

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – September 19, 2017**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Michael Terzo (7:28), Scott Goodman, Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James McNeil, Assistant Chief Mike Terzo, Jr. and President Duane Fanning.

Absent: Commissioner Lawrence Meston

Guest: Jason Schwartz of Bernard Donegan, Inc. of Victor, New York.

Jason Schwartz, Bernard Donegan, Inc. reviewed the 2018 Proposed Fire District Budget.

**A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4 to 0 to accept the 2018 Adopted Proposed Fire District Budget in the amount of \$346,077.00**

Secretary Statskey will file a copy of the proposed budget with the Town Clerk.

**A resolution authorizing execution of letter for financial consulting services by Bernard P. Donegan, Inc. to the Rush Fire District for the next year. A vote made by Commissioners Robert Faugh, Scott Goodman, Michael Terzo, and Dale Sweet approved 4 to 0.**

**REPORT FROM THE TOWN:** Councilman Gerry Kusse discussed the past flooding issue in the Rush Hamlet in July, 2017 and the Monroe County Fair.

**APPROVAL OF MINUTES:** The Minutes of August 15, 2017, were approved as written.

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4 to 0 accept the Minutes of August 15, 2017, were approved as written.**

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** No Report.

**NEW EQUIPMENT:** Commissioner Robert Faugh reported the Rush Fire Department wrote a check out for half of the helmet cost to the Rush Fire District. Chief James McNeil reported that the new pagers will be given to the 5 most active Firefighters and the remainders will be refurbished. A quote was obtained by United Rental \$2225.00 includes 3 year extended warranty for 5 pagers. State contract price. Chief James McNeil will order the pagers. Assistant Chief Mike Terzo, Jr. purchased 3 hay hooks, one for the pumper and 2 for the grass truck.

**TRAINING:** Assistant Chief Mike Terzo, Jr. reported on September 25, 2017 Rush Fire Department will be hosting a bus rescue class at House #1. State Chief is offering a Best Practices Course in Genesee County, How to Comply with PESH and OSHA Standards. Commissioner Robert Faugh and Assistant Chief Mike Terzo, Jr. would like to attend. Assistant Chief Mike Terzo, Jr. needs access to the locked file cabinet in the district office to look for training certificates to apply for the radio grant. Secretary Colleen Statskey will meet with Assistant Chief Mike Terzo, Jr. to give access.

**HOUSE #1:** Commissioner Dale Sweet stated the parking lot sealing is completed. Commissioner Michael Terzo sealed the roof. Commissioner Dale Sweet will clean the small meeting room. Commissioner Robert Faugh and Firefighter Bruce Hall replaced all of the lights in the kitchen. New replacement bulbs need to be purchased. Commissioner Michael Terzo will contact National Grid for a grant to switch to LED lighting.

**HOUSE #2:** Commissioner Michael Terzo commented the flower bed on the west side needs to be removed. Commissioner Robert Faugh will clean the vinyl siding.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Michael Terzo obtained the replacement lights for the Arrow stick lights on 583. Commissioner Robert Faugh removed the two chrome beams. They were all rusted. Commissioner Robert Faugh purchased two LEDs from Star Headlight for less than \$200.00. Commissioner Michael Terzo is waiting for the fuse for 587 to come in, needed to be ordered. Commissioner Scott Goodman reported the Ambulance is inspected. Commissioner Michael Terzo stated new tires to be installed back on the original rims need to be purchased for 587 at \$200.00 a piece.

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Scott Goodman, and approved 4 to 0 to purchase 4 new tires for 587 at \$200.00 each from Bob Stenzel.**

**SAFETY/OSHA:** Chief James McNeil reported Bruce Hall would like to step down from Safety Officer.

**PHYSICALS:** No report.

**PHYSICAL FITNESS:** Commissioner Dale Sweet stated LuAnne Mansfield from Upstate Fitness Consultants is retiring.

**EMS, 911, STREET DIRECTORY:** Commissioner Robert Faugh is working on his letter to 911. Assistant Chief Mike Terzo, Jr. reported that 911 Call Center would like Chiefs and Officers to spend an hour at the center for observation. Review the quick cards for the Rush Fire Department. Commissioner Scott Goodman discussed the Stericycle Medical Waste Box.

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4 to 0 to approve the purchase of a Stericycle Medical Waste Box for \$125.00 per pick up.**

Commissioner Scott Goodman has a scheduled meeting October 5, 2017, with Dr. Cushman at House #1.

**INVENTORY, INSPECTION & INSPECTION DINNER:** Commissioner Michael Terzo will conduct inspections. Commissioner Robert Faugh, Commissioner Scott Goodman and Commissioner Dale Sweet will assist where needed. The inspections will be scheduled for Monday, October 2<sup>nd</sup> 6 – 7:30 PM, Monday, October 9<sup>th</sup> from 6 - 7:30 PM, Saturday, October 14<sup>th</sup> 9:00 – 12:00 PM, Saturday, October 21<sup>st</sup> 9:00 – 12:00 PM, Monday, October 23<sup>rd</sup> 6:00 - 7:30 PM and Monday, October 30<sup>th</sup> from 6 to 7:30 PM. A schedule will be posted. Dinner is scheduled for Saturday, November 4, 2017, at Riverton Golf Club, 514 Scottsville – West Henrietta Rd. West Henrietta, NY 14586. A reception will begin at 5 PM, dinner to follow at 6 PM. Secretary Statskey will email a letter regarding the inspections to each member. The firefighters that do not have email will be mailed a letter. Chief James McNeil instructed to pull members gear if they do not have their gear inspected. Commissioner Michael Terzo has ordered each firefighter an engraved Yeti Mug with the Rush Fire Department/EMS Logo. Two quotes will be obtained.

**LEGISLATION:** The Fire Commissioners discussed the new cancer bill. Governor Cuomo has not yet signed the bill.

**INSURANCE AND GROUP LIFE INSURANCE:** The Commissioners discussed some members are participating on a sports team. Commissioner Lawrence Meston will check into the insurance policy for an accident and sickness clause.

**MEMBERSHIP:** No applications.

**PUBLICITY:** Commissioner Robert Faugh reviewed the Town Newsletter submission.

**BILLS:**

SEPTEMBER 2017 – INVOICES – GENERAL			UNT	
FUND ACCOUNT				
Voucher	Account	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-	Code.			
284	34.465	Utilities	Verizon Wireless – Cellular phones	\$673.58

10/25/2017 3

2017-285	34.462a	Utilities	National Grid – Electric ser. Sta. 1	645.5
	34.462b	Utilities	National Grid – Electric ser. Sta. 2	51.41
2017-286	34.461a	Utilities	RG &E – Gas ser. Sta. 1	62.03
	34461b	Utilities	RG &E – Gas ser. Sta. 2	20.57
2017-287	34.426	Copier Repl/Lease	LEAF – Copier lease (Lanier)	124.86
2017-288	34.463a	Utilities	Monroe County Water Authority – Water ser Sta. 1	147.69
	34.463b	Utilities	Monroe County Water Authority – Water ser Sta. 2	25.62
2017-289	34.428	EMS Charts	emsCharts, Inc. - EMS Charting	113.00
2017-290	34.426	Copier Repl/Lease	Eastern Managed Print Network – Shipping cost to return Xerox copier	500.00
2017-291	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (Sept 17)	44.00
2017-292	3410.2	New Equipment	DiVal SafetyEquipment, Inc. - 48 yeti rambler tumbler	1987.40
2017-293	3410.3	New Equipment (Chiefs)	DiVal SafetyEquipment, Inc. - 4 -Rae systems Toxi gas detector	668.80
2017-294	34.442d	Personal Protective Equip	Legend Data Systems, Inc. - Name tags (white/black) (yellow)	255.10
2017-295	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta.1	200.00
2017-296	34.442h	Fire Equipment (Stock)	Churchville Fire Equipment Corp. - 4 know down foam	420.00
2017-297	34.441b	Fire Vehicles	Har-Rob Fire Apparatus Svc.& Sls., Inc. - 4 Amber LED assembly	410.00
2017-298	34.442k	Water Rescue	Rescue Source – Dry suites and throw bags	504.95
2017-299	34.441b	Fire Vehicles	Weiders Hardware – Connector, bolts, screws, springs for LED lights	9.96
2017-300	34.442l	Fire Equipment (Stock)	Interstate Battery Systems of Rochester – Batteries	303.10
2017-301	3410.3	New Equipment (Chief)	Hanes Supply, Inc. - Polyster slings	1134.51
2017-302	34.442k	Ice/water Rescue Rope	Tech Rescue, LLC – Rope equipment	99.00
	34.442d	Personal Protective Equip	Tech Rescue, LLC – Helmet & cresecemts	411.58
2017-303	9089.8	Benefits	Health Works – FF Physicals (B. Hall & D. Kwiecien)	638.50
2017-304	34.433	Uniform Maintenance	Dorren's Dry Cleaners - Uniform maint/cleaning	10.16
2017-305	9088.8	Benefits	VESO Life – Group Life Ins. Prem. (Oct 2017)	494.96
2017-306	3410.3	EMS Supplies	KMS Medical Products, Llc – 25 Foil rescue blankets	31.25
2017-307	34.442d	Personal Protective Equip	Turnout Express – Repair 1 pr. Turnout pant	101.72
2017-308			DiVal Safety Equipment, Inc. - 3 fire hooks (arson trash)	296.40
2017-309	34.424	Data Line	Time Warner Cable – Data Line Sta. 1	29.95
	34.464	Telephones	Time Warner Cable – Telephones Sta.1 & 2	353.03
2017-310	34.465	Utilities	Verizon Wireless – Cellular phones	680.53
2017-311	34.441b	Fire Vehicles	Cardmember Service – P583 fold up step	98.26
	34.441f	Fire Vehicles	Cardmember Service – GF587 3000 watt inverter	245.09
	34.441e	Fire Vehicles	Cardmember Service – R588	178.94
	34.441l	Fire Vehicles	Cardmember Service – RIB 5837	117.33
	34.441a	Fire Vehicles Office	Cardmember Service – P582 (Harbor Freight Tools)	62.85
	34.411	Expense/Suplies	Cardmember Service – Record check and copy paper	113.37
	34.451f	Maintenance Facilities	Cardmember Service – Lowes (supplies)	164.83
	34.432c	Meals	Cardmember Service – Salvatres Pizza & DiBella	40.34

	34.432b	Training	Cardmember Service – Actives 911 Inc., Fire Protection Pub	52.75
	34.452o	Maintenance Facilities	Cardmember Service – Sta. 2 (Lowes)	15.96
	34.441i	Fire Equipment (Stock)	Cardmember Service – Auto Zone (supplies)	65.94
	3410.3	EMS Supplies	Cardmember Service – Bound Tree Medical	47.94
2017-312	34.451h	Maintenance Facilities	Bella Paving, Inc. - Seal, crack filling, striping parking lot sta. 1	2400.00
	34.452h	Maintenance Facilities	Bella Paving, Inc. - Seal, crack filling, parking lot sta. 2	350.00
			TOTAL	\$15,402.76

**Following a final review of the September 2017 General Fund Invoices, Vouchers #2017-284 through #2017-312, Commissioner Michael Terzo made a motion, seconded by Commissioner Dale Sweet and approved 4 to 0 to pay the vouchers in the amount of \$15,402.76.**

The vouchers were reviewed by Commissioner Scott Goodman and Commissioner Dale Sweet.

**MCFDOA:** Treasurer Robert Kuhls stated next meeting will be September 21, 2017. Treasurer Robert Kuhls will be attending.

**LONG RANGE PLANNING:** None.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** The Commissioners reviewed Planning Board Application 2017-09P – John David Subdivision – Rush West Rush Road. The Board found no issue or concerns with the Planning Board application. Secretary Colleen Statskey will send a letter to the Planning Board.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:**

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4 to 0 to go into Executive Session at 8:19 PM.**

**A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 4 to 0 to end Executive Session at 8:39 PM.**

**PROCEDURES AND OPERATIONS:** No report.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo will meet with Matt Payne from Alpine Software regarding Red Alert. MDT from the county dropped calls will meet with Bill Woods.

**APPARATUS:** No report.

**OLD BUSINESS:** Commissioner Dale Sweet discussed the Chief Nominations for Members who live outside of the Rush Fire District that was posted in the minutes and no concerns/issues were noted from members.

**NEW BUSINESS:**

Commissioner Michael Terzo discussed and passed out a Draft of Qualifications for Line Officers. The Commissioners will review for the next meeting.

**Room Rentals:**

The Red Cross would like to use the large meeting on Wednesday, March 14, 2018, from 11:00 AM – 7:00 PM for the Blood Drive.

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the large meeting room on the Wednesday, March 14, 2018, for the Red Cross Blood Drive.**

Anna-Lisa Spurling would like to use the large meeting room on the following dates for Scout Pack 134 Meetings from 6:30 pm to 9:00 PM.

September 21st  
October 12th  
November 16th  
December 21st  
January 18th  
February 15<sup>th</sup>  
March 15th

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the large meeting for the Boy Scout Pack 134 meetings for the above dates.**

Treasurer Robert Kuhls passed out the Treasurer's Report for August, 2017.

Commissioner Robert Faugh made a motion, which was seconded by Commissioner Dale Sweet and approved 4 to 0 to end the meeting. The meeting was adjourned by common consent at 8:57 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary