

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – August 15, 2017**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Michael Terzo, Lawrence Meston, Scott Goodman, Dale Sweet, Secretary Colleen Statskey and Treasurer Robert Kuhls.

Representing the Rush Fire Department was Chief James McNeil, Assistant Chief Mike Terzo, Jr. and President Duane Fanning.

Representing the Town of Rush was Councilman Gerry Kusse.

**REPORT FROM THE TOWN:** Councilman Gerry Kusse reported and discussed the Monroe County Fair was a success. Councilman Gerry Kusse had no update at this time on the flood that occurred in the hamlet in July. An update will be given in the future. The Assessor's office has been notified by New York State that the town assessment rate is below the requirement by the state. A revaluation in the town assessment is being discussed.

**APPROVAL OF MINUTES:** The Minutes of July 18, 2017, were approved with a correction under the APPROVAL OF MINUTES should read *approved 4 to 0 to accept the Minutes of June 20, 2017.*

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 5 to 0 to accept the Minutes of July 18, 2017, with the correction made.**

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** No report.

**NEW EQUIPMENT:** Commissioner Michael Terzo reported the new helmets have arrived.

**TRAINING:** Assistant Chief Mike Terzo, Jr. stated one firefighter starting Firefighter 1 next Monday with a new online program the state has started. Hands on training will be done on the weekends. Assistant Chief Mike Terzo, Jr. will meet with Industry regarding training to be done at the existing building at Ryder Hill Road.

**HOUSE #1:** Commissioner Michael Terzo will seal the leak in the siren tower. Commissioner Lawrence Meston spoke with Larry Kaplan regarding the sewer pump. A new panel will be installed. Commissioner Dale Sweet discussed the 3 quotes he obtained on having the parking lot sealed, crack filling, and striping to include House #2. Pittsford Paving declined due to weather and back log of jobs, Bella Paving \$2750.00 for both and Macedon Excavating & Paving, Inc. \$5700.00.

**A motion was made by Commissioner Dale Sweet, and seconded by Commissioner Michael Terzo and approved 5 to 0 to approve Bella Paving to seal, crack fill, and striping for a total of \$2750.00.**

**HOUSE #2:** Commissioner Michael Terzo reported the generator has been installed. Commissioner Michael Terzo installed the new gutter straps, cleaned the gutters and sealed the plumbing vents. The siren tower needs to be painted. Commissioner Michael Terzo reported on the west side of the building where the generator is located the down spout drains onto the generator. A flexible extender will be purchased and installed. A work detail needs to be organized and completed for House #2, cleaning supplies have been purchased. The bottom panel on the door was replaced.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Robert Faugh stated the cones that were stored in 583 crew cab were very difficult to get out. Commissioner Robert Faugh replaced them to the back step. In order to move them to the back step, two steps to the hose bed were removed. Commissioner Robert Faugh purchased two fold up steps and mounted them at the same level. Commissioner Michael Terzo has arranged Har-Rob to look at the emergency lights on 584 that keep stopping. Commissioner Michael Terzo requested Har-Rob to bring a new load manager, relay and circuit breaker. The arrow stick on 583 is now working. Commissioner Michael Terzo ordered four new replacement bulbs from Har-Rob. Commissioner Michael Terzo asked that the door on 588 fill station for the cascade system not to be slammed. Commissioner Robert Faugh will replace the 2500 watt inverter on the grass truck. Chief James McNeil reported the hose test inspection has been completed.

**SAFETY/OSHA:** No report

**PHYSICALS:** No report

**PHYSICAL FITNESS:** No report.

**EMS, 911, STREET DIRECTORY:** Commissioner Robert Faugh will send a letter to 911 Center regarding any serious updates should be put over the radio only, once an officer responds no more tones are needed.

**INVENTORY, INSPECTION & INSPECTION DINNER:** Commissioner Michael Terzo ordered the Yeti Mugs.

**LEGISLATION:** The Fire Commissioners discussed the new Cancer bill/law.

**INSURANCE AND GROUP LIFE INSURANCE:** No report.

**MEMBERSHIP:** Zachary J. DuBois, 6914 East River Road, Rush, new membership application has been approved. Secretary Colleen Statskey to complete the background check.

**A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo, and approved 5 to 0 to approve new membership application Zachary J. DuBois pending the background check.**

**PUBLICITY:** No report.

**BILLS:**

AUGUST 2017 – INVOICES – GENERAL FUND ACCOUNT		UNT		
Voucher	Account Code.	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-254	34.462a	Utilities	National Grid – Electric Service Sta.1	\$695.25
	34.462b	Utilities	National Grid – Electric Service Sta.2	50.54
2017-255	34.461a	Utilities	RG & E – Gas Service Sta. 1	58.96
	34.461b	Utilities	RG & E – Gas Service Sta. 2	19.45
2017-256	34.426	Coier Repl/lease	LEAF – Copier lease (Lanier)	124.86
2017-257	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (Aug)	44.00
2017-258	34.426	Copier Repl/lease	Xerox Financial Services – Xerox copier lease	210.85
2017-259	9088.8	Benefits	VESO Life – Group Life Insurance (Sept)	500.03
2017-260	34.428	EMS Charting	emsCharts, Inc. - EMS charting	113.00
2017-261	34.426	Copier Repl/lease	LOCKBOX # 3992 – Printed copies on Xerox copier	211.88
2017-262	9045.8	VFBL Insurance	Glatfelter Brokerage Services – Group manager fee	3264.60
	9040.8	Workers Comp Insurance	Glatfelter Brokerage Services – Group manager fee	27.60
2017-263	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, inc. - Floor cleaning Sta. 1(July)	200.00
2017-264	3410.27	EMS Supplies	KMS Medical Products, LLC – EMS supplies cold packs, AED pads, collar	176.05
2017-265	9089.8	Benefits	Health Works – FF Physical J. Eggleston	319.25
2017-266	34.451f	Maintenance Facilities	Milleer Plumbing, Inc. -Install new toilet mens room Sta1	650.00
2017-267	34.447	Communications	MC Public SafetyCommunications - Digital pager service	192.00
2017-268	34.426	Copier Repl/lease	Duplicating Consultants, Inc. - Printed copies (Lanier)	5.13
2017-269	34.442e	Hand Tools	Hanes Supply, Inc. - 1 – 2 ton cable hoist 22ft	198.82
2017-270	34.441j	Fire Vehicles	Stryker Sales Corporation – 1 SMRT Battery pack option	710.00
2017-271	34.442d	Personal Protective Equip	MunicipalEmergencyServices, Inc. - Advantage helmets	9734.52
2017-272	34.433	Uniform Maintenance	Dorren's Dry Cleaners – Uniforms dry cleaning	124.81
2017-273	34.443c	Fire Hose Testing	First Due Services, LLC - 10525 ft fire hose testing	2315.50
2017-274	34.451f	Maintenance Facilities	Siewert Equipmentv – Duplex panel Sta. 1 (septic system)	664.00

2017-275	34.452d	Maintenance Facilities	Commercial Power Systems -1 new Kohler12 KW generator (Sta 2)	7268.00
2017-276	34.442l	Batteries	DiVal Safety Equipment, Inc. - 4 Toxi Rae II & II replacement lithium battery	143.96
2017-277	34.442c	SCBA	DiVal Safety Equipment, Inc. - 1 Annual maint SCBA repair	185.00
2017-278	34.452f	Maintenance Facilities	Alliance Door &Hardware, Inc. - Service & repair overhead door Sta. 2	653.00
2017-279	34.441b	Fire Vehicles	Weiders Hardware – Bolts, screws, springs (P583)	8.08
2017-280	34.452e	Maintenance Facilities	Abj Fire Protection Co. - Replace check valve Sta. 2 (sprinkler system)	520.00
2017-281	34.411	Office Supplies/Expense	Cardmember Service – USPS (envelopes)	300.25
	34.451n	Maintenance Facilities	Cardmember Service – Belt for lawn mower	31.03
	34.451f	Maintenance Facilities	Cardmember Service – Repairs Sta. 1	18.88
	34.451q	Special Projects	Cardmember Service – Chargers for phones	89.97
	34.433	Uniform Maintenance	Cardmember Service – Uniform	87.00
	34.442l	Batteries	Cardmember Service – Batteries	29.40
	34.465	Cellular Phones	Cardmember Service – Phone equipment	36.16
	3410.24	Computer Peripheral	Cardmember Service – Computer equipent	72.38
	34.446	Misc./Other	Cardmember Service – Smoke detectors	155.52
2017-282	34.442d	Personal Protective Equip	Rush Henrietta Opticians, P. C. - 1 pr Scott Insert	59.00
2017-283	34.424	Data Line Sta. 1	Time Warner Cable – Data Line Sta. 1	29.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1 & 2	353.03
TOTAL				\$30,651.71

**Following a final review of the August 2017 General Fund Invoices, Vouchers #2017-254 through #2017-283, Commissioner Lawrence Meston made a motion, seconded by Commissioner Michael Terzo and approved 5 to 0 to pay the vouchers in the amount of \$30,651.71.**

The vouchers were reviewed by Commissioner Scott Goodman and Commissioner Dale Sweet.

**MCFDOA:** Treasurer Robert Kuhls stated there is no meeting for August. The September dinner meeting will be September 21<sup>st</sup>, at Barnard Exempt hosted by Lakeshore.

**LONG RANGE PLANNING:** Treasurer Robert Kuhls, Commissioner Dale Sweet and Commissioner Michael Terzo to meet on August 23<sup>rd</sup> with Jason Schwartz from Bernard Dunegan to work on the 2018 Budget. Treasurer Robert Kuhls presented the Board with the Treasurer’s report for July, 2017.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** The Board reviewed The Planning Board Application 2017-08P – John David parcel on Rush West Rush Road – single family home to be built.

They have no issue or concerns with this application. Secretary Colleen Statskey to send a letter to the planning board.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:** None.

**PROCEDURES AND OPERATIONS:** Fire Commissioners discussed the Rush Fire District Code of Ethics and are in the process of looking into it.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo working on the Red Alert responder app and reporting. Commissioner Michael Terzo will meet with the MDT site, Bill Woods from the county, Red Alert and Kables, IT support regarding a recent MDT failure. Commissioner Michael Terzo will meet with Spectrum. Commissioner Robert Faugh stated after the generator was installed, a trouble alarm was activated and then reset. The system needs to be updated.

**APPARATUS:** None.

**OLD BUSINESS:** Commissioner Dale Sweet presented the Chief's Nominations for Members who live outside of the Rush Fire District and the Fire Commissioners discussed the procedure at length.

#### Chief's Nominations for Members who live outside of the Rush Fire District

- During the nomination process conducted by the Rush Fire Department, no member who lives outside of the Rush Fire District may be nominated to run for a Chief Officer position unless they are nominated from the floor of the November Rush Fire Department business meeting after it has been determined that there are no other members who reside in the Rush Fire District to run for that position.
- Only one (1) Chief Officer position may be held by a member who resides outside of the Rush Fire District at one time.
- Once an outside member has been elected to a Chief Officer position, they may run for a Chief Officers position the next regular nomination cycle through the regular nomination process (as if they resided in the district).
- If there is a "write in" candidate that is a "non-resident" of the fire district for a Chief Officer position against a member who resides within the Rush Fire District and was nominated to run on the ballot, the resident district member would prevail, and the nomination sent on to the Board of Fire Commissioners.

- If they are not nominated for a second term, or another Chief Officers position, they may not automatically run for a Chief Officers position, and may not be a “write in” candidate.
- If the “non-resident” runs for a second term or another Chief’s Officer position and loses the nomination, they are out of the process and would need to start over in the nomination process the next time from the beginning. This means they would need to be nominated from the floor as mentioned above when it has been determined that there are no other members who reside in the district to run.
- If any Chief Officer that resides in the Rush Fire District decides to move out of the district, that person would need to vacate their position if there was already a non-resident Chief Officer (if not, they would need Board of Fire Commissioners approval to retain their position depending on where they relocated).

**A motion made by Commissioner Lawrence Meston, and seconded by Commissioner Michael Terzo, and approved 5 to 0 to approve the Chief’s Nominations for Members who live outside of the Rush Fire District.**

**NEW BUSINESS:** Chief James McNeil reported Marisa Scott requested mutual aid to Mumford Fire Department/EMS.

**A motion made by Commissioner Michael Terzo, and seconded by Commissioner Lawrence Meston and approved 5 to 0 to approve Marisa Scott mutual aid to Mumford Fire Department/EMS.**

Commissioner Robert Faugh reported a discussion at the Board of Directors regarding an EMS not to transport versus BLS to transport incident. This incident was asked to be reported to Chief James McNeil in writing for documentation.

Commissioner Dale Sweet will check into the uniform pants.

Commissioner Michael Terzo discussed Jerry Flanders from the county would like to store some items in the bottom of the building and borrow some barrels. This was approved by the Fire Commissioners.

**A motion was made by Commissioner Scott Goodman, and seconded by Commissioner Dale Sweet and approved 5 to 0 to dispose of the generator and is out of service.**

Commissioner Robert Faugh advertised the generator on Craigslist for two weeks. There were no responses.

Commissioner Robert Faugh discussed a policy should be reviewed and discussed regarding photos being taken by members on calls.

Chief James McNeil to generate a Fire Report regarding a call on April 10, 2017, at 919 Works Road, Rush. Secretary Colleen Statskey will send the Fire Report to the requested individual.

**Room Rentals:**

Diana Pfersick would like to use the large meeting room on Tuesday, August 15, 2017, for the MCVFA meeting at 7 pm.

**A motion made by Commissioner Lawrence Meston, and seconded by Commissioner Dale Sweet and approved 5 to 0 to approve to use of the large meeting room Tuesday, August 15, 2017, for the MCVFA meeting at 7 pm.**

Mike Terzo, Jr. would like to use the large meeting room on Saturday, August 26, 2017, from 12 – 4 PM.

**A motion made by Commissioner Dale Sweet, and seconded by Commissioner Robert Faugh and approved 5 to 0 to approve the use of the large meeting room Saturday, August 26, 2017, from 12 – 4 PM.**

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Michael Terzo and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:49 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary

