

**RUSH FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
1971 Rush-Mendon Road, Rush, New York 14543  
Unapproved Minutes – October 17, 2017**

**Roll Call:** Chairman Robert Faugh called the Public Hearing on the Budget to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Lawrence Meston, Dale Sweet, Michael Terzo (7:15 PM), Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was 1<sup>st</sup> Assistant Chief Jon Faugh and Firefighter Joseph Watlack.

Representing the Town of Rush was Councilman Gerry Kusse.

Rush Resident: Gerry Kusse.

Absent: Chief James McNeil and 2<sup>nd</sup> Assistant Chief Mike Terzo, Jr.

**PUBLIC HEARING:**

Chairman Robert Faugh read the following notice:

1. This is a public hearing regarding the 2018 proposed budget. In accordance with New York State Town law Section 181(3), all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget.
2. The Secretary of the Fire District has filed with this district an affidavit stating that:
  - a. the notice of this public hearing was posted at least 5 days before the date specified for the hearing in the Henrietta Post, the official newspaper of the fire district;
  - b. notice was posted on the official signboard of the Town where the district is located;
  - c. and posted on the Town website where the district is located.
3. The notice of public hearing specifies the time, date and place where the public hearing will be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by an interested person, copies of the proposed budget.

5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.
6. Prior to the public comment, a portion of this budget hearing will be set to hear from the Fire District Treasurer, Robert Kuhls, who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

**PROPOSED BUDGET – presented by Treasurer Robert Kuhls:**

Treasurer Robert Kuhls made a brief summary of the proposed budget.

Chairman Robert Faugh stated that the public comment period begin and any persons present wishing to be heard on the proposed budget to come forward and state whether or not they were in favor or against the proposed budget or any item in it. Chairman Faugh requested that if anyone wished to address the Board on the proposed budget, to please come forward.

Being no other questions from the public or commissioners, Chairman Robert Faugh declared the public hearing closed at 7:07 PM.

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet and approved 4 to 0 to close the public hearing on the proposed 2018 budget.**

**TOWN REPORT:** Councilman Gerry Kusse had no report at this time and asked if the Board of Fire Commissioners had questions or concerns. The Board of Fire Commissioners had no questions or concerns. Councilman Gerry Kusse expressed his excitement for area fire departments using Building #3 at the Rush Riverside Refuge Property.

**APPROVAL OF MINUTES:** The Minutes of the September 19, 2017, were approved as written.

**A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet and approved 3-0 to accept the Minutes of September 19, 2017, as written.**

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** No report.

**TRAINING:** Commissioner Robert Faugh reported training is progressing well. Many firefighters are taking extra training courses.

**NEW EQUIPMENT:** No report.

**HOUSE #1:** Commissioner Dale Sweet spoke with Larry Kaplan and is working on the control box for the septic system. The electrical outlet on the left side of the microwave in the kitchen is not working. Commissioner Lawrence Meston will contact Larry Kaplan to take a look at the outlet. Commissioner Dale Sweet discussed Heritage Christian Home residents can be given a small list of cleaning duties under supervisor to help out with the cleaning. Commissioner Dale Sweet will contact Heritage Christian Home. Commissioner Dale Sweet discussed converting to LED bulbs.

**HOUSE #2:** Firefighter Joseph Watlack to organize cleaning and having the gutters cleaned. Commissioner Robert Faugh and Firefighter Bruce Hall will remove the overgrown landscaping on the west side of the building. Commissioner Lawrence Meston will contact Rochester Gas and Electric to raise the meter. Commissioner Robert Faugh talked about adding a partition in the restroom.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Michael Terzo reported 584 emergency lights will not turn on and Har-Rob is backed up at this time. All apparatus was inspected on September, 2017 and October, 2017. R587 needs new tires.

**SAFETY/OSHA/NFPA:**

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 5 to 0 to go into Executive Session at 7:29 PM.**

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 5 to 0 to end Executive Session at 7:45 PM.**

**PHYSICALS:** All physicals up to date at this time. Commissioner Lawrence Meston will contact Healthworks for a physical date and times in February, 2018.

**PHYSICAL FITNESS:** No report.

**EMS, 911, STREET DIRECTORY:** Commissioner Robert Faugh and the Commissioners discussed the 911 Call Center and a tour of the facility will be set up. Commissioner Robert Faugh is in the process of composing a letter to the 911 Call Center. Commissioner Scott Goodman and Assistant Chief Mike Terzo, Jr. met with Dr. Cushman. Albuterol and EpiPen were approved. Cyanokits need to be ordered.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to approve the purchase of 5 Cyanokits to be purchased at \$95.00 per kit.**

**INVENTORY, INSPECTION & INSPECTION DINNER:** Commissioner Michael Terzo discussed the inspection dinner will begin at 5:00 PM and dinner at 6:00 PM at the Riverton Country Club on November 4, 2017. Commissioner Michael Terzo reported the Yeti mugs have arrived.

**LEGISLATION:** Commissioner Robert Faugh commented that Governor Cuomo in the process of signing the Cancer Bill. Commissioner Michael Terzo reported that Whec-TV Channel 10 came out to the Rush Fire Department to interview Diana and Royer Pfersick regarding the Cancer Bill.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls added Firefighter Joshua Gretzinger. Treasurer Robert Kuhls was given an updated list of active members. Treasurer Kuhls will review the list and add members to Group Life if necessary. Treasurer Robert Kuhls reported the 497 NYSIF Premium Payments due dates are reduced from 30 days to 20 days once the invoice is issued. The Fire Commissioners discussed the life insurance policy that is effective now and Treasurer Robert Kuhls will review the cost of the current life insurance policy and the cost for increased coverage. Commissioner Robert Faugh in the process of contacting the insurance agent regarding coverage for accident and death.

**MEMBERSHIP:** No new members at this time.

**PUBLICITY:** Commissioner Robert Faugh reported his submission to the Rush Town Newsletter.

**BILLS:**

OCTOBER 2017 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code.	Disbursement Account	UNT	Name of Vendor and Description	Invoice Amount
2017-313	3410.1	Personnel Services		Colleen Statskey – Secretary salary 3 <sup>rd</sup> qtr. 2017	\$1,062.00
2017-314	3410.1	Personnel Services		Robert M. Kuhls – Treasurer salary 3 <sup>rd</sup> qtr. 2017	1334.58
2017-315	34.462a	Utilities		National Grid – Electric service Sta. 1	476.26
	34.462b	Utilities		National Grid – Electric service Sta. 2	49.40
2017-316	34.461a	Utilities		RG & E – Gas service Sta. 1	64.23
	34.461b	Utilities		RG & E – Gas service Sta. 2	19.78
2017-317	34.463c	Utilities		Monroe County Water Authority – 4 inch fire service line Sta. 1	55.00
2017-318	34.451n	Maintenance Facilities		Coakley Disposal Service, Inc. - Waste removal (Oct 2017)	44.00
2017-319	34.426	Copier Repl/Lease		LEAF – Copier lease	124.86
2017-320	34.431	Meeting Expense		Monroe County Fire District Officers Association – Meeting expense	24.00
2017-321	34.442d	Personal Protective Equip		Municipal Emeergency Services, Inc. - 4 Advantage helmets (white)	696.94

2017-322	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor Cleaning Sta. 1 (September)	200.00
2017-323	34.433	Uniform Maintenance	Dorren's Dry Cleaners -Dry cleaning (Jenna)	21.16
2017-324	34.411	Gen Office Expense/supply	Messenger Post Media – Legal notice budget	68.09
2017-325	34-428	EMS Charting	emsCharts, Inc. - EMS chating	113.00
2017-326	34.441a	Fire Vehicles	Jim's Service – NYS inspection P582	20.00
	34.441b	Fire Vehicles	Jim's Service – NYS inspection P583	20.00
	34.441c	Fire Vehicles	Jim's Service – NYS inspection P584	20.00
2017-327	34.442b	Foam	DiVal Safety v Equipment – 4 Universal gold foam	800.92
2017-328	34.433	Uniform Maintenance	United Uniform – EMS pant, belt (Gretzinger)	78.90
2017-329	34.442c	SCBA Hydo Bottles	Municipal Emeergency Services, Inc. - Packing preformed & `hydrotest	100.00
2017-330	34.441e	Fire Vehicles	Weider's Hardware – Bolts, screws, springs (GF587)	19.77
	34.441l	Fire Vehicles	Weiders Hardware – Brass nipple (Boat RIB 5837)	7.49
2017-331	34.442d	SCBA	Rush Henrietta Opticians, P. C. - 1pr ST28 po;y 3mm Mask insert(J Bucci)	89.00
2017-332	34.442k	Rope/Water rescue	Tech Rescue Supply, LLC – Sterling grabline, radio pouch	269.52
2017-333	34.442c	SCBA	Municipal Emergency Services, Inc. - SCBA flow test, reapears	1007.97
2017-334	34.442d	Personal Protective Equip	General Security – Material blankPVC badges ( ID cards)	200.00
2017-335	34.445a	Communications	United Radio – Purchase 5 minitor VI pagers	2245.00
2017-336	34.441b	Fire Vehicles	Har-Rob Fire Apparatus Svc. & Sls. Inc. - Repair electrical problem P583,	620.00
2017-337	34.447	Communications	Monroe County Public Safety Communications – Digital pager service	195.00
2017-338	9088.8	Benefits	VESO Life – Grouop Life Insurance prem. (Nov 17)	494.96
2017-339	3410.27	EMS Supplies	KMS Medical Products, LLC – Gauze, sponges, pads, collars	89.18
2017-400	34.451c	Maintenance Facilities	Pipitone Enterprises – HVAC maint. Sta. 1	475.00
	34.452c	Maintenance Facilities	Pipitone Enterprises – HVAC maint. Sta. 2	100.00
2017-401	34.411	Gen Office Expense/supply	William Meister – 3 name plates (Chief officers)	36.00
2017-402	34.422a	IT Personnel	Kables Coumptner Services – IT services	1500.00
2017-403	34.435	Chiefs Vehicle Mileage	James McNeil - 3 <sup>rd</sup> quarter mileage calls	251.45
2017-404	34.424	Data Line	Time Warner Cable – Data Line Sta. 1	29.95
	34.464	Utilites	Time Warner Cable – Telephones Sta. 1 & 2	353.69
2017-405	9089.8	Benefits	Health Works – FF Physical (Zachary Dubois)	319.25
2017-406	34.435	Chiefs Vehicle Mileage	Micheal Terzo Jr. - 3 <sup>rd</sup> qtr chief vehicle mileage	307.09
2017-407	34.433	Uniform	Glenn Moorhouse – 4 Polo shirts (Special Ops)	159.96
2017-408	34.441b	Fire Vehicles	Cardmember Service – Light & mounting supplies	199.96
	34.442e	Hand Tools	Cardmember Service – Hand tools	119.95
	34.441f	Fire Vehicles	Cardmember Service – Towing ball & supplies	97.58
	34.441l	Fire Vehicles	Cardmember Service – RIB Boat 5837 (equip & supplies)	287.31
	34.442k	Ice Water/Rescue	Cardmember Service – Rope etc.	140.00
	34.411	Gen Office Expense/supply	Cardmember Service – Office supplies	44.85
	34.451a	Maintenance Facilities	Cardmember Service – Misc tools (Sta 1)	133.28

34.441g	Fire Vehicles	Cardmember Service – Items Boat (Boat 5827)	252.59
.	.	TOTAL	\$15,438.92

**Following a final review of the October 2017 General Fund Invoices, Vouchers #2017-313 through #2017-408 Commissioner Lawrence Meston made a motion, seconded by Commissioner Michael Terzo and approved 5 to 0 to pay the vouchers in the amount of \$15,438.92.**

Commissioner Scott Goodman and Commissioner Dale Sweet reviewed the vouchers.

**MCFDOA:** Treasurer Robert Kuhls reported the last meeting of the year will be November 16, 2017. The Treasurers Report for September, 2017, was handed out.

**LONG RANGE PLANNING:** A motion was made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet and approved 5 to 0 to adopt the Rush Fire District 2018 Final Budget of \$346,077.00.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** No Applications.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** No report.

**PERSONNEL RELATIONS:** No report.

**PROCEDURES AND OPERATIONS:** Commissioner Michael Terzo and the Fire Commissioners discussed the Draft Qualifications for Line Officers that was handed out for review at the last Fire Commissioners meeting.

**INFORMATION SYSTEMS:** No report.

**APPARATUS:** No report.

**OLD BUSINESS:** The Boiler Inspection will be conducted on November 8, 2017, between 8 AM and 12:00 PM. The Annual Backflow Prevention Test needs to be completed by October 31, 2017.

Commissioner Michael Terzo is working on the Radio Grant.

**NEW BUSINESS:**

**Commissioner’s Election:** The Commissioners discussed the 2018 Commissioner’s Election.

Chairman Robert Faugh offered the following resolution to appoint the Board of Elections.

**WHEREAS**, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

**WHEREAS**, a register of eligible Fire District voters must be prepared prior to the Fire District elections; and

**WHEREAS**, such register shall be prepared from names of persons who have registered with the County Board of Elections;

**NOW THEREFORE, BE IT RESOLVED**, that the following resident electors of the Rush Fire District are hereby appointed to constitute the Rush Fire District Board of Elections for the 2018 Annual Fire District election:

Chairman:	Margaret Donaldson
Ballot Clerk:	Conchetta Platt
Election Inspectors:	Ann Marie Miller Mary Ann Jakubowicz

**AND BE IT FURTHER RESOLVED**, that the Chairperson, Election Inspectors, and Ballot Clerk be compensated in the amount of \$30.00 each for their services in preparing the registration records and attendance at the annual election;

**AND BE IT FURTHER RESOLVED**, that in case any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors;

**AND BE IT FURTHER RESOLVED**, that, if clerical help is deemed necessary, the Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairperson of the Fire District Board of Elections;

**AND BE IT FURTHER RESOLVED** that the Annual Election for Fire Commissioner will take place on Tuesday, December 12, 2017, between the hours of 6 PM to 9 PM at the Rush Fire Station, located at 1971 Rush-Mendon Road, Rush, New York.

**Upon motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5-0 to hold the Rush Fire Commissioner's Election on Tuesday, December 12, 2017, from 6 to 9 PM at the Rush Fire Station located at 1971 Rush-Mendon Road, Rush, New York.**

Commissioner Lawrence Meston had concerns regarding ambulance calls. Commissioner Lawrence Meston, Commissioner Robert Faugh and Commissioner Scott Goodman discussed and commented on the ambulance calls for 2017.

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to approve Bruce Hall as the new Safety Officer.**

**Room Rentals:**

The Rush Henrietta Cross Country Team would like to use the large and small meeting rooms on Sunday, December 10, 2017, from 11:00 AM to 5 PM, for their team banquet.

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to approve the use of the large meeting room on December 10, 2017, from 11:00 AM – 5 PM.**

Commissioner Lawrence Meston made a motion to adjourn the meeting. The motion was seconded by Commissioner Dale Sweet and approved 5 to 0 to close the meeting. It was adjourned by common consent at 8:39 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary