

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – November 15, 2016

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Scott Goodman, Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci.

Absent: Commissioner Lawrence Meston and Councilwoman Jillian Moore.

REPORT FROM THE TOWN: Chief James Bucci reported an email received from Supervisor Cathy Frank and Fire Marshal Rick Tracy regarding a resident who wants to put solar panels on their house roof. Rush Fire Department will follow local town and state code.

APPROVAL OF MINUTES: The Minutes of October 18, 2016, were approved with correction made under **OLD BUSINESS** as follows: *a member running for a Chief officer position is required to reside in the Rush Fire District, if there is no one to run for a Chief officer position, a member who resides out of the Rush Fire District may run for a Chief officer position that given year, (this would be the Chief, 1st Assistant Chief, and 2nd Assistant Chief) Also, as Commissioner Michael Terzo noted, they still need to meet the other requirements for those positions.*

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman and approved 4-0 to accept the Minutes of October 18, 2016 as written with correction made.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: No report.

NEW EQUIPMENT: Chief James Bucci reported applying for the AFG grant is very difficult to work with. Chief James Bucci is looking into nonstructural helmets with lights. Commissioner Michael Terzo will purchase a Portable 5 station, turnout gear dryer for a total of \$7694.00 from Williams Direct Dryers.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet, and approved 4 to 0 to purchase a Portable 5 station, turnout gear dryer from Williams Direct Dryers for a total of \$7694.00

TRAINING: Chief James Bucci reported training is going along as scheduled. Chief James Bucci will email the firefighters who attended the Fire Expo in Nashville to document and share their experience from that event. Chief James Bucci stated Henrietta Ambulance is sponsoring EMT classes and are accepting the State payback. The only cost is \$50.00 registration fee and paperwork fees. If the member does not pass the course, they are responsible for the entire bill.

HOUSE #1: Chief James Bucci reported the sprinkler valve is leaking from the recent sprinkler inspection. Secretary Colleen Statskey will contact abj Fire Protection to repair the valve leak. Commissioner Robert Faugh purchased 2 video surveillance metal signs and color copied 2 more signs put them in frames and they are posted at the alarm panel, meeting room, back of the building between the doors, and the front extrication pad. Commissioner Scott Goodman reported the gas leak has been fixed by Rochester Gas and Electric. Commissioner Michael Terzo will contact Pipetone to service the furnace boiler.

HOUSE #2: Commissioner Scott Goodman discussed the recent sprinkler system inspection done by abj Fire Protection.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Dale Sweet to order the pump rings for 582 and 583. Chief James Bucci reported the ambulance will have the 50/50 warranty paint work, lettering and graphics completed between now and Thanksgiving. Commissioner Dale Sweet reported 583 has a spot on the tank that is pushed out. The Fire Commissioners discussed the tank on 583.

SAFETY/OSHA: Commissioner Robert Faugh reported he has been taking online courses and discussed reflective strips on the front end and back end of fire apparatus.

PHYSICALS: No report.

PHYSICAL FITNESS: The Fire Commissioners discussed the Fitness Stipend Program and the reimbursement schedule.

EMS, 911, STREET DIRECTORY: No report.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo discussed a fire fighters set of Fire Dex turnout gear that has become moldy.

Commissioner Michael Terzo stated the inspection dinner was held on November 5, 2016, and around 30 members attended. Commissioner Robert Faugh thanked Commissioner Michael Terzo for his outstanding work on the Inspection Dinner.

LEGISLATION: No report.

INSURANCE AND GROUP LIFE INSURANCE: No report.

MEMBERSHIP: Chief James Bucci reported a 2004 Rush-Henrietta graduate who resides in Rush was interested in joining and given a member application.

PUBLICITY: Commissioner Robert Faugh provided information to the Town for their Newsletter.

BILLS:

NOVEMBER 2016 – INVOICES – GENERAL FUND ACCOUNT

| Voucher | Account Code. | Disbursement Account | Name of Vendor and Description | Invoice Amount |
|----------|---------------|---------------------------|--|----------------|
| 2016-308 | 34.465 | Utilities | Verizon Wireless – Cellular phones | \$480.04 |
| 2016-309 | 34.462a | Utilities | National Grid – Electric Sta. 1 | 456.19 |
| | 34.462b | Utilities | National Grid – Electric Sta. 2 | 58.19 |
| 2016-310 | 34.461a | Utilities | RG & E – Gas Service Sta. 1 | 96.32 |
| | 34.461b | Utilities | RG & E – Gas Service Sta. 2 | 18.52 |
| 2016-311 | 34.451n | Maintenance Facilities | Coakley Disposal Service, Inc. - Waste removal (November) | 44.00 |
| 2016-312 | 34.426 | Copier Repl/Lease | Xerox Financial Services – Copier lease | 210.85 |
| 2016-313 | 34.428 | EMS Charting | emsCharts, Inc. - EMS charts | 113.00 |
| 2016-314 | 34.451b | Maintenance Facilities | Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (October) | 200.00 |
| 2016-315 | 34.452n | Maintenance Facilities | Sugarberry Lawn Care – 4 lawn mowings Sta. 2 (October) | 100.00 |
| 2016-316 | 34.442d | Personal Protective Equip | Municipal Emergency Services, Inc. - 5 prs Rescue gloves (small – black) | 196.78 |
| 2016-317 | 34.432d | Lodging | SouthComm Business Media – 3 members – 3 day conference Fire Expo 16 | 1065.00 |
| 2016-318 | 34.432c | Meals | Joe Watlock – Dinner & Lunch (Fire Expo 2016) | 68.68 |
| 2016-319 | 34.446 | Misc/Pager batteries | United Radio – 12 Minitor batteries | 250.00 |
| 2016-320 | 34.445a | Communication | United Radio – 5 Minitor VI pagers (State bid pricing) | 2276.25 |
| 2016-321 | 34.432b | Training | Andrew Socola – Vital Signs EMS Conference | 275.00 |
| | 34.432a | Travel | Andrew Socola – Vital Signs EMS Conference-Parking, tolls, mileage | 184.12 |
| 2016-322 | 34.442d | Personal Protective Equip | Municipal Emergency Services, Inc. - 3 Station boots | 268.39 |
| 2016-323 | 34.432b | Training | NYS Academy of Fire Science – Rescue Heavy Rigging Operations M Terzo | 136.00 |
| 2016-324 | 34.442k | Ice Water/Rope | Rescue Source – Drysuit 4 (Replacements) | 4055.00 |
| 2016-325 | 34.433 | Uniforms | Uniform Express – Pants & belts (E. McNeil, D. Fanning, B. Hall) | 235.74 |
| 2016-326 | 9089.8 | Benefits | Borg Ide Imaging – FF Physical X-rays (D. Fanning, B. Hall, T. Grillo) | 240.00 |
| 2016-327 | 34.432a | Travel | Michael Terzo – Car fare at Fire Expo 2016 | 30.00 |
| 2016-328 | 3410.25 | Computer Software | Alpine Software Corp. - Upgrade Rednmx System (remaining balance) | 1717.50 |
| 2016-329 | 34.445b | Communication | Finger Lakes Communication Co. Inc. -Service call program portable, radios | 237.50 |
| 2016-330 | 34.432c | Meals | Michael Terzo Jr – Meals at Firehouse Expo 2016 | 73.00 |
| 2016-331 | 9088.8 | Benefits | VESO Life – Group Life Ins. Prem. (December 16) | 379.44 |
| 2016-331 | 34.431 | Meeting Expense | WWBR, LLC – 37 meals Equipment Inspection/meeting | 1776.00 |

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|----------|---------|---------------------------|---|--|-------------|
| 332 | | | | | |
| 2016-333 | 34.426 | Copier Repl/Lease | Lockbox #3992 – Black & color prints on copier | | 66.30 |
| 2016-334 | 34.441f | Fire Vehicles | Honeoye Falls NAPA – 2 wiper blades (GF587) | | 23.32 |
| 2016-335 | 9089.8 | Benefits | HealthWorks – 2 FF Physicals (D. Fanning & B. Hall) | | 622.50 |
| 2016-336 | 34.442d | Personal Protective Equip | ASD (Specialty Designs) – Snag proof tactical shirts | | 2643.00 |
| 2016-337 | 3410.25 | Computer Software | Alpine Software Corp. - Rednmx Mobile Dispatch (partical payment) | | 1000.00 |
| 2016-338 | 34.442d | Personal Protective Equip | Municipal Emergency Services, Inc. - Shields | | 236.45 |
| 2016-339 | 34.442d | Personal Protective Equip | Jackson Welding & Gas Products – Gateway headgear, clear lens | | 81.50 |
| 2016-340 | 34.441b | Fire Vehicles | Har – Rob Fire Apparatus Svc. & Sls., Inc. - Maintenance P583 | | 1230.00 |
| 2016-341 | 34.441e | Fire Vehicles | Har – Rob Fire Apparatus Svc. & Sls., Inc. - Maintenance R 588 | | 3961.00 |
| 2016-342 | 34.441a | Fire Vehicles | Har – Rob Fire Apparatus Svc. & Sls., Inc. - Maintenance P582 | | 205.00 |
| 2016-343 | 34.442d | Personal Protective Equip | Hanes Supply, Inc. - Torch jackets | | 78.79 |
| | 34.441h | Fire Vehicles | Hanes Supply, Inc. - 7/8" shackle UTV 5817 | | 143.68 |
| 2016-344 | 34.451b | Maintenance Facilities | Sandra Mastin – Cleaning service 10/6 & 10/16 | | 300.00 |
| 2016-345 | 34.423 | Expendable Supplies | Cardmember Service – 2016 NY Fire District Officers Guidebook | | 156.20 |
| | 34.452f | Maintenance Facilities | Cardmember Service – Maint & repair lights Sta. 2 | | 146.96 |
| | 34.451a | Maintenance Facilities | Cardmember Service – Smart sign Sta. 1 | | 38.18 |
| | 34.432d | Lodging | Cardmember Service – Hotel rooms Fire House Expo 2016 | | 1017.66 |
| | 34.441f | Fire Vehicles | Cardmember Service – GF 587 Items purchased at Lowes | | 158.58 |
| | 34.442d | Personal Protective Equip | Cardmember Service – Various purchases | | 575.00 |
| | 34.432c | Meals | Cardmember Service – Meals when attending Firehouse Expo 2016 | | 408.14 |
| | 34.432a | Travel | Cardmember Service – travel cost when attending Firehouse Expl 2016 | | 73.05 |
| | 3410.23 | Computer Hardware | Cardmember Service – Computer equipment | | 224.37 |
| | 34.442f | Portable Pumps | Cardmember Service – 2 Strainers | | 356.30 |
| | 34.445a | Communication | Cardmember Service – Postage (Pager repair) | | 8.30 |
| 2016-346 | 9089.8 | Benefits | James B. Princehorn – DOT Examination (physical) | | 75.00 |
| 2016-347 | 34.424 | Data Line | Time Warner Cable – Data Line | | 62.95 |
| | 34.464 | Utilities | Time Warner Cable – Telephones Sta. 1& 2 | | 248.23 |
| | | | TOTAL | | \$29,381.97 |

Following a final review of the November 2016 General Fund Invoices, Vouchers #2016-308 through #2016-347, Commissioner Dale Sweet made a motion, seconded by Commissioner Robert Faugh and approved 4 to 0 to pay the vouchers in the amount of \$29,381.97.

MCFDOA: Commissioner Robert Faugh sent out a copy of an email from the county regarding their meeting on the radio system. Chief James Bucci discussed the details of a meeting held today regarding the radio system. Treasurer Robert Kuhls reported

the next Monroe County Fire District Officers meeting is Thursday, November 17th at Brighton.

LONG RANGE PLANNING: None.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: No applications.

ZONING BOARD: No applications.

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: No report.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman stated the 3 recently approved SOG's are now on google docs on the Fire District email.

INFORMATION SYSTEMS: Commissioner Michael Terzo spoke regarding I am Responding software and the technical difficulties.

APPARATUS: No report.

OLD BUSINESS: Commissioner Michael Terzo reported George Eiff will not be able to take care of the white fence. Commissioner Michael Terzo will obtain quotes again in the spring from New York State Fence and Empire Fence. Treasurer Robert Kuhls passed out the Treasurer's Report for October, 2016.

NEW BUSINESS: Commissioner Robert Faugh would like to purchase Akron Scene Stars LED lights for 583 installed per pair \$2972.00.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo and approved 4 to 0 to purchase Akron Scene Stars LED lights for 583 installed per pair \$2972.00.

Chief James Bucci has been working on a DRAFT Chief's Directive. The purpose of the directive is to prevent fire fighter illness from working in contaminated, hazardous areas, etc. Any contaminated turnout gear will be decontaminated at the scene and will be placed in a plastic garbage bag for transport from the scene to the fire house. Contaminated gear will not be placed in the cab areas of the fire apparatus or the fire fighter's personal vehicle. Chief James Bucci discussed in further detail the proper procedures that will be followed.

Commissioner Michael Terzo spoke regarding Digital Combustion Studio Software for training purposes for officers.

Commissioner Scott Goodman discussed the EMS calls in Rush with Honeoye Falls.

Treasurer Robert Kuhls requested the boxes in the corner are not to be thrown away. He has been working on cleaning out the file cabinets.

Room Rentals:

Brent Argauer would like to use the large meeting room on April 17, 2017, from 1:00 - 5:30 PM, for a birthday party with an attendance of around 40 people.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman, and approved 4 to 0 to approve the use of the large meeting room on April 17, 2017, from 1:00 - 5:30 PM, for a birthday party with an attendance of around 40 people.

Commissioner Michael Terzo made a motion, which was seconded by Commissioner Scott Goodman and approved 4 to 0 to end the meeting. The meeting was adjourned by common consent at 8:50 PM.

Respectfully submitted,

Colleen Statskey
District Secretary