34.411	Gen Office Supplies & Exp	Messenger Post Media – Legal notice (election)	43.89
2018-305	9045.8	Benefits	Walsh Duffield Companies, Inc. - Agency fee for Cancer coverage	220.00
2018-306	34.451f	Maintenance Facilites	Lumalon LLC – LED lighting upgrades Sta.1	3768.16
2018-307	34.491	Professional Services	McConville Considine Cooman & Morin PC – Professional services	180.00
2018-308	34.433	Uniforms	Dorren's Cleaners – Uniform cleaning	106.44
2018-309	9089.8	Benefits	Health Works – FF physical (C Laniak)	319.25
2018-310	34.446	Misc/others	Mary Ann JaKubowicz – Election Inspector	30.00
2018-311	34.446	Misc/others	Anne Marie Miller – Election Inspector	30.00
2018-312	34.446	Misc/others	Alice Hoh – Election Inspector	30.00
2018-313	34.464	Utilities	Time Warner Cable – Telephone Sta. 2	154.28
2018-314	34.411	Gen Office Supplies & Exp	Cardmember Service – Office Max printer ink (radio room)	50.98
2018-315	34.471	Equipment Fuel	Town of Rush Highway Dept. -Equipment fuel (8/10/2018 to 12/12/2018)	856.36
2018-316	34.424	Data Line	Time Warner Cable – Data Line (Sta. 1)	29.95
	34.464	Utilities	Time Warner Cable – Telephone Sta. 1	202.07
2018-317	34.442d	Personal Protective Equip	DiVal Safety Equipment, Inc.- Topps EMS Coats, pants (With discount)	2935.93
2018-318	34.465	Utilities	Verizon – Cellular phones	531.50
2018-319	34.431	Meeting Expense	Monroe County Fire Districts Officers Assoc.- Meeting expense 2 reserv.	260.00
2018-	9980.9	Equipment Type	Capital Reserve Equipment Type Reserve Fund – Deposit	70000.00

320		Reserve		
2018-321	9970.9	Bldg./Property Reserve	Capital Reserve Building/Property Fund Acct. -Deposit	44650.00
2018-322	3410.1	Personnel Services	Colleen Statskey – Secretary Wages 4 th qtr 2018	1542.13
2018-323	3410	Personnel Services	Robert M. Kuhls – Tresurer wages 4 th qtr 2018	1168.00
			TOTAL	\$130,543.87

Following a final review of the December 2018 General Fund Invoices, Vouchers #2018-293 through #2018-323, Commissioner Lawrence Meston made a motion, seconded by Commissioner Dale Sweet and approved 5 to 0 to pay the vouchers in the amount of \$130,543.87.

The vouchers were reviewed by Commissioners Scott Goodman and Dale Sweet.

MCFDOA: Treasurer Robert Kuhls, newly elected Commissioner Doug Platt and guest will attend the MCFDOA annual installation banquet and meeting on January 12, 2019, at the Doubletree Inn.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to pay for Treasurer Robert Kuhls, Commissioner Doug Platt and guest to attend the Monroe County Fire District Officers Association Installation Banquet on January 12, 2019.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: No new applications

ZONING BOARD: No new applications

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: No report.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman added all newly updated policies and SOG's to Google drive.

INFORMATION SYSTEMS: Commissioner Michael Terzo contacted Kable Systems regarding a new updated printer for printing jobs.

APPARATUS: No report.

OLD BUSINESS: Commissioner Michael Terzo was asked to check the security camera in the lounge. The camera was pointed towards the wall and Commissioner Michael Terzo could not see anything. There have been tobacco issues in the lounge.

NEW BUSINESS: Chief Nominations.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo and approved 5 to 0 to go into Executive Session at 7:56 PM.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 5 to 0 to end Executive Session at 8:24 PM.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 4 to 0 to appoint James Bucci as Chief to the Rush Fire Department, abstained by Commissioner Michael Terzo.

A motion made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo, and approved 4 to 0 to appoint Jon Faugh as the 1st Assistant Chief to the Rush Fire Department, abstained by Commissioner Robert Faugh.

A motion made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo, and approved 5 to 0, to not accept the 2nd Assistant Chief nomination to the Rush Fire Department that was presented to the Rush Fire Commissioners and send it back to the body for the Rush Fire Department to re-nominate due to the disqualifications of the first member being out of the district.

Secretary Colleen Statskey to send an email to the President and Secretary of the Rush Fire Department regarding the 2nd Assistant Chief re-nomination.

The Oath of Offices for the Chiefs will be given, signed and notarized. Secretary Colleen Statskey will send the Chiefs Oath of Offices to the Rush Town Clerk.

The Capital Reserve Funds were discussed and the following was made.

A motion to increase the 2018 budget adopted budget from \$346,077.00 to the sum of \$355,517.71 by using the funds accrued funds as reported by the Treasurer Robert Kuhls.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 5 to 0 to increase the 2018 adopted budget to \$355,517.71 by using the accrued funds as reported by the Treasurer Robert Kuhls.

A motion to carry over to the 2019 budget the sum of \$4700.00 for holsters for the Chief's portable radio's equipment purchased and not received at this time.

The distribution of monies to the Capital Reserve Funds (Equipment Type and Building and Property Reserve Accounts) that was budgeted and the remaining

unexpended balances in the Contractual and Benefits portions of the 2018 budget and the additional revenue was noted.

A motion was made by Commissioner Dale Sweet that the sum of \$114,650.00 be transferred to the Capital Reserve accounts as follows: Capital Reserve Equipment Type Fund Account the sum of \$70,000.00 and to the Capital Reserve Building and Property account the sum of 44,650.00, motion seconded by Commissioner Michael Terzo and approved 5 to 0 to transfer the fund.

Treasurer Robert Kuhls was directed to make the appropriate transfers before December 31, 2018.

The Board decided to have the Organizational meeting on Thursday, January 3, 2019, at 6:00 PM. Commissioner Robert Faugh to add the Organizational Meeting date and time to the LED sign.

Room Rentals:

The Boy Scouts would like to use the small and large meeting rooms Wednesday evenings listed below starting at 6:30 PM.

1/08/19 7 pm – 8 pm, large
1/09/19 6:30 pm – 7:30 pm, small
1/22/19 7 pm – 8 pm, large
1/23/19 6:30 pm – 7:30 pm, small
2/6/19 6:30 pm – 7:30 pm, small
2/27/19 6:30 pm – 7:30 pm, small
3/6/19 6:30 pm – 7:30 pm, small
3/13/19 6:30 pm – 7:30 pm, large

3/21/19 3 pm - 9 pm – Large Room and Kitchen, for their blue and gold ceremony

A motion made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5 to 0 to approve the use of the small and large meeting rooms on the dates listed above starting at 6:30 PM.

Leary Elementary School would like to use the rear parking lot for shuttles to and from Leary on the following dates:

March 6, 2019 from 6:15pm - 7:30pm
May 10, 2019 from 8am - 9:15am
June 7, 2019 from 8am - 9:15am
June 21, 2019 from 8am - 9:15am

A motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to approve the use of the rear parking lot for shuttles to and from Leary on the dates listed above.

Commissioner Robert Faugh on behalf of the Rush Board of Fire Commissioners, thanked Commissioner Lawrence Meston for 25 years as a Fire Commissioner and 28 years as a member of the Rush Fire Department for his outstanding job and diligence. Commissioner Lawrence Meston will be greatly missed!

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Robert Faugh and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:38 PM.

Respectfully submitted,

Colleen Statskey
District Secretary

