

**RUSH FIRE DISTRICT,
BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – October 18, 2016**

Roll Call: Chairman Robert Faugh called the Public Hearing on the Budget to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Lawrence Meston, Dale Sweet, Michael Terzo, Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci.

Representing the Town of Rush was Councilman Gerry Kusse.

Rush Residents: Gerry Kusse and Alvin Sweet.

PUBLIC HEARING:

Chairman Robert Faugh read the following notice:

1. This is a public hearing regarding the 2017 proposed budget. In accordance with New York State Town law Section 181(3), all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget.
2. The Secretary of the Fire District has filed with this district an affidavit stating that:
 - a. the notice of this public hearing was posted at least 5 days before the date specified for the hearing in the Henrietta Post, the official newspaper of the fire district;
 - b. notice was posted on the official signboard of the Town where the district is located;
 - c. and posted on the Town website where the district is located.
3. The notice of public hearing specifies the time, date and place where the public hearing will be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by an interested person, copies of the proposed budget.
5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

6. Prior to the public comment, a portion of this budget hearing will be set to hear from the Fire District Treasurer, Robert Kuhls, who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

PROPOSED BUDGET – presented by Treasurer Robert Kuhls:

Treasurer Robert Kuhls made a brief summary of the proposed budget.

Chairman Robert Faugh stated that the public comment period begin and any persons present wishing to be heard on the proposed budget to come forward and state whether or not they were in favor or against the proposed budget or any item in it. Chairman Faugh requested that if anyone wished to address the Board on the proposed budget, to please come forward.

Being no other questions from the public or commissioners, Chairman Robert Faugh declared the public hearing closed at 7:09 PM.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet and approved 5 to 0 to close the public hearing on the proposed 2017 budget.

TOWN REPORT: Councilman Gerry Kusse reported on his personal interest with concern regarding the BOCES property. The obvious cost for maintaining the property in the future with a small town like Rush is concerning with the availability of funds. Councilman Kusse indicated he is totally opposed to any cost going towards the tax payer. Spoke regarding the Citizen Zoning Committee and the large volume of letters, emails and public speaking at meetings by the Rush Residents. A public workshop will be held in November, 2016.

APPROVAL OF MINUTES: The Minutes of the September 20, 2016, were approved with no corrections made.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 5-0 to accept the Minutes of September 20, 2016, with no corrections.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Chief James Bucci and Fire Marshal Tracy continue to work on the driveway and house number issues within the town.

TRAINING: Chief James Bucci stated going as scheduled. Commissioner Robert Faugh posted Haz-Mat, scene and OSHA safety, blood borne pathogens power points and videos for the new members. Commissioner Michael Terzo, Commissioner Robert Faugh and two firefighters will be attending Fire Expo in Nashville.

NEW EQUIPMENT: Chief James Bucci purchased five new pagers from United Radio. Need to upgrade the remaining pagers that are still working. Parts are not available any longer. Commissioner Michael Terzo has purchased new fire and station boots for the new members. Chief James Bucci reported with the grant funds he will be purchasing face pieces. Commissioner Michael Terzo purchased voice meters at \$50.00 a piece.

HOUSE #1: Commissioner Dale Sweet reported Larry Kaplan is working on locating a control box for the septic system. Commissioner Michael Terzo reported George Eiff the end of next week to install the fence. Commissioner Robert Faugh will purchase two video surveillance signs for the fence and the dumpster at \$39.00 a piece. Commissioner Robert Faugh reported someone tried to steal one of the gas grills. Secretary Colleen Statskey will contact ABJ Fire Protection Co. to have the Backflow inspection completed. Commissioner Michael Terzo is meeting with SWBR Architects next Wednesday.

HOUSE #2: Commissioner Lawrence Meston stated the generator is running. Commissioner Robert Faugh purchased lights for the corners of the building and installed them with fire fighter Jon Faugh. Commissioner Michael Terzo reported fire fighter Michael Terzo, Jr. purchased two new runner rugs.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo and Commissioner Dale Sweet spoke regarding 583 pump panel, fill sending unit and strainers. The rescue truck to have the lights repaired.

SAFETY/OSHA/NFPA: Commissioner Scott Goodman spoke regarding the SOG's are on half of the thumb drives. Commissioner Scott Goodman to hand out the SOG's thumb drives when completed.

PHYSICALS: All physicals up to date at this time.

PHYSICAL FITNESS: Commissioner Alvin Sweet reported 19 members participated in the physical fitness program and went well. LuAnn Mansfield from Upstate Fitness will charge \$50.00 per member for a no show.

EMS, 911, STREET DIRECTORY: Commissioner Michael Terzo and Chief James Bucci will continue to work on and update the Street Directory through the new Red Alert.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo discussed the inspection dinner will begin at 5:00 PM and dinner at 7:00 PM at the Wildwood Country Club. Commissioner Michael Terzo reported new work shirts have

been ordered. Fire Commissioners discussed a change in the time of the year for gear inspection and the process.

LEGISLATION: Commissioner Robert Faugh and Commissioner Michael Terzo spoke regarding the new additional training hours being enforced by NY State. Fire District Officers Meeting will be held on November 17, 2016, more information pertaining to that will be obtained at that meeting.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls stated new members Bruce Hall, Duane Fanning and Richard Tetrault will be added.

MEMBERSHIP: Duane Fanning reinstated as active member.

PUBLICITY: Commissioner Robert Faugh sent in pictures and an article regarding the Rush West Road Fire to the magazine and also on the Rush Fire Department Facebook page.

BILLS:

OCTOBER 2016 – INVOICES – GENERAL FUND ACCOUNT

| Voucher | Account Code | Disbursement Account | Name of Vendor and Description | Invoice Amount |
|----------|--------------|---------------------------------|---|----------------|
| 2016-266 | 3410.1 | Personnel Services | Collen Statskey – Secretary salary 3 rd qtr 2016 | \$1,156.00 |
| 2016-267 | 3410.1 | Personnel Services | Robert M. Kuhls – Treasurer salary 3 rd qtr 2016 | 1317.50 |
| 2016-268 | 34.462a | Utilities | National Grid – Electric service Sta. 1 | 617.26 |
| | 34.462b | Utilities | National Grid – Electric service Sta. 2 | 48.26 |
| 2016-269 | 34.426 | Copier Repl/Lease | Xerox Financial Services – Copier lease | 210.85 |
| 2016-270 | 34.461a | Utilities | RG & E – Gas service Sta. 1 | 126.99 |
| | 34.461b | Utilities | RG & E – Gas service Sta. 2 | 20.86 |
| 2016-271 | 34.451n | Maintenance Facilities | Coakley Disposal Service – Waste removal (October) Sta 1 | 44.00 |
| 2016-272 | 34.463c | Utilities | Monroe County Water Authority – 4 inch fire service line Sta. 1 | 55.00 |
| 2016-273 | 34.428 | EMS Charting | emsCharts, Inc. - EMS Charts | 113.00 |
| 2016-274 | 9088.8 | Benefits | VESO Life – Group Life Ins. Prem. (November) | 403.89 |
| 2016-275 | 34.422a | IT Personnel | Kables Computer Services – 1 Service prepaid support (9/11/16 to 9/11/17) | 1500.00 |
| 2016-276 | 34.451b | Maintenance Facilities | Sandy Mastin – Cleaning service 9/7 & 9/23/2016 | 300.00 |
| 2016-277 | 34.447 | Communications | Monroe County Public Safety Commission – Digital pagers | 189.00 |
| 2016-278 | 34.451b | Maintenance Facilities | Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (September) | 200.00 |
| 2016-279 | 34.452n | Maintenance Facilities | Sugarberry Lawn Care – 4 lawn mowings Sta. 2 (Sept.) | 200.00 |
| 2016-280 | 34.442d | Personal Protective Equip. | Turnout Express – 3 yr. Inspection Deus 3100 & 7300 | 1035.00 |
| 2016-281 | 34.443c | Gas Detector Devices | DiVal Safety Equipment, Inc. - Calibration gas meter | 198.00 |
| 2016-282 | 34.442c | SCBA Personal Protective Equip. | Municipal Emergency Services, Inc. - 9 volt, C battery, battery cover, | 650.91 |
| 2016-283 | 34.442d | Equip. | Municipal Emergency Services, Inc. - 1 pr station boot | 92.60 |

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| 2016-284 | 34.442c | SCBA | Municipal Emergency Services, Inc. - SwivelhoseW/hud | 559.45 |
| 2016-285 | 34.441f | Fire Vehicles | Bucci's Auto Repair by Bob – NYS inspection GF587 | 15.00 |
| | 34.441j | Fire Vehicles | Bucci's Auto Repair by Bob – NYS inspection lub, oil, filter | 58.95 |
| 2016-286 | 34.441c | Fire Vehicles | Jim's Service – NYS inspection & maint. P584 | 62.50 |
| | 34.441b | Fire Vehicles | Jim's Service – NYS inspection & maint. P583 | 62.50 |
| | 34.441e | Fire Vehicles | Jim's Service – NYS inspection & maint. R588 | 62.50 |
| | 34.441a | Fire Vehicles | Jim's Service – NYS inspection & maint. P582 | 20.00 |
| 2016-287 | 34.421 | Software Ser. Agreement | Alpine Software Corp – Annual support for Rednmx System | 3094.83 |
| 2016-288 | 34.491 | Professional Services | McConville Considine Cooman & Morin – Review minutes & personnel matter | 100.00 |
| 2016-289 | 34.442e | Hand Tools | Churchville Fire Equipment Corp. - 1 inch tip, 6 break free | 147.06 |
| 2016-290 | 34.441a | Fire Vehicles | Code 4 Fire & Rescue, Inc. - Service & preventive maint jaws of life (P582) | 600.00 |
| | 34.441e | Fire Vehicles | Code 4 Fire & Rescue, Inc. - Service & preventive maint jaws of life R588) | 1131.46 |
| 2016-291 | 34.433 | Uniform/Uniform Maint Personal Protective Equip. | Uniform Express – Station pants & belt | 159.89 |
| 2016-292 | 34.442d | Equip. | Rescue Source – Dry suit liners (suit liners replacement) | 522.00 |
| 2016-293 | 34.443c | Gas Detector Devices | DiVal Saftey Equipment, Inc. - 1Toxi RAEIII calcap w/cap | 42.31 |
| 2016-294 | 34.445b | Communications | United Radio – 2 – KNB33L LLLON Batt | 163.30 |
| 2016-295 | 34.434 | Orginzational fees | Nationl Fire Protection Association – 1 yr membership NFPA | 175.00 |
| 2016-296 | 34.441e | Fire Vehicles | Honeoye Falls NAPA – 3 halogen lamps (R588) | 32.01 |
| 2016-297 | 34.441f | Fire Vehicles | DiVal Saftey Equipment, Inc. - 2 brightstar light hawk charger | 137.96 |
| 2016-298 | 34.411 | General Office Supplies | Cardmember Service – 500 printed US stamped envelopes | 290.25 |
| | 34.432b | Training | Cardmember Service – MCC manual | 75.15 |
| | 3410.23 | Computer Hardware | Cardmember Service – Amazon.com | 310.78 |
| | 34.435 | Chief's Vehicle Mileage | Cardmember Service – Star Headlight & Lantern | 300.00 |
| | 34.451f | Maintenance Facilities | Cardmember Service – Wal Mart & Resturant Depot (cleaning supplies) | 155.09 |
| | 34.441i | In Stock (oil/lub etc) | Cardmember Service – Pep Boys – Cleaning supplies | 53.41 |
| | 34.441i | In Stock (oil/lub etc) | Cardmember Service – Norazza, Inc. | 30.00 |
| 2016-299 | 34.432a | Travel | Michael Terzo Jr. - Travel & meal to & from NYS Fire Academy | 97.20 |
| | 34.432c | Meals | Michael Terzo Jr. - Meals | 19.00 |
| 2016-300 | 34.435 | Chief's Vehicle Mileage | Jim McNeil – Mileage reimbursement 3 quarter fire calls | 257.58 |
| 2016-301 | 34.435 | Chief's Vehicle Mileage | Henrietta Ambulance – Mileage reimlbursement (7/1/2016 to9/30/2016 | 563.76 |
| 2016-302 | 9089.8 | Benefits | HealthWorks – Fphysicals (T. Grillo & M. Scott) | 622.50 |
| 2016-303 | 10/27/34 | EMS Supplies | DiVal Saftey Equipment, Inc. - 48 Decon Wipes, 6 Neutral equip cleaner | 194.94 |
| 2016-304 | 34.452f | Maintenance Facilities | Weiders Hardware – Light bulbs for repair Sta. 2 | 147.0 |
| 2016-305 | 34.424 | Data Line | Time Warner Cable – Data line Sta 1 | 62.95 |
| | 34.464 | Telephones Sta. 1 & 2 | Time Warner Cable – Telephones Sta. 1& 2 | 248.23 |
| 2016-306 | 9087.8 | Benefits | Upstate Fitness Consultants, Inc.-19 Physical fitness assessments | 2470.00 |
| 2016-307 | 34.411 | Gen Office Supplies/Exp | Messenger Post Media – Legal notice budget hearing | 52.42 |
| | | | TOTAL | \$21,576.06 |

Following a final review of the October 2016 General Fund Invoices, Vouchers #2016-266 through #2016-307 Commissioner Lawrence Meston made a motion, seconded by Commissioner Dale Sweet and approved 5 to 0 to pay the vouchers in the amount of \$21,576.06.

MCFDOA: Treasurer Robert Kuhls has received the new Monroe County Fire District Officers Guide Book. The Treasurers Report for September, 2016, was handed out.

LONG RANGE PLANNING: A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Dale Sweet and approved 5 to 0 to adopt the Rush Fire District 2017 Final Budget of \$342,585.00.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Board reviewed Application 2016-07Z - 7676 West Henrietta Road. The Board found no issues or concerns with this application. Secretary Statskey will send a letter to the Zoning Board.

LEHIGH TRAIL/MONROE COUNTY PARKS: No report.

PERSONNEL RELATIONS: No report.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman working on SOG's. Refer to the NFPA site www.nfpa.org for NFPA information.

INFORMATION SYSTEMS: Commissioner Michael Terzo reported the new Red Alert software is up and running. Kables software is the new IT support. Tablets are now in the trucks. Fire fighter Tim Reylea updating information on hydrants in the new Red Alert. Cell phone apps are now available.

APPARATUS: Chief James Bucci reported 583 had general maintenance done.

OLD BUSINESS: The Rush Board of Fire Commissioners made a resolution that a member running for a Chief officer position is required to reside in the Rush Fire District, if there is no one to run for a Chief officer position, a member who resides out of the Rush Fire District may run for a Chief officer position that given year, (this would be the Chief, 1st Assistant Chief, and 2nd Assistant Chief) Also, as Commissioner Michael Terzo noted, they still need to meet the other requirements for those positions.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo, and approved 5 to 0 a member running for a Chief officer position is required to reside in the Rush Fire District, if there is no one to run for a Chief officer position, a member who resides out of the Rush Fire District may run for a Chief officer position that given year, (this would be the Chief, 1st Assistant

Chief, and 2nd Assistant Chief) Also, as Commissioner Michael Terzo noted, they still need to meet the other requirements for those positions.

NEW BUSINESS: Chief James Bucci reported the District needs to think about replacement of radios in the future. The 4th Battalion is discussing grant money for radios.

Commissioner's Election: The commissioners discussed the 2017 Commissioner's Election.

Chairman Robert Faugh offered the following resolution to appoint the Board of Elections.

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District elections; and

WHEREAS, such register shall be prepared from names of persons who have registered with the County Board of Elections;

NOW THEREFORE, BE IT RESOLVED, that the following resident electors of the Rush Fire District are hereby appointed to constitute the Rush Fire District Board of Elections for the 2017 Annual Fire District election:

| | |
|---------------------|----------------|
| Chairman: | Alice Hoh |
| Election Inspector: | Beverly Rumsey |

AND BE IT FURTHER RESOLVED, that the Chairperson, Election Inspector, and Ballot Clerk be compensated in the amount of \$30.00 each for their services in preparing the registration records and attendance at the annual election;

AND BE IT FURTHER RESOLVED, that in case any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors;

AND BE IT FURTHER RESOLVED, that, if clerical help is deemed necessary, the Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairperson of the Fire District Board of Elections;

AND BE IT FURTHER RESOLVED that the Annual Election for Fire Commissioner will take place on December 13, 2016, between the hours of 6 PM to 9 PM at the Rush Fire Station, located at 1971 Rush-Mendon Road, Rush, New York.

Upon motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5-0 to hold the Rush Fire Commissioner's Election on Tuesday, December 13, 2016, from 6 to 9 PM at the Rush Fire Station located at 1971 Rush–Mendon Road, Rush, New York.

Room Rentals:

The Red Cross would like to use the large meeting room on Wednesday, 1/4/17, Wednesday, 5/10/17, and Wednesday 7/1/17, for their annual blood drives.

A motion was made by Commissioner Lawrence Meston, seconded by Commissioner Robert Faugh and approved 5 to 0 to approve the use of the large meeting room on January 4, 2017, May 10, 2017, and July 1, 2017.

Boy Scout Pack 134 would like to use the small meeting room on the dates listed below 10/20/16, 11/17/16, 12/15/16, 1/19/17 and 3/16/17.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Michael Terzo and approved 5 to 0 to approve the use of the large meeting room on October 20, 2016, November 17, 2016, December 15, 2016, January 19, 2017 and March 16, 2017.

Commissioner Lawrence Meston made a motion to adjourn the meeting. The motion was seconded by Commissioner Dale Sweet and approved 5 to 0 to close the meeting. It was adjourned by common consent at 8:51 PM.

Respectfully submitted,

Colleen Statskey
District Secretary