

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – January 16, 2018**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Lawrence Meston, Michael Terzo (7:25), Dale Sweet, Scott Goodman, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James McNeil, 2<sup>nd</sup> Assistant Chief Joe Watlack and President Duane Fanning.

Representing the Town of Rush was Councilman Gerry Kusse.

**REPORT FROM THE TOWN:** Councilman Gerry Kusse reported he will be the 2018 liaison for the Town of Rush. Councilman Kusse and the Fire Commissioners discussed with Councilman Gerry Kusse the need to stay for the entire Fire Commissioners meeting. If there is a subject on the Agenda that Councilman Kusse feels is of importance and concern, he will stay for the entire meeting. The Fire Commissioners agreed with Councilman Gerry Kusse on his decision to stay for the entire meeting if he feels it is necessary.

**APPROVAL OF MINUTES:** The Minutes of December 19, 2017, were approved.

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 5-0 to accept the Minutes of December 19, 2017.**

The Organizational Minutes of January 5, 2018, were approved.

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 5-0 to approve the Organizational Minutes of January 5, 2018.**

**AREAS OF CONCERN:**

**COMMUNICATIONS:** No report.

**FIRE MARSHAL:** Chief James McNeil reported that Wildwood Country Club will continue to burn for up to 2 years possibly.

**NEW EQUIPMENT:** Commissioner Michael Terzo reported there is no gas meter on 584 and the truck checkbook indicates there is a gas meter on 584.

**TRAINING:** Commissioner Robert Faugh discussed that he received an email from the State Board from PESCH regarding work place violence. Commissioner Robert Faugh forwarded the email to the three Chiefs. Commissioner Robert Faugh will add the work place violence course to the online training. The training documents are on Google Docs on the Rush Fire District Website.

**HOUSE #1:** Commissioner Michael Terzo reported the fence is being worked on. Commissioner Dale Sweet discussed the areas to be cleaned by the Heritage Christian Home residents possibly twice a month and passed out a guideline for Areas to Clean. The guideline was approved by the Commissioners. Commissioner Dale Sweet will contact Dave Coon. Commissioner Robert Faugh purchased cleaning supplies. Commissioner Robert Faugh reported the outlet in the kitchen is now working. Commissioner Michael Terzo is contacting Spectrum for a cable box for the television. Commissioner Michael Terzo will contact Leo J. Roth if the roof leaks again.

**HOUSE #2:** Commissioner Dale Sweet will contact Larry Kaplan regarding the light sensor on the flag pole and that the kitchen outlet is now working.

**VEHICLE & EQUIPMENT MAINTENANCE:** No report.

**SAFETY/OSHA:** Commissioner Robert Faugh discussed work place violence is new and will be added to the training documents.

**PHYSICALS:** Commissioner Lawrence Meston reported Healthworks will perform firefighter physicals on Monday, February 26th. A sign-up sheet will be on the door to the Commissioner's room. Secretary Colleen Statskey will send out letters to the appropriate firefighters'.

**PHYSICAL FITNESS:** Commissioner Dale Sweet discussed Catherine Henry and Paul Bischooping turned in their physical fitness reimbursement program vouchers to Treasurer Robert Kuhls for reimbursement.

**EMS, 911, STREET DIRECTORY:** Commissioner Scott Goodman reported the New York State Department of Health Certification sticker for the ambulance arrived in the mail and the ambulance is certified and up to date.

**INVENTORY, INSPECTION & INSPECTION DINNER:** Commissioner Michael Terzo stated after February prices will increase for turnout gear. Chief James McNeil will let Commissioner Michael Terzo know who needs new turn out gear.

**LEGISLATION:** No report.

**INSURANCE AND GROUP LIFE INSURANCE:** No report.

**MEMBERSHIP:** Zachary J. Bucci, 8085 West Henrietta Road, Rush, NY 14543, new membership application has been approved. Secretary Colleen Statskey will complete the background check.

**A motion made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston, and approved 5 to 0 to approved new membership application Zachary J. Bucci pending the background check.**

**PUBLICITY:** Commissioner Robert Faugh spoke regarding the information he put into the Rush Town Newsletter.

**BILLS:**

JANUARY – 2018 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2018-001	34.462a	Utililites	National Grid – Electric Service Sta. 1	\$446.86
	34.462b	Utililites	National Grid – Electric Service Sta. 2	143.05
2018-002	34.461a	Utililites	RG&E – Gas Service Sta. 1	646.16
	34.461b	Utililites	RG&E – Gas Service Sta. 2	100.32
2018-003	34.463c	Utililites	Monroe County Water Authority – 4 inch fire service line (Sta1)	55.00
2018-004	34.428	EMS Charting	emsCharts, Inc. - EMS Charting	113.00
2018-005	34.426	Copier Lease/Repl	LEAF – Copier lease	124.86
2018-006	34.411	Gen Office Supplies/Exp	Messenger Post Media – Legal notice (organizational meeting)	31.79
2018-007	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1(Dec 17)	200.00
2018-008	34.471	Equipment fuel	Town of Rush Highway Department – Equipment fuel (10/19/17 to 12/31/17)	516.45
2018-009	34.466a	Utililites	Action Security & Communications – Annual monitor fee Sta. 1	266.20
	34.466b	Utililites	Action Security & Communications – Annual monitor fee Sta. 2	266.20
2018-010	34.433	Uniforms	ASD (All Specialty Designs – Uniforms	168.00
2018-011	34.434	Organizational Fees/dues	Association of Fire Districts State of NY – Membership dues yr 2018	500.00
2018-012	3410.27	EMS Supplies	Jackson Welding & Gas Products – Cyl & Hazardous materials	25.11
2018-013	34.442c	SCBA	DiVal Safety Equipment, Inc. - 1 Scott AV2000 Mask	249.75
2018-014	34.491	Professional Services	Bernard P. Donegan, Inc. - Part 1 Brudget Preparation 2018	3558.14
2018-015	34.443c	Gas Detector Device	DiVal Safety Equipment, Inc. - 1 Ssenist Gold Gas Detector	1798.25
2018-016	34.447	Communications	Monroe County Public Safety Communications – Digital Pager service chg.	195.00
2018-017	34.441i	Supplies In Stock	Honeoye FallsNAPA – Wash/wax , pads, & T-wax	16.67
2018-018	34.435	Chiefs Vehicle Mileage	Michael Terzo Jr. - Chiefs vehicle milelage 4 qt 2017	457.43
2018-019	9087.8	Physical Fitness	Paul Bischoping – Physical Fitness classes 7/1/17 to 12/31/17	75.00
2018-020	34.411	Gen Office Supplies/Exp	Cardmember Service – Labor Law Poster	19.95
2018-021	34.446	Misc./Other	Fire Engineering – 2 yr subscription to Fire Engineering	59.00
2018-022	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (Jan 18)	44.00
2018-023	9087.8	Physical Fitness	Catherine Henry – Physical Fitness classes (1yr period)	150.00

2018-024	34.435	Chiefs Vehicle Mileage	James McNeil – Chiefs vehicle mileage 4 <sup>th</sup> qtr 2017	310.30
2018-025	34.424	Data Line	Time Warner Cable – Data Line Sta. 1	29.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1& 2	353.68
2018-026	34.443c	Gas Detector Device	DiVal Safety Equipment, Inc. - 1 Gas monitor calibration/repair	250.00
2018-027	9088.8	Benefits	VESO Life – Group Life Insurance prem.	503.92
TOTAL				\$11,674.04

**Following a final review of the January 2018 General Fund Invoices, Vouchers #2018-001 through #2018-027, Commissioner Lawrence Meston made a motion, seconded by Commissioner Michael Terzo and approved 5 to 0 to pay the vouchers in the amount of \$11,674.04.**

Commissioner Dale Sweet and Commissioner Scott Goodman reviewed the vouchers.

**MCFDOA:** No report.

**LONG RANGE PLANNING:** No report.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING AND ZONING BOARD:** No applications.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:** The Fire Commissioners discussed the new LENS report that was sent out by Secretary Colleen Statskey.

**PROCEDURES AND OPERATIONS:** No report.

**INFORMATION SYSTEMS:** A new MDT printer will be purchased. Commissioner Michael Terzo discussed the Red Alert program has been updated for the Points program. Matt from Red Alert will give a training program on January 25<sup>th</sup>.

**A motion made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 5 to 0 to accept five laptop computers donated by the Rush Fire Department to the Rush Fire District as is.**

**APPARATUS:** Commissioner Dale Sweet reported 588 jake brake toggle switch fell into the dash, the nut was retrieved and tightened.

**OLD BUSINESS:** There are more radios then grant money All 10 Departments in the 4th and 5th battalion going in on the grant will compromise to accommodate all

departments equally. With this being said, our portion of monies we would pay for the radio's that we are allowed is \$45,695.73 for the radios we could replace that are allowed according to the grant criteria. We can replace the remainder we need and can purchase at the discounted price on a separate purchase order. Another expense will be a flat rate of \$600.00 for each whether it would be a dual head or single head radio installation. The grant will be submitted on February 5th. The Fire Commissioners discussed that three mobile radios will be purchased for the Chiefs. Rush will have their own channel.

**NEW BUSINESS:** Treasurer Robert Kuhls reported Chief James McNeil gave the treasurer the 2018 IRS Mileage Rates. Treasurer Robert Kuhls stated the NY Fire District 2018 Officer's Guide has arrived with five new chapters.

Commissioner Dale Sweet discussed uniform fitting will be coming up soon. All members should have a uniform for the upcoming anniversary and patches on the shirts should all match. Commissioner Dale Sweet will make sure all members have a uniform and all members a new shirt.

President Duane Fanning met with the Cub Scouts regarding the new family program. President Duane Fanning chose the option of the leadership of the Cub Pack to do what they choose.

**Room Rentals:**

Diana Pfersick would like to use the large meeting room for the Monroe County Volunteer Firemen's Association to hold their Annual meeting at the Rush Fire Department on Wednesday, October 24, 2018, 6 PM till 10 PM.

**A motion made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the large meeting room for the Monroe County Volunteer Firemen's Association to hold their Annual meeting on Wednesday, October 24, 2018, 6 PM till 10 PM.**

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Dale Sweet and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:28 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary