

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – April 17, 2018**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Lawrence Meson, Michael Terzo (8:10 pm), Dale Sweet, Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was 1<sup>st</sup> Assistant Chief Jon Faugh, 2<sup>nd</sup> Assistant Chief Joseph Watlack, and President Duane Fanning.

Representing the Town of Rush was Councilman Gerry Kusse.

Absent: Chief James McNeil (out of town for work)

**REPORT FROM THE TOWN:** Councilman Gerry Kusse reported Saturday, April 21, 2018, in celebration of Earth Day will be the Rush Clean Up Day. The Rush Republican Committee Pancake Breakfast was a successful event on Saturday, April 14, 2018. The water supply for the Fair will be temporary this year and then a grant for a permanent water supply in the future.

**APPROVAL OF MINUTES:** The Minutes of March 20, 2018, were approved as written.

**A motion was made by Commissioner Lawrence Meson, seconded by Commissioner Dale Sweet and approved 4-0 to accept the Minutes of March 20, 2018, as written.**

A representative from the 7-11 Convenient Store presented a “Big Thank You - We Appreciate your Dedication to our Community” Plaque to the Rush Fire Department along with a gift basket full of treats and dozens of donuts.

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** No report.

**NEW EQUIPMENT:** No report.

**TRAINING:** Assistant Chief Joseph Watlack reported check and reject and stop the bleed is scheduled for May 14<sup>th</sup>. Pump water at High Tech Drive is planned for May 5/1/2018

21<sup>st</sup>. Assistant Chief Joseph Watlack, and Firefighters Tyler Grillo and Eric McNeil would like to attend the Fire Expo in Harrisburg, May 19-20, 2018. Assistant Joseph Watlack would like to purchase Structure gloves L and XL and XS extrication gloves at the Fire Expo.

**A motion was made by Commissioner Scott Goodman, seconded by Commissioner Lawrence Meston, and approved 5 to 0 to approve Assistant Chief Joseph Watlack, Firefighters Tyler Grillo and Eric McNeil to attend the Harrisburg Fire Expo, cost of admission, mileage, meals and one night stay hotel and gloves to be purchased.**

**HOUSE #1:** Commissioner Dale Sweet will make an appointment with National Grid to discuss energy efficient lighting at House #1 and House #2. Commissioner Dale Sweet spoke with Larry Kaplan regarding the junction box and the septic. Larry is making arrangements for the repair when the weather breaks.

**HOUSE #2:** Commissioner Dale Sweet and Commissioner Lawrence Meston discussed the light on the flagpole.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Robert Faugh reported 583 is working great with Har-Rob completing the water tank, a major service done (all filters changed), a major pump, fixed valves, modified the body for the portable pond, a lot of work was done on 583 for \$9222.84. Commissioner Robert Faugh will contact Har-Rob to see if there will be a separate bill for the tires. Commissioner Robert Faugh installed new striping for 583, 587, and 582. Commissioner Dale Sweet stated he drilled the holes, taped them and put the handle back on the deck gun for 582. The extended gun on 582 needs to be replaced.

**SAFETY/OSHA:** Commissioner Dale Sweet stated at the next Fire Commissioners meeting in May the SOG Draft Standard Operating Guidance Medication Storage should be discussed regarding any feedback.

**PHYSICALS:** Commissioner Lawrence Meston and Commissioners reviewed correspondence received by Rochester Regional Health regarding The New York State Volunteer Firefighter Gap Coverage Cancer Disability Benefits Act and how to comply with regulations. The Fire District complies with all of the regulations that were mentioned in the correspondence sent by Rochester Regional Health. Commissioner Lawrence Meston reported at the Fire District Officers Meeting stated gap insurance state bidding for interior firefighters should budget at \$250.00 to be more than adequate.

**PHYSICAL FITNESS:** No report.

**EMS, 911, STREET DIRECTORY:** No report.

**INVENTORY, INSPECTION & INSPECTION DINNER:** No report.

**LEGISLATION:** None.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls stated he is having difficulty meeting up with Firefighter Zachary DuBois to sign paperwork to be added to the insurance. Treasurer Robert Kuhls reported he received two dividend checks for VFBL coverage \$8,741.88 and Workmen’s Compensation \$94.85. These checks were deposited.

**MEMBERSHIP:** No new members at this time.

**PUBLICITY:** Commissioner Robert Faugh reported on the submission he sent to the town hall for the Rush Town Newsletter.

**BILLS:**

APRIL 2018 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2018-085	3410.1	Personnel Services	Colleen Statskey – Secretary wages, 1 <sup>st</sup> calendar qtr 2018	\$1,332.25
2018-086	34101	Personnel Services	Robert M. Kuhls – Treasurer wages, 1 <sup>st</sup> calendar qtr, 2018	1163.44
2018-087	34.461a	Utilities	RG&E – Gas service Sta. 1	1217.6
	34.461b	Utilities	RG&E – Gas service Sta. 2	97.11
2018-088	34.462a	Utilities	National Grid – Electric service Sta. 1	385.22
	34.462b	Utilities	National Grid – Electric service Sta. 2	158.39
2018-089	34.463c	Utilities	Monroe County Water Authority – 4 inch fire service line Sta. 1	55.00
2018-090	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (April)	44.00
2018-091	34.428	EMS Charting	emsCharts, Inc. - EMS charts	113.00
2018-092	34.426	Copier Repl/Lease	LEAF – Copier lease	124.86
2018-093	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (March)	200.00
2018-094	9088.8	Benefits	VESO Life – Group Life Insurance prem. (May)	551.53
2018-095	3410.27	EMS Supplies	Jackson Welding & Gas Products – Gas EMS	25.11
2018-096	34.426	Copier Repl/Lease	Duplicating Consultants, Inc – Network annually (4/28/18 – 4/28/19)	219.00
2018-097	34.451c	HVAC Maintenance	Pipitone Enterprise, LLC – Preventive maintenance Visit #1	575.00
2018-098	34.451f	Maintenance Facilities	Pipitone Enterprise, LLC – Repaired and cabled zone valve (Sta 1)	160.00
2018-099	34.447	Communications	Monroe County Public Safety Communications -digital pager service	195.00
2018-100	34.445b	Communications	Finger Lakes Communications Co, Inc. - Service call & program portables	95.00
2018-101	34.441b	Fire Vehicles	Har-Rob Apparatus Svc.& Sls., Inc. - Service Maint, modify hosebed, tank	9222.84
2018-102	34.432a	Travel	James McNeil – Tolls from Har-Rob Fire Apparatus to Rush	8.05
2018-103	34.435	Chief's Vehicle Mileage	James McNeil – Chiefs vehicle mileage reimbursement1/1/18 to 3/31/18	247.98
2018-104	34.424	Data Line	Time Warner Cable – Data line Sta. 1	29.95
	34.464	Utilities	Time Warner Cable – Telephones Sta 1 & 2	352.94
2018-105	9089.8	Benefits	Health Works – FF Physicals (D. Fanning, B Hall, C. Henry, D. Watson)	613.25
2018-	3410.27	EMS Supplies	Cardmember Service – Boundtree	102.25

34.441l	Fire Equipment Stock	Cardmember Service – BJ Wholesale (batteries)	37.48
	Computer		
3410.24	Peripherals	Cardmember Service – Office Max	342.14
34.441g	Fire Equipment	Cardmember Service – Pugsley's Marine (Boat 5817)	693.37
34.441l	Fire Equipment	Cardmember Service – Pugsley's Marine (Boat 5837)	290.86
34.441e	Fire Equipment	Cardmember Service – Identi-Tape Inc. - (GF587)	52.59
34.441a	Fire Equipment	Cardmember Service – Identi-Tape Inc. - (R582)	25.58
34.441b	Fire Equipment	Cardmember Service – Identi-Tape Inc. - (R583)	52.58
34.432b	Training General Office	Cardmember Service – Fire Prevention & Conrol	714.00
34.411	Supplies	Cardmember Service – Best Buy (Ink)	25.98
34.442e	Hand Tools	Cardmember Service – Home Depot (wand)	49.95
TOTAL			\$19,573.30

Treasurer Robert Kuhls reported the Rochester Gas and Electric bill is \$600.00 higher than the last two months for House #1.

**Following a final review of the April 2018 General Fund Invoices, Vouchers #2018-085 through #2018-106, Commissioner Lawrence Meson made a motion, seconded by Commissioner Dale Sweet and approved 4 to 0 to pay the vouchers in the amount of \$19,573.30.**

The Vouchers were reviewed by Commissioner Scott Goodman and Commissioner Dale Sweet.

**MCFDOA:** Treasurer Robert Kuhls reported the last meeting was attended by Commissioner Lawrence Meston, Commissioner Robert Faugh and Treasurer Robert Kuhls. The guest speaker discussed the two audits he completed. The Travel, Freedom of Information and Fraud Policy should all be looked at, are up to date and available when needed. Also the date that our Capital Reserve Funds were established. The next meeting will be held in Mumford in June.

**LONG RANGE PLANNING:** Treasurer Robert Kuhls passed out the Treasurer’s Report for March, 2018.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** No applications.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:** Commissioner Lawrence Meston questioned the email regarding Michael Terzo, Jr. Assistant Joseph Watlack reported he is up to date on his training. Commissioner Lawrence Meston will contact Chief James McNeil regarding his gear. Commissioner Lawrence Meston asked about the EMS reports being up to date. Commissioner Scott Goodman reported they are up to date.

**PROCEDURES AND OPERATIONS:** No report. (Commissioner Michael Terzo arrived).

**INFORMATION SYSTEMS:** Commissioner Michael Terzo reported after the last storm new power supplies were purchased. After all wind storms and loss of power the internet is lost. Time Warner will replace a new line to the building. A new cell phone was purchased for the radio room and all old cell phones have been returned.

**APPARATUS:** No report.

**OLD BUSINESS:** Commissioner Scott Goodman working on quotes for the outdoor storage unit. Commissioner Michael Terzo asked Assistant Chief Joseph Watlack on the status of Bailout training. Assistant Chief Joseph Watlack is working on coordinating all trainers to be available on the same day for the Bailout training. Commissioner Michael Terzo discussed the update on the AFG Grant which is good news.

**NEW BUSINESS:**

**Room Rental:**

Beth Faugh would like to use the large meeting room on Sunday, May 6<sup>th</sup> from 1 pm – 4 pm for a baby shower.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5 to 0 to approve the use of the large meeting room on Sunday, May 6<sup>th</sup> from 1 pm – 4 pm for a baby shower.**

Leary Elementary School would like to use the parking lot to shuttle grandparents to and from Leary Elementary on May 17, 18, 21 and 22 from 8 AM – 9:30 AM.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the parking lot to shuttle grandparents to and from Leary Elementary on May 17, 18, 21 and 22 from 8 AM – 9:30 AM.**

The American Red Cross would like to use the large meeting room on Wednesday, October 17<sup>th</sup> for blood drive from 11 am to 7 pm.

**A motion made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the large meeting room on Wednesday, October 17<sup>th</sup> for the blood drive from 11:00 AM to 7:00 PM.**

Commissioner Lawrence Meston made a motion to adjourn the meeting. The motion was seconded by Commissioner Dale Sweet and approved 5 to 0 to close the meeting. It was adjourned by comment consent at 8:21 pm.

Respectfully submitted,

Colleen Statskey  
District Secretary