

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – June 20, 2017

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Absent: Commissioners Lawrence Meston and Dale Sweet.

Representing the Rush Fire Department was Chief James McNeil and Assistant Chief Mike Terzo, Jr.

Absent from the Town of Rush was Councilman Gerry Kusse. Councilman Kusse attended a special meeting for the Town of Rush that required his attendance.

REPORT FROM THE TOWN: No report.

APPROVAL OF MINUTES: The Minutes of May 16, 2017, were approved with the following correction under NEW BUSINESS Commissioner Michael Terzo's report to remove *Akron Brass and*.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 3-0 to accept the Minutes of May 16, 2017, with the requested correction.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: No report.

NEW EQUIPMENT: Commissioner Michael Terzo reported on two quotes obtained for 50 rescue helmets and 50 headlights. Commissioners and Fire Chief discussed Spurchasing the 50 rescue helmets and 50 headlights.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 3 to 0 for the Rush Fire District and the Rush Fire Department to joint purchase the MES 50 Advantage Helmets at \$168.58 each \$8,429.00 and 50 headlights at \$33.37 each \$1668.50 for a total purchase of \$10,097.50, contingent on the Rush Fire Department approval.

TRAINING: Assistant Chief Mike Terzo, Jr. reported two firefighters attending boot camp class.

HOUSE #1: Commissioner Michael Terzo and Commissioner Robert Faugh discussed the AC condenser switch on the east side of the building was turned off. Commissioner Michael Terzo has obtained a quote from Empire Fence and is waiting for a quote from NYS Fence next month.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 3 to 0 to have Siewert Equipment install a new panel to run the septic tank pumps for a quote of \$664.00, all parts and labor.

Two other quotes were obtained and Siewert Equipment is the best quote.

Commissioner Michael Terzo will install a lockbox in the radio room.

Commissioner Dale Sweet is obtaining quotes on repairing and sealing the parking lots.

Commissioner Michael Terzo met with LeFrois regarding the addition to House #1. The Commissioners discussed the addition, generator and the boiler.

HOUSE #2: Commissioner Michael Terzo discussed the 3 quotes obtained for a new generator and transfer switch.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh to purchase a Kohler Generator and transfer switch by Commercial Power System (CPS) for \$7,268.00.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Robert Faugh reported 587 check engine light needs repair. Three quotes were obtained. The Diesel Shop, LLC, quoted \$1900.00 for the turbo replacement, parts and labor. Tires on 583 were looked at by Lewis General Tire and no broken belts. The hand crank passenger window on 583 is stripped. Commissioner Robert Faugh repaired the hand crank. Commissioner Michael Terzo reported 587 tires need to be looked at. Commissioner Robert Faugh discussed the warning lights on 584, will keep an eye on. Commissioner Michael Terzo discussed when the SCBA air on 588 gets low, the bottles need to be hydro tested.

SAFETY/OSHA: No report.

PHYSICALS: Secretary Colleen Statskey reported all interior firefighters are up to date except for Josh Eggleston, a certified mailing suspension letter was mailed. The Commissioners and Chief James McNeil to give Josh another 30 days, 60 days total.

PHYSICAL FITNESS: No report.

EMS, 911, STREET DIRECTORY: Commissioner Scott Goodman reported 588 has a new bag with Cyna Kit.

Commissioner Scott Goodman will be contacting Attorney Peter Weissar to have a reminder letter sent to Non-for-Profit Corporation in Syracuse regarding the CON.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo discussed Yeti cups with members name and The Rush Fire Department insignia will be ordered for the inspection dinner.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls reported Vern Wanderslaben was removed. Josh Gretzinger will be added.

MEMBERSHIP: A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 3 to 0 to accept Joshua Gretzinger new member application who resides at 3 Nelson Parkway, Rush, NY, 14543, pending his background check.

PUBLICITY: No report.

BILLS:

JUNE 2017 – INVOICES – GENERAL FUND		UNT		
ACCOUNT	Account Code.	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-177	34.465	Utilities	Verizon Wireless – Cellular phones	\$673.20
	34.445b		Verison Wireless - tablets	1079.93
2017-178	34.462a	Utilities	National Grid – Electric ser. Sta. 1	505.82
	34.462b	Utilities	National Grid – Electric ser. Sta. 2	81.99
2017-179	34.463a	Utilities	Monroe County Water Authority – Water ser. Sta. 1	93.52
	34.463b	Utilities	Monroe County Water Authority – Water ser. Sta. 2	20.81
2017-180	34.428	EMS Charting	emsCharts, Inc. - EMS charts (June)	113.00
2017-181	34.461a	Utilities	RG &E – Gas service Sta. 1	193.25
	34.461b	Utilities	RG &E – Gas service Sta. 2	24.83
2017-182	34.426	CopierLease/Repl	Xerox Financial Services – Copier lease	210.85
2017-183	34.426	CopierLease/Repl	LEAF – Copier lease	124.86
2017-184	34.451b	Maint Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta 1 (May)	200.00
2017-185	34.441e	Fire Vehicles	Jackson Welding &Gas Products – 1 oxygen and 1 year lease	93.60
2017-186	9098.8	Benefits	VESO Life – Group Life Ins. Prem (July)	516.65
2017-187	9089.8	Benefits	Lattimore Primary Care Medicine – FF physical (James Princehorn)	235.00
2017-188	34.432c	Meals	Tyler Grillo – Meals for 3FF	160.00
	34.432a	Travel (Milegae)	Tyler Grillo – Mileage reimbursement To & From Training	106.47
2017-189	34.432b	Training	NYS Academy of Fire Science – 4 FF Structural Collapse Operations	484.00
2017-190	34.491	Professional Services	Raymond F. Wager, CPA – 2016 audit of financial & business records	5350.00

2017-191	34.441c	Fire Vehicles	Har-Rob Fire Apparatus Svac, & Sls., Inc. - Radiator cap, belt, labor P584	578.00
2017-192	34.442d	Personal Protective Equip	Municipal Emergency Services, Inc. - Responder name tags	31.40
2017-193	34.442d	Personal Protective Equip	Municipal Emergency Services, Inc. - 2 pr boots W. Stanton & R. Crawford	227.58
2017-194	3410.27	EMS Supplies	KMS Medical Products, LLC – 3 Oxygen tank regulators	102.00
2017-195	34.432b	Training	NYS Academy of Fire Science – Technical Rescue Conference	87.00
2017-196	34.432b	Training	NYS Academy of Fire Science – Metal Cutting Operations	41.00
2017-197	34.451c	Maint Facilities	Pipitone Enterprises, LLC – Preventive Maintenance (visit #1)	575.00
2017-198	9089.8	Benefits	Borg Ide Imaging – Xrays FF Physicals(J. Gretzinger)	80.00
2017-199	9089.8	Benefits	Health Works – FF Physicals (s. Brown, J. Gretzinger, K. Smith)	916.75
2017-200			Claim Voucher was refused by Board members (Ref Minutes June 20, 2017)	
2017-201	34.442d	Personal Protective Equip	Elizaco, Inc. - Cairns 6" leather front for helmets	377.00
2017-202	34.421	Alpine Software	Alpine Software Corp – Annual support Red Alert System (6/10/17-6/10/18)	5373.34
2017-203	34.443	Ladder Test	Fire Service Safety Training – Ground ladder test/inspection	704.2
2017-204	34.442c	SCBA	DiVal Safety Equipment, Inc.- 1 SCBA bottle maint/test	97.45
2017-205	34.451b	Maint Facilities	Coakley Disposal Service, Inc. - Waste removal (June 2017)	44.00
2017-206	34.451f	Maint Facilities	Miller Plumbing, Inc. - Re-build Mens room toilet (new section)	153.50
2017-207	34.441i	Equipment (in stock)	Honeoye Falls NFPA – 2 Antifreeze	41.97
2017-208	34.424	Data Line	Time Warner Cable – Data Line Sta.	29.95
	34.424	Utilities	Time Warner Cable – Telephones Sta. 1 & 2	353.24
2017-209	34.441e	Fire Vehicles	Jackson Welding & Gas Products – 1 oxygen cyl	39.45
2017-210	34.433	Uniforms	Uniform Express of Rochester, Inc. - White dress uniform cap, name tags	169.00
2017-211	34.442d	Fire Vehicles	Hanes Supply, Inc. - Oblong mster link, 6' web sling shackle	105.68
2017-212	34.442i	Fire Hose	Chuchville Fire Equipment Corp – Fire Hose	12458.00
2017-213	34.481	Insurance	WalshDuffield Compaines. Inc. - Endorsement for copier	19.00
2017-214	9045.8	Benefits	NYSIF Workers Compensation – VFBL for Volunteers	26073.99
2017-215	9040.8	Benefits	NYSIF Workers Compensation – Workers Compension	275.19
2017-216	3410.26	New Equipment (Chief)	DiVal Safety Equipment, Inc.- 2 – L2 Search bags	103.98
2017-217	34.432a	Travel (Mileage)	Michael Terzo – Mileage for NYSAFC Conference	145.22
	34.432a	Travel (Mileage)	Michael Terzo – NYS T-way (P584 for Service)	5.75
	34.432c	Meals	Michael Terzo – Ice for drills	4.51
2017-218	34.432c	Meals	Cardmember Service – Meals for drills	21.59
	34.441c	Fire Vehicles	Cardmember Service – Tablet items for P584	64.78
	34.441L	Fire Vehicles	Cardmember Service – Prop guard – RIB boat (5837)	378.00
	34.432b	Training	Cardmember Service – Training classes	79.50
	34.411	General Office Expense	Cardmember Service – Postage	25.16
	34.465	Utilities	Cardmember Service – Ram mounts	245.93
	34-441k	Fire Chief Vehicle	Cardmember Service – Ram mount Chief veicle	136.96
2017-219	34.465	Cellular Phones	Verizon Wireless – Cellular phones	663.94
2017-	34432a	Travel (Milegae)	Robert J. Faugh – Mileage & tolls for NYS Chief Show	127.58

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	34.432c	Meals	Robert J. Faugh – Meals NYS Chief Show	11.51
2017-221	9089.8	Benefits	Pule Occupational Medicine – Injury claim (Patrick Frediani)	109.01
			Total	\$61,344.89

Following a final review of the June 2017 General Fund Invoices, Vouchers #2017-177 through #2017-221, Commissioner Michael Terzo made a motion, seconded by Commissioner Scott Goodman and approved 3 to 0 to pay the vouchers in the amount of \$61,344.89, with the exception of claim voucher 2017-217, and to withdraw claim voucher 2017-200 for the amount of \$457.60 Henrietta Ambulance.

The vouchers were reviewed by Commissioner Scott Goodman and Commissioner Robert Faugh.

MCFDOA: Treasurer Robert Kuhls reported next meeting will be at Deerfield Country Club in Brockport on June 22, 2017.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Commissioners reviewed Zoning Application 2017-03Z, 426 Rush Scottsville Road. The Board has no issues with this application. Secretary Colleen Statskey will send a letter to the Zoning Board.

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: None.

PROCEDURES AND OPERATIONS: None.

INFORMATION SYSTEMS: Commissioner Michael Terzo and Commissioner Scott Goodman discussed Red Alert and the Bricks System.

APPARATUS: No report.

OLD BUSINESS: Treasurer Robert Kuhls passed out a copy of the audit report for year ended December 31, 2016. The insurance policy along with the endorsement for the copier and ladder inspection has arrived. Ladder inspection was given to Chief James McNeil.

Commissioner Michael Terzo discussed the walk through audit looking for equipment. The GPS that is missing out of the grass truck was mentioned and needs to be moved from the inventory. The Procurement Policy was discussed online purchases being shipped to a location other than the Rush Fire District, a procedure for a secondary

signature needs to be considered. Commissioner Scott Goodman to update the policy to add any member of the Rush Fire Department can sign that the shipment was received.

NEW BUSINESS:

Room Rentals: None.

Assistant Chief Mike Terzo, Jr. met with company that the Fast Board was purchased from and they would like to do training with the Rush Fire Department. Assistant Chief Mike Terzo, Jr. would like the Rush Fire District to approve the use of the BOCES Building for training purposes. A fee may be charged.

Commissioner Robert Faugh and Commissioner Michael Terzo reported 1500 ft. 5 inch hose was donated to MCC because of out of certification.

A bill from Urgent Care for Patrick Frediani a puncture wound injury in October, 2017, was approved for payment of \$109.01.

Secretary Colleen Statskey will update the LENS report with DMV for all members.

Treasurer Robert Kuhls presented the Board with the Treasurer's report for May, 2017.

Commissioner Scott Goodman made a motion, which was seconded by Commissioner Michael Terzo and approved 3 to 0 to end the meeting. The meeting was adjourned by common consent at 8:35 PM.

Respectfully submitted,

Colleen Statskey
District Secretary