

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – September 20, 2016

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo (7:25), Scott Goodman, Lawrence Meston (7:10), Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci.

Absent: Councilwoman Jillian Coffey.

Guest: Jason Schwartz of Bernard Donegan, Inc. of Victor, New York.

Jason Schwartz, Bernard Donegan, Inc. reviewed the 2017 Proposed Fire District Budget.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 5 to 0 to accept the 2017 Adopted Proposed Fire District Budget in the amount of \$342,595.00.

Secretary Statskey will file a copy of the proposed budget with the Town Clerk.

A resolution authorizing execution of letter for financial consulting services by Bernard P. Donegan, Inc. to the Rush Fire District for the next year. A vote made by Commissioners Robert Faugh, Scott Goodman, Michael Terzo, Lawrence Meston, and Dale Sweet approved 5 to 0.

REPORT FROM THE TOWN: Chief James Bucci reported the BOCES Lease Agreement was located and a copy was sent to Supervisor Cathy Frank. The two year agreement expires on December, 2016. Supervisor Cathy Frank gave approval for the Rush Fire to continue the use the facility and at the end of the year a new contract will be written up.

APPROVAL OF MINUTES: The Minutes of August 16, 2016, were approved with corrections under *New Equipment should read 2 cordless drills not grills and under Membership change Marsha to Marisa.*

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 5 to 0 accept the Minutes of August 16, 2016, with the above corrected changes made.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Chief James Bucci and the Fire Marshal to meet with the Town Supervisor to work on a proactive plan regarding house #'s and driveway issues in the town.

NEW EQUIPMENT: Commissioner Michael Terzo reported firefighter Michael Terzo, Jr. has obtained quotes on voice boxes for the SCBA masks, new style \$379.00, old style still in the box \$50.00 a piece. 22 voice boxes were purchased at \$50.00 a piece. Commissioner Michael Terzo spoke regarding a quote of \$4100.00 for face pieces and bags combined with the purchase of the 22 voice boxes to use the Funke grant money to pay for the face pieces and the bags with the voice boxes. The fire department will reimburse the district for the purchase of the voice boxes.

TRAINING: Chief James Bucci reported that Rush and Honeoye Falls have joined together for training.

HOUSE #1: Commissioner Michael Terzo reported that surveillance cameras are up and running. Secretary Colleen Statskey will send Dick Wheeler a thank you letter for his hard work with the chip removal and topsoil. Secretary Colleen Statskey will send a thank you letter to O'Neill Tree & Landscaping for their stump grinding donation to the fire department and the fire district. Commissioner Robert Faugh reported the lights by the bathroom corridor between the kitchen and women's room are not working. Commissioner Robert Faugh will contact Larry Kaplan to look at the lights. Commissioner Lawrence Meston is trying to locate a cast iron piece control for the septic system. Commissioner Robert Faugh would like to run the generator with Commissioner Michael Terzo present to check the computers. Commissioner Michael Terzo will need to buy new UPS back up batteries.

HOUSE #2: Commissioner Lawrence Meston working on the generator. Chief James Bucci reported Engine 9 is back at House #2 and the boats are back at House #1. No equipment is at the Town Highway Department. Commissioner Michael Terzo has purchased the surveillance cameras for House #2.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Robert Faugh waiting for Har-Rob to work on the lights. Commissioner Michael Terzo questioned the report from Gorman after the pump tests regarding the strainers on 584, 583 and 582. Commissioner Michael Terzo reported air pack inspections were completed today. Hirsch tool will be inspected next week. The cuppling will be under warranty.

SAFETY/OSHA: Commissioner Scott Goodman and Chief James Bucci reported the SOG's are close to being completed. The Fire Department By-Laws will be updated as well.

PHYSICALS: Commissioner Lawrence Meston has 2 different companies who have contacted him for quotes to perform our firefighter physicals. Commissioner Lawrence Meston will pursue the 2 companies.

PHYSICAL FITNESS: Alvin Sweet spoke regarding the Fitness Analysis Testing and the members who have signed up. Alvin Sweet will offer Bruce Hall, new member, to participate in the Fitness Analysis Testing. Alvin Sweet indicated that a written procedure needs to be put together for the Fitness Stipend Program. All Commissioners thanked Alvin Sweet for his hard work on both fitness programs.

EMS, 911, STREET DIRECTORY: No report.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo will conduct inspections. Commissioner Robert Faugh and Commissioner Scott Goodman will assist where needed. The inspections will be scheduled for Saturday, October 8th from 8:00 AM to 10:00 AM, Monday, October 10, 17, and 24 from 6 to 7 PM, Saturday, October 15, and 22 from 9AM – 12 noon and Monday, October 31st from 6 to 9 PM. A schedule will be posted. Dinner is scheduled for Saturday, November 5, 2016, at Wildwood Country Club, 1201 West Rush West Road. A reception will begin at 5 PM, dinner to follow at 7 PM. Secretary Statskey will email a letter regarding the inspections to each member. The firefighters that do not have email will be mailed a letter. Commissioner Michael Terzo will order each firefighter two dry-fit Nike polo shirts. Two quotes will be obtained.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls removed Jacob Eggleston, Adam Hahnel, Jacob Vogt and Steve Winner. New members Tyler Grillo, Marisa Scott will be added.

MEMBERSHIP: Bruce Hall, 5969 West Henrietta Rd. West Henrietta, new membership application has been approved. Secretary Colleen Statskey will complete the background check.

A motion made by Commissioner Lawrence Meston, seconded by Commissioner Robert Faugh, and approved 5 to 0 to approve new membership application Bruce Hall, pending his background check.

Commissioner Dale Sweet reported Joseph Cirincione is now a social member and Jesse Strader has resigned from duty effective September 14, 2016.

PUBLICITY: Commissioner Robert Faugh reviewed the newsletter information.

BILLS:

SEOTENBER 2016 – INVOICES – GENERAL FUND ACCOUNT				
Voucher	Account	Disbursement	Name of Vendor and Description	Invoice

	Code.	Account		Amount
2016-230	34.465	Utilities	Verizon Wireless – Cellular phones	\$464.59
2016-231	34.463a	Utilities	Monroe County Water Authority – Water service Sta. 1	83.84
	34.463b	Utilities	Monroe County Water Authority – Water service Sta. 2	22.79
2016-232	34.462a	Utilities	National Grid – Electric Sta.1	793.97
	34.462b	Utilities	National Grid – Electric Sta.2	46.94
2016-233	34.461a	Utilities	RG & E – Gas service Sta. 1	38.65
	34.461b	Utilities	RG & E – Gas service Sta. 2	19.30
2016-234	34.426	Copier Repl/Lease	Xerox Financial Services – Copier lease	210.85
2016-235	34.428	EMS Charting	EmsCharts – EMS Charts (Sept 16)	113.00
2016-236	34.423	Expendable Supplies	Williamson Law Book Co. - 500 claim vouchers	73.92
2016-237	34.491	Professional Services	Raymond F. Wager, CPA, P. C. - Audit of Financial records 2015	5300.00
2016-238	34.452n	Maintenance Facilities	Sugarberry Lawn Care – 5 lawn mowings, 2 gallon round up (Sta 2)	145.00
2016-239	34.442c	SCBA	Municipal Emergency Services, Inc. - Cyl strap Assy	198.50
2016-240	3410.26	New Equipment (Chiefs)	Petrogen, Inc. - Petrogen Scout Torch w/assories	1139.25
2016-241	34.471	Equipment Fuel	Town of Rush – Equipment fuel (5/19/16 to 8/21/16)	505.80
2016-242	34.423	Expendable Supplies	Image 360 Rochester – 65 numbers & labels for air bottles	34.52
2016-243	34.441c	Fire Vehicles	Gorman Enterprises – Perform pump maint/test P584	784.88
2016-244	34.441a	Fire Vehicles	Gorman Enterprises – Perform pump maint/test P582	544.88
2016-245	34.441b	Fire Vehicles	Gorman Enterprises – Perform pump maint/test P583	544.88
2016-246	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (Sept '16)	44.00
2016-247	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (Aug)	200.00
2016-247	9088.8	Benefits	VESO Life – Group Life Ins. Prem. (Oct 16)	403.89
2016-249	34.431	Meeting Expense	Monroe County Fire District Officers Assoc. - Meeting expense (9/15/16)	140.00

2016-250	34.424	Data Line	Time Warner Cable – Data line sta. 1	62.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1& 2	248.61
2016-251	34.441f	Fire Vehicles	Hanes Supply, Inc. - 2 ply nylon strap	137.95
2016-252	9089.8	Benefits	Health Works – Vacc. Hepatitis #3 (J. Princehorn)	50.00
2016-253	34.433	Uniforms	Starr Uniform – Dress uniforms (coats, pants, us flags, shirts)	3422.80
2016-254	34.433	Uniforms	Starr Uniform – Dress uniforms (gloves, black ties)	208.00
2016-255	34.471	Equipment Fuel	Cardmember Service – Exxon Mobil (Lawn mower)	15.25
	34.426	New Equipment (Chiefs)	Cardmember Service – Amazon for Petrigen Inc. system	89.64
	34.452a	Maintenance Facilities	Cardmember Service – Lorex Technology (camera system)	622.06
	34.442e	Hand Tools	Cardmember Service – Amazon (DeWalt brushless drill, driver, battery 2 pack DeWalt	209.42
2016-256	34.451o	Maintenance Facilities	Weider's Hardware – Grass seed (Sta. 1)	14.99
	34.451b	Maintenance Facilities	Weider's Hardware – Cleaning supplies	37.46
2016-257	34.433	Uniforms	Dorren's Dry Cleaners – Cleaning uniforms	45.52
2016-258	34.432b	Training	Monroe County College – Tuition fee (Fire Service Instructor)	590.75
2016-259	34.442d	Personal Protective Equip	SCBA Brokerage Service, LLC – Mounting brackets, amplifiers	1050.00
2016-260	34.441i	Supplies in Stock	Honeoye Falls NAPA – Cleaning supplies (fire vehicles)	33.93
2016-261	34.451b	Maintenance Facilities	Sandra Mastin – Cleaning service (8/8 & 8/23/2016)	300.00
2016-262	34.465	Utilities	Verizon Wireless – Cellular phones	470.77
2016-263	34.421	Software Ser. Agreement	Alpine Software Corp.	3000.00
2016-264	34.451f	Maintenance Facilities	Weiders Hardware – Paint, etc for repairs (Sta 1)	29.94
	34.451b	Maintenance Facilities	Weider's Hardware – Cleaning supplies	24.44
2016-265	34.451a	Maintenance Facilities	James Princehorn – Ring kit & O'rings	26.00

			TOTAL	\$22,543.93

Following a final review of the September 2016 General Fund Invoices, Vouchers #2016-230 through #2016-265, Commissioner Lawrence Meston made a motion, seconded by Commissioner Dale Sweet and approved 5 to 0 to pay the vouchers in the amount of \$ 22,543.93.

MCFDOA: Treasurer Robert Kuhls stated meeting last Thursday evening discussion was regarding the trunk/communication system. Communication meeting to be held on October 15th will be rescheduled to November. WNYFDOA fall workshop between Monroe and Erie County has been cancelled due to lack of participation.

LONG RANGE PLANNING: None.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: Two applications were received from the Planning Board. The Board reviewed applications 2016-07P 290 Stonybrook Rd. and 2016-08P 350 Five Points Rd. The Board found no issue or concerns with the Planning Board applications. Secretary Colleen Statskey will send a letter to the Planning Board.

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: None.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman reported next Safety meeting September 29th. The Commissioners spoke regarding the SOG's.

INFORMATION SYSTEMS: Commissioner Michael Terzo reported Kables Computer Services will be the new IT Support Company. The back-up server is in need of repair.

APPARATUS: No report.

OLD BUSINESS: Commissioner Michael Terzo reported first quote from George Eiff Lawn and Property Maintenance for \$4850.00, second quote from NYS Fence \$6250.00, to repair the white vinyl fence.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Lawrence Meston and approved 5 to 0 to hire George Eiff Lawn and Property Maintenance to repair the fence for \$4850.00.

NEW BUSINESS:

Room Rentals:

Anna-Lisa Spurling would like to use the large meeting room on the following dates for Scout Pack Meetings from 6:30 pm to 9:00 PM, all Thursday evenings:

September 22nd
October 20th
November 17th
December 15th
January 19th
March 16th

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 5 to 0 to approve the use of the large meeting room on the Thursday requested above.

The Rush-Henrietta Cross Country Team would like to use the small and large meeting rooms on Sunday, December 11th, from 11 AM to 4:00 PM for their Awards Banquet. There would be an attendance of approximately 125 people.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 5 to 0 to approve the use of the large meeting room on the Sunday, December 11th by the Rush-Henrietta Cross Country team awards banquet at no charge.

Treasurer Robert Kuhls passed out the Treasurer's Report for August, 2016.

Board of Commissioners' and Chief James Bucci discussed Firefighter Doug Watson's truck. Doug Watson to obtain an estimate.

Commissioner Lawrence Meston made a motion, which was seconded by Commissioner Dale Sweet and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:56 PM.

Respectfully submitted,

Colleen Statskey
District Secretary