

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – February 21, 2017**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Michael Terzo (7:25 pm), Lawrence Meston, Dale Sweet, Scott Goodman, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

Representing the Rush Fire Department was Assistant Chief Mike Terzo, Jr. and Firefighter Andrew Socola.

Representing the Town of Rush was Councilman Gerry Kusse

**Absent:** Chief James McNeil and Assistant Chief Jon Faugh.

**REPORT FROM THE TOWN:** Councilman Kusse spoke regarding the Dorschel property that is for sale. Reports being heard were The Dorschel owner struggled too long with the property being converted from R-30 to Commercial.

**APPROVAL OF MINUTES:** The Minutes of January 17, 2017, were approved.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5-0 to accept the Minutes of January 17, 2017, as written.**

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** Assistant Chief Mike Terzo, Jr. and Commissioner Robert Faugh reported property at 440 Five Points Road difficulty getting 584 down the driveway. Fire Marshal Tracy to contact the home owner.

**NEW EQUIPMENT:** Assistant Chief Mike Terzo, Jr. reported EMS bags have been ordered for the Chiefs and the DO to match the ambulance. The goal is to have all vehicles with the same EMS bags. A drill is scheduled for March 20<sup>th</sup> to review them. Assistant Mike Terzo, Jr. thanked Jenna Cirincione for all of her hard work with the EMS bags. Jenna also had Henrietta Ambulance donate one EMS bag to replace the Duty Officers bag.

Five Wild land search bags, cost estimated at \$100.00 a bag, have been put together. Each bag will contain basic first aid supplies as well as bug spray, cliff bars, hand warmers and glow sticks. Three expired 150 FT ropes will need to be replaced.

New gear has been ordered for Kyle McNeil, old gear has two cuts on the outer shell from two previous fires. Low Band Mobiles and Portables were donated to the Town of Rush Highway Department.

Commissioner Robert Faugh reported when 584 was delivered it had a 50' 2.5" yellow hose that was not good, 584 is missing the 50' yellow hose. Commissioner Michael Terzo will contact Churchville regarding the hose.

**TRAINING:** Assistant Chief Mike Terzo, Jr. reported a six month training schedule has been sent out to all. Ice Rescue is scheduled for February 22<sup>nd</sup> with Honeoye Falls, Scottsville, Henrietta and Chili. More joint drills have been scheduled with Honeoye Falls and Henrietta. Marisa Scott is taking EMT with Henrietta Ambulance. Commissioner Dale Sweet, Abby O'Neill, Diana Pfersock, Royer Pfersick, Assistant Chief Mike Terzo, Jr. are refreshing their EMT's. Tim Relyea is taking building construction classes and Safety Officer class. Tim is also working to obtain his NYS Safety Officer certification. Eric McNeil, Chief James McNeil, Jim Princehorn, and Will Stanton are attending Awareness classes. We will ensure that Kyle McNeil, Patrick Frediani and Tim Relyea attend Fire Officer 1 Class. FIT Testing is complete. Cathy Henry has an appointment with the Fire Bureau. Mandatory training is in progress and requested the need for make up classes. Assistant Chief Mike Terzo, Jr. reported Commissioner Michael Terzo and Assistant Chief Mike Terzo, Jr. would like to attend the Tech Rescue Conference on March 30<sup>th</sup> through April 2, 2017. They would like to have a couple Firefighters/Officers attend also.

Commissioner Robert Faugh reported that the Commissioner's Training Class Certification is on file. Commissioner Robert Faugh requested one folder with all of the Commissioner's Training Certificates. Secretary Colleen Statskey to maintain the file.

**HOUSE #1:** Commissioner Lawrence Meston contacted Syracuse to replace the panels on the pumps with no response. Commissioner Lawrence Meston has received a quote from VP Supply for \$700.00 and Ground Water Systems for \$900.00. Commissioner Lawrence Meston is checking on the electrical wires and the job is in progress. Commissioner Dale Sweet cleaned out the backroom with the workbench. Assistant Chief Mike Terzo, Jr. reported the Bullhorn fell off the tray and broke. Commissioner Robert Faugh reported abj Protection worked on the sprinkler deficiencies and the job is complete for House #1 and House #2. Commissioner Michael Terzo replaced the light bulbs.

**HOUSE #2:** Commissioner Robert Faugh reported the sprinkler system deficiencies are completed. Commissioner Lawrence Meston stated the generator is up and running. Commissioner Lawrence Meston spoke with Bruce O'Neill to remove the Ash, Locust and Maples trees that surround the siren. Green Ash by the parking lot needs to be removed. Commissioner Lawrence Meston spoke with the landscaper and Bruce O'Neill about landscaping the garden along the side and the bushes. Quotes are being obtained. Commissioner Lawrence Meston will contact RG&E to raise the gas meter.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Robert Faugh reported 583 new LED flood lights installed. HarRob could not get them to work after 4 hours

of work and gave a quote to rebuild 12 Volt to 110 Volt inverter for \$1600.00 and \$630.00 to install. Assistant Chief Jon Faugh and Commissioner Robert Faugh removed the inverter that was broke and installed a 12 Volt to 110 Volt 1000 watt 10 AMP inverter from Home Depot for \$99.00 and the LED flood lights work fine.

Commissioner Robert Faugh indicated 583 low water light/buzzer shuts off when the truck has warmed up. Commissioner Dale Sweet changed the intake strainers on 582 and 583. Commissioner Robert Faugh reported the New Officers are doing a great job checking the trucks. Commissioner Dale Sweet reported Sean Brown, Patrick Frediani, Marisa Sweet, Tyler Grillo and Eric McNeil cleaned the inside, outside and waxed 582. The Brush Truck has been cleaned also.

Commissioner Michael Terzo repaired the electric box on cord reel on 582.

**SAFETY/OSHA:** Assistant Chief Mike Terzo, Jr. stated Safety Officer Tim Relyea has been busy taking Safety Officer classes.

**PHYSICALS:** Commissioner Lawrence Meston stated that Healthworks will perform firefighter physicals on Monday, February 27th. Assistant Chief Mike Terzo, Jr., wanted to confirm when Explorers are voted into the Fire Department as a Firefighter they are required to have a physical before they can ride the trucks.

**PHYSICAL FITNESS:** Commissioner Dale Sweet will put together a policy for the Physical Fitness Stipend reimbursement. The Physical Fitness Stipend reimbursement was discussed and reviewed by the Fire Commissioners.

**EMS, 911, STREET DIRECTORY:** Commissioner Robert Faugh discussed the re-broadcasting. Commissioner Michael Terzo will contact 911 regarding the re-broadcasting. Assistant Chief Mike Terzo, Jr., reported Henrietta will now be sending Quint 640 and the closest Career engine for any Struct A calls instead of waiting for the engine to get back and move manpower to the Quint. Looking into updating box book system and removing West Brighton. Commissioner Scott Goodman reported no EMS concerns at this time.

**INVENTORY, INSPECTION & INSPECTION DINNER:** The 583 12 Volt to 110 Volt inverter has a separate inventory ID tag.

**LEGISLATION:** None.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls reported no changes.

**MEMBERSHIP:** Assistant Chief Mike Terzo, Jr. stated Brent Argauer gear has been turned in. Waiting for official paperwork from the Fire Department Secretary.

**PUBLICITY:** None.

**BILLS:**

FEBRUARY 2017 – INVOICES – GENERAL FUND  
ACCOUNT UNT

Voucher	Account Code.	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-027	34.465	Utilities	Verizon – Cellular phones	\$474.89
2017-028	34.461a	Utilities	Rochester Gas & Electric – Gas service Sta. 1	703.02
	34.461b	Utilities	Rochester Gas & Electric – Gas service Sta. 2	127.78
2017-029	34.462a	Utilities	National Grid – Electric service Sta. 1	473.10
	34.462b	Utilities	National Grid – Electric service Sta. 2	97.48
2017-030	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (Jan 17)	200.00
2017-031	34.434	Organizational Dues	Monroe County Fire District Officers Association – Annual dues	80.00
2017-.32	34.445b	Communication	Finger Lakes Communications Co. Inc. - 3 remote speaker microphones	211.75
2017-033	34.411	Gen Office Expense	Messenger Post Media – Legal ad (Meeting schedule 2017)	24.40
2017-034	9089.9	Benefits	Borg Ide Imaging – Xrays FF physical (W. Stanton)	80.00
2017-035	34.428	EMS Charting	emsCharts, Inc. - EMS charts	113.00
2017-036	34.451f	Maintenance Facilities	Pipitone Enterprises, LLC – Cooler/freezer repair	200.00
2017-037	34.442l	Batteries	Interstate Battery System of Rochester – 12 box's "C" batteries (SCBA)	155.40
2017-038	34.433	Uniforms	Municipal Emergency Services, Inc. - Shields (past chief_	58.99
2017-039	34.442d	Personal Protective Equip	Elizaco, Inc. - 2 Cairns 1044 helmets	537.00
2017-040	34.442e	Fire Equip (stock) hand tool	Honeoye Falls NAPA – Truck soap	18.87
2017-041	34.426	Copier Repl/Lease	Xerox Financial Services – Xerox copier lease	210.85
2017-042	34.426	Copier Repl/Lease	Lockbox #3992 – Printed copies over contract	23.78
2017-043	34.451b	Maintenance Facilities	Sandy Mastin – Cleaning 1/10 & 1/27/2017	300.00
2017-044	34.424	Data Line	Time Warner Cable – Data line Sta. 1	29.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1&2	593.37
2017-045	34.465	Utilities	Verizon – Cellular phones	475.73
2017-046	34.442g	Small Equipment	Honeoye Falls NAPA – 2 Carb cleaner, Shop SPLV	14.97
2017-047	34.45n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal(Feb 17)	44.00
2017-048	9088.8	Benefits	VESO Life – Group Life Ins. Prem (Mar 2017)	512.53
2017-049	9090.8	Benefits	ESI – Employee Assistance Program (3/1/17 to 2/28/18)	2150
2017-050	3410.27	EMS Supplies	KMS Medical Products, LLC – EMS Supplies	5558.60
2017-051	34.445b	Communications	Finger Lakes Communications Co. Inc. - Service call	380.00
2017-052	34.441b	Fire Vehicles	Churchville Fire Equipment Corp. - Repair to door (will not latch) P583	210.00
2017-053	9089.8	Benefits	Health Works- FF physicals (W. Stanton & M. Vancuran	638.50
2017-054	34.433	Uniforms	Municipal Emergency Services, Inc. - Shields	193.72
2017-055	34.445b	Communication	Finger Lakes Communications Co. Inc. - Service call & NIMH high cap bat	766.09
2017-056	34.441b	Fire Vehicles	Har-Rob Fire Apparatus Svc. & SIs, Inc.- Install Scene Star	2972.00
2017-057	34.441i	Equipment (In Stock)	Har-Rob Fire Apparatus Svc. & SIs, Inc.- 6 inch intake strainers, wasyer washer fluid nozzle fittings	116.95
2017-058	34.435	Chief Vehicle Mileage	Henrietta Ambulance – Vehicle mileage reimbursement 10/1 to 12/31/2016	479.52

2017-059	34.411	Gen Office Expense	Cardmember Service – Supplies from Staples, Office Max	238.63
	34.432b	Training	Cardmember Service – Training manual (Jones & Bartlett)	119.00
	34.451b	Maintenance Facilities	Cardmember Service – BJ Wholesale (paper products – cleaning)	47.98
	3410.25	Computer Software	Cardmember Service – Techsoup – software program	348.00
2017-060	34.442d	Personal Protective Equip	Rescue Gear – 12 pr gloves	492.37
2017-061	34.433	Uniforms	Starr Uniform – Misc class uniform items	732.90
2017-062	34.432b	Training	AAA D.I.P. - 37 Fire fighters traing defensive driving	1036.00
2017-063	34.463a	Utilities	Monroe County Water Authority – Water service Sta. 1	82.46
	34.432b	Utilities	Monroe County Water Authority – Water service Sta. 2	21.74
2017-064	34.442d	Personal Protective Equip	Rush Henrietta Opticians, P.C. - 1 pair SV Poly glasses (T. Grillo)	59.00
2017-065	34.451b	Maintenance Facilities	Dale Sweet – Suply of toilet paper	19.99
TOTAL				\$22,424.31

**Following a final review of the February 2017 General Fund Invoices, Vouchers #2017-027 through #2017-065, Commissioner Lawrence Meston made a motion, seconded by Commissioner Dale Sweet and approved 5 to 0 to pay the vouchers in the amount of \$22,424.31.**

Commissioner Scott Goodman and Commissioner Dale Sweet reviewed the vouchers.

**MCFDOA:** Treasurer Robert Kuhls handed out the 2017 MCFDOA Directory. Treasurer Robert Kuhls stated the radio project was not discussed at the meeting. Treasurer Robert Kuhls passed out the Treasurer’s Report for January, 2017.

**LONG RANGE PLANNING:** No report.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** The Fire Commissioners reviewed Planning board application 2017-03P – West Henrietta Road – Comet Flasher. The Fire Commissioners reviewed and discussed Planning board application 2017-04P – Five Points Rd & Honeoye Falls Five Points Road. No new construction proposed. The Fire Commissioners have no issues or concerns. Secretary Colleen Statskey will send letters to the Planning Board.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:** None.

**PROCEDURES AND OPERATIONS:** Commissioner Robert Faugh stated the Rush Fire Department is updating and reviewing the By-Laws. Commissioner Robert

Faugh to discuss at the next Director's Meeting the Fire Department to comply with the Rush Fire District Ethnic Rules.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo discussed the internet upgrade helped the Red Alert software tremendously. Red Alert printing multiple pages should be taken care of. The Rush Fire Department purchased 5 new laptops and Microsoft Office 2016. Office 2016 will be upgraded and purchased at a total of \$55.00. Adobe Acrobat Reader was purchased by the Rush District and loaded to the President of the Rush Fire Department computer and Fire Commissioners District Office computer.

**APPARATUS:** No report.

**OLD BUSINESS:** Commissioner Dale Sweet spoke regarding the past Chief Elections and the Fire Department By-Laws. The Fire Department By-Laws are in the process of being updated and worked on.

**NEW BUSINESS:** Commissioner Michael Terzo ordered a light bar for the outside of Assistant Chief Mike Terzo, Jr. for his vehicle. Commissioner Michael Terzo purchased a cell phone for Assistant Chief Mike Terzo, Jr. Assistant Chief Mike Terzo, Jr. cannot use his work cell phone. Commissioner Michael Terzo purchased two AED's for the Assistant Chiefs and the DO. Jenna Cirincione purchased EMS supplies. Commissioner Michael Terzo purchased speakers for the portable radios and spare batteries.

Commissioner Michael Terzo is concerned with facial hair (24 hours) for the air packs for interior firefighters. Commissioner Scott Goodman presented a European helmet with head light for the red jumpsuits. Commissioner Scott Goodman will request four helmets for demos and a quote.

**Room Rentals:**

Susan Vancuran would like to use the large meeting room on Sunday, June 4, 2017 from 11 AM – 6:00 PM for Matthew's graduation party

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the large meeting room on Sunday, June 4, 2017.**

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Michael Terzo and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:24 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary