

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – January 17, 2017**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Lawrence Meston, Michael Terzo, Dale Sweet, Scott Goodman, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James McNeil, 1st Assistant Chief Jon Faugh and 2<sup>nd</sup> Assistant Chief Mike Terzo, Jr.

Representing the Town of Rush was Councilman Gerry Kusse.

**REPORT FROM THE TOWN:** Councilman Gerry Kusse reported he is now the new 2017 liaison for the Town of Rush. Councilman Kusse expressed his excitement for representing the town since he has always had an interest in joining the Rush Fire Department, due to health issues was not able to. Councilman Kusse asked the Board of Fire Commissioners what they expect of him as his role of liaison. Commissioner Robert Faugh discussed that keeping the lines of communication between the town and the fire district is of importance to them as needed. If the Board of Fire Commissioners has a concern, the District Secretary would send a letter to the town board as well. Councilman Kusse discussed the town board proposal to change the town codes. All of the codes that were discussed this past Saturday at the meeting were not changed. An announcement will be addressed in the town newsletter regarding the town codes.

**APPROVAL OF MINUTES:** The Minutes of December 20, 2016, were approved.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5-0 to accept the Minutes of December 20, 2016.**

The Minutes of December 29, 2016, were approved.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5-0 to accept the Minutes of December 29, 2016.**

The Organizational Minutes of January 4, 2017, were approved.

**A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Scott Goodman and approved 5-0 to approve the Organizational Minutes of January 4, 2017.**

## **AREAS OF CONCERN:**

**COMMUNICATIONS:** Commissioner Robert Faugh discussed and signed the fuel lease agreement with the Town of Rush.

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 5-0 to accept the fuel lease agreement with the Town of Rush.**

Secretary Colleen Statskey will send a letter to the Town Clerk to inquire on the status of the agreement with the BOCES Lease with the Town of Rush and the Rush Fire District.

**FIRE MARSHAL:** No report.

**NEW EQUIPMENT:** Commissioner Robert Faugh received the invoice in the amount of \$5,000.00 for the Funke Grant. Commissioner Robert Faugh stated the Rush Fire Department will pay the invoice and then will be reimbursed by the grant.

**TRAINING:** Chief James McNeil reported the mandatory training has started. Five fire fighters have signed up for pump class which begins in May, 2017. Safety Officer will be attending the safety officer training in February, 2017. Commissioner Michael Terzo reported the Rush Fire Department has purchased four laptops. Digital combustion training software will be added to the laptops.

**HOUSE #1:** Commissioner Lawrence Meston will contact Miller Plumbing and Larry Kaplan find out the status of the box control for the pump regarding the sewer system. Commissioner Robert Faugh reported the Ladies Auxiliary indicated there is a gap between the drawer against the wall. Commissioner Robert Faugh asked if this could be looked at. Commissioner Robert Faugh reported the men's toilet in the backroom is fixed. The voting booth has been put away on top of the cabinet. Commissioner Michael Terzo reported the wires are all labeled and the UPS battery back in the radio room is cleaned up and off the floor. Commissioner Dale Sweet reported he replaced the battery in the CO alarm as well as the septic alarm was making noise and he repaired that as well. Commissioner Scott Goodman will install a shelf for the radios and the computer tower in the radio room. Dick Wheeler purchased Ice Melt and filled all of the buckets.

**HOUSE #2:** Commissioner Michael Terzo reported the gutters were cleaned by Fire fighter Doug Watson and a couple fire fighters. Secretary Colleen Statskey will contact abj Fire Protection to have the sprinkler discrepancies taken care of at House #1 and House #2. Commissioner Lawrence Meston would like to have the shrubs on the west side removed and then new shrubs planted in the spring time. Commissioner Lawrence Meston would like the gas meter raised in the summer time.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Michael Terzo replaced the positive pressure fan on 588. The back up positive pressure fan needs a pull cord replacement. Commissioner Michael Terzo will look into.

**SAFETY/OSHA:** No report.

**PHYSICALS:** Commissioner Lawrence Meston reported Healthworks will perform firefighter physicals on Monday, February 27th. A sign-up sheet will be on the door to the Commissioner’s room. Secretary Colleen Statskey will send out letters to the appropriate firefighters’.

**PHYSICAL FITNESS:** Commissioner Dale Sweet will work on putting together a procedure for the fitness payment plan.

**EMS, 911, STREET DIRECTORY:** Commissioner Michael Terzo stated 911 needs to be addressed regarding the cards that need to be updated. West Brighton needs to be removed.

**INVENTORY, INSPECTION & INSPECTION DINNER:** No report.

**LEGISLATION:** Commissioner Robert Faugh stated the legislation is pushing forward on the cancer bills.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls reported he spoke with Richard Tetrault.

**MEMBERSHIP:** Commissioner Dale Sweet reported last month new members William Stanton and Matthew Vancuran were voted in. A Class A uniform was fitted for William Stanton. Turnout gear will be measured next week for Stanton and Vancuran. The prices will be increase by 8%.

**PUBLICITY:** Commissioner Robert Faugh spoke regarding the information he put into the Rush Town Newsletter.

**BILLS:**

JANUARY 2017 – INVOICES – GENERAL FUND  
ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-001	34.462a	Utilities	National Grid – Electric service Sta. 1	\$473.72
	34.462b	Utilities	National Grid – Electric service Sta. 2	96.92
2017-002	34.461a	Utilities	R G & E – Gas service Sta. 1	590.57
	34.461b	Utilities	R G & E – Gas service Sta. 2	90.12
2017-003	34.463c	Utilities	Monroe County Water Authority – Water Fire Service line Sta. 1	55.00
2017-004	34.426	Copier Repl/Lease	Xerox Financial Services – Coper lease	201.85
2017-005	34.428	EMS Charting	emsCharts, Inc. - EMS Charts	113.00
2017-006	34.451b	Maintenance Facilities	Sandra Mastin – Cleaning service 12/15 & 12/28/16	300.00

2017-007	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1(Dec)	200.00
2017-008	34.491	Professional Services	Bernard P. Donegan, Inc. - Budget preparation w/completion	3422.16
2017-009	34.411	Gen Office Supplies/Exp	Messenger Post Media – Legal notice (organizational mtg)	20.81
2017-010	34.51n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (January 2017)	44.00
2017-011	34.434	Organizational Dues	AFDSNY – 2017 dues – State Association	500.00
2017-012	9088.8	Benefits	VESO Life – Group Life Ins. Prem. (Feb 2017)	477.20
2017-013	34.445b	Communications	Finger Lakes Communication Co. Inc. - 4 portables programed & tested	2300.00
2017-014	34.447	Communications	Monroe County Public Safety Comm. - Pager digital service	171.00
2017-015	3410.27	EMS Supplies	Henrietta Ambulance – Smart pads, cold & hot packs	201.38
2017-016	34.442d	Personal Protective Equip	Municipal Emergency Services, Inc. - Responder Parkas	962.15
2017-017	34.442d	Personal Protective Equip	Municipal Emergency Services, Inc. - 1 pr boots	90.45
2017-018	34.433	Uniforms	United Uniform – Name bars (4)	35.80
2017-019	34.466a	Maintenance Facilities	Action Security & Communications – Alarm fee Sta 1	242.00
	34.466b	Maintenance Facilities	Action Security & Communications – Alarm fee Sta 2	242.00
2017-020	34.451f	Maintenance Facilities	Carl B.Plumbing – Repair/replace auto flusher (mens room Sta. 1)	480.00
2017-021	34.445d	Communications	Finger Lakes Communication Co. Inc. - 4 – 7 Volt batteries	278.00
2017-022	34.424	Data Line	Time Warner Cable – Data Line Sta. 1	62.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1 & 2	248.23
2017-023	34.441b	Fire Vehicles	Jim Princhorn- 8 vibration recess rubber bumpers (generator P 583)	23.24
2017-024	34.435	Chief's Vehicle Mileage	James McNeil – Chiefs mileage reimbursement 4 <sup>th</sup> qtr 2016	264.60
2017-025	34.411	Gen Office Supplies/Exp	Cardmember Service – Labor Law Poster	29.95
	34.432b	Training	Cardmember Service – Commissioner Training, Best Buy	514.97
	3410.27	EMS Supplies	Cardmember Service – Henrietta Vol Ambulance Service	50.00
	34.442k	Rope/Ice Water Rescue	Cardmember Service – Aquatic Center	276.00
	34.433	Uniforms	Cardmember Service – ASD	232.00
2017-026	34.483	Insurance	Walsh Duffield Companies, Inc. - Crime policy (Treasurer)	755.00
TOTAL				\$14,045.07

**Following a final review of the January 2017 General Fund Invoices, Vouchers #2017-001 through #2017-026, Commissioner Lawrence Meston made a motion, seconded by Commissioner Michael Terzo and approved 5 to 0 to pay the vouchers in the amount of \$14,045.07.**

**MCFDOA:** Treasurer Robert Kuhls attended the MCFDOA annual installation banquet and meeting on January 14, 2017. Tim Wirth is the new President and Linda Andreano is the new Vice President.

**LONG RANGE PLANNING:** No report.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** Application 2017-01P – 789 and 817 Rush West Rush Road, and subdivision to add a portion of Lot 1 of the David subdivision to parcels of land located at #789 and #817. Application 2017-02P – 585, 605 & 625 Honeoye Falls-Five Points Road, vacant land to be split and added to adjacent properties. The Board found no issues or concerns with these applications. Secretary Colleen Statskey will send a response to the Planning Board.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:**

**A motion was made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo and approved 5 to 0 to appoint James McNeil as Chief to the Rush Fire Department.**

**A motion was made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 4 to 0 to appoint Jon Faugh as the 1<sup>st</sup> Assistant Chief to the Rush Fire Department, abstained by Commissioner Robert Faugh.**

**A motion was made by Lawrence Meston, seconded by Commissioner Dale Sweet and approved 4 to 0, to appoint Michael Terzo, Jr. as the 2<sup>nd</sup> Assistant Chief to the Rush Fire Department, abstained by Commissioner Michael Terzo.**

The Oath of Offices for the Chiefs will be given, signed and notarized. Secretary Colleen Statskey will send the Chiefs Oath of Offices, Treasurer and Secretary Oath of Offices to the Rush Town Clerk.

**PROCEDURES AND OPERATIONS:** The Fire Commissioners discussed The Rush Fire Department By-Laws.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo reported all information on the computers is being backed up on site and off site as well. Microsoft Office 2016, 11 copies will be updated on computers. Commissioner Robert Faugh stated the fire department purchased a device (white box) to convert the HDMI into the port and the audio. Commissioner Michael Terzo reported the internet speed has been upgraded to help with Red Alert issues. Time Warner will be contacted if any high winds, thunder storms, etc. occur and there are any internet issues at that time. Red Alert will go live soon with the Responder App.

**APPARATUS:** None

**OLD BUSINESS:** No report.

**NEW BUSINESS:**

Chief James McNeil discussed the 2017 Rush Fire Department Line Officers:

**5C-18 CHIEF - Chief James McNeil**  
**5C-28 1<sup>st</sup> Assistant Chief – Jon Faugh**  
**5C-38 2<sup>nd</sup> Assistant Chief / Training Officer - Asst. 2<sup>nd</sup> Chief Mike Terzo, Jr.**  
**5C-48 Capt. Michael “PeeWee” Terzo**  
**5C-58 Capt. Joe Watlack**  
**5C-68 EMS DO Scott Goodman**  
**5C-78 Lt./R-588 Jim Princehorn**  
**5C-88 Lt./R-584 Ron Faugh**  
**5C-98 Lt./P-582 Sean Brown**  
**5C-108 Lt/ P-583 Kyle McNeil**  
**5C-118 Lt/GF587 Patrick Frediani**  
**5C-128 Safety Officer Tim Relyea**  
**5X-18 Captain Robert Faugh**

**A motion made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5 to 0 to approve the new 2017 Rush Fire Department Line Officers discussed by Chief James McNeil.**

The Rush Henrietta Cross Country Club Team sent the Rush Board of Fire Commissioners a thank you card and \$115.00 check donation endorsed by the Rush Fire Department.

#### **Room Rentals:**

Kevin Kolmetz would like the use of the small meeting room on the 2<sup>nd</sup> Tuesday of each month from February, 2017 through June, 2017, for Boy Scouts Den Meeting, Pack 134, from 6:30 – 9:00 pm.

**A motion made by Commissioner Lawrence Meston, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the small meeting room on the 2<sup>nd</sup> Tuesday of each month from February, 2017 through June, 2017, for the Boy Scouts Den Meeting, Pack 134, from 6:30 pm – 9:00 pm.**

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Dale Sweet and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:10 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary