

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – April 19, 2016

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Dale Sweet, Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci and Assistant Chief James McNeil.

Representing the Town of Rush was Councilwoman Jillian Coffey.

Absent: Commissioner Lawrence Meston

REPORT FROM THE TOWN: Councilwoman Coffey reported the Finance audit is complete. The shutters will be installed on the Town Hall. Upgrade to the Highway Lighting to LED with a 3 ½ year payback. A presentation by Bruce Howlett, Howlett Farms, made recommendations and land improvements to the Rush Riverside Refuge. At the next board meeting a decision should be made. A decision was made to dissolve the Biondo Court Park District and was passed. The funds will be transferred to the Parks and Recreation Reserve Fund. Rush Associates project waiting for final Environmental Impact Study in review by the town engineer. Engineering report for the buildings at the BOCES property was received and reviewed by the board and based on their recommendations a small garage was torn down.

APPROVAL OF MINUTES: The Minutes of March 15, 2016, were approved.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4-0 to accept the Minutes of March 15, 2016.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: No report.

NEW EQUIPMENT: Chief James Bucci fire extinguishers were mounted on the tray of 587. The truck is completed. Commissioner Michael Terzo reported the new CO meters have arrived. Commissioner Dale Sweet reported a quote on 10 – 10 ft. Suction hose from Churchville Fire Equipment at \$135.00 for 10 footers, does not

include shipping. Fire Hose Direct at \$200.00 which included shipping. \$1350.00 plus shipping is recommended and the lowest quote from Churchville Fire Equipment.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Robert Faugh and approved 4-0 to purchase 10 – 10 ft. suction hose from Churchville Fire Equipment at \$1350.00 plus shipping.

Commissioner Michael Terzo reported 588 needs upgrade to the rescue max handgun new valves and new fill line at \$790.00.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman and approved 4-0 to purchase new valves and new fill line for the rescue max handgun for 588 at a cost of \$790.00.

TRAINING: Assistant Chief James McNeil reported May 23, 2016, invited by Honeoye Falls to visit Henrietta Station #6 for a burn drill, drafting on 2 ponds 583 will be going. Training with Honeoye Falls and Henrietta on June 25, 2016. On July 18, 2016, rescue truck will be used on a Monday night drill with Henrietta.

HOUSE #1: Commissioner Michael Terzo has purchased the camera surveillance set with 4 wireless cameras and 4 wire cameras. Commissioner Robert Faugh working on the steps to the Fire District entrance. Commissioner Lawrence Meston looking at quotes on padded stackable fiberglass chairs for the large meeting room.

HOUSE #2: Chief James Bucci to purchase a garbage can for returnables. Commissioner Robert Faugh working with Bill Meister on the sign for Station #2. Fire Commissioners discussed the design of the sign.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo discussed the tank gauge for 583 are not working. Commissioner Michael Terzo reported 584 have bailout missing. Commissioner Robert Faugh spoke regarding the seatbelt alarms going off on 584.

SAFETY/OSHA: Commissioner Scott Goodman reported the Safety Committee is working on the SOG's.

PHYSICALS: Secretary Colleen Statskey updated the Fire Commissioners on delinquent interior firefighters who need physicals. Assistant Chief James McNeil inquired on the protocol for Hepatitis B Vaccine offered to firefighters at their annual physicals by Healthworks. Secretary Statskey to check with Healthworks.

PHYSICAL FITNESS: Alvin Sweet and the Fire Commissioners discussed the Fitness Analysis Testing and the Physical Fitness Stipend being offered by the Fire District. LuAnn Mansfield will conduct Fitness Analysis Testing in September, 2016, and the Fitness Stipend will begin October, 2016. A letter will be sent out to firefighters with further detailed information regarding the program being offered.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4 to 0 to approve LuAnn Mansfield to perform Fitness Analysis Testing in September, 2016.

EMS, 911, STREET DIRECTORY: Commissioner Robert Faugh spoke with Ed from Honeoye Falls who will be sending a letter with the outlined streets that need to be added to the computer.

INVENTORY, INSPECTION & INSPECTION DINNER: No report.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls stated no changes made to the Group Life Insurance Program.

MEMBERSHIP: No new members.

PUBLICITY: None.

BILLS:

APRIL 2016 – INVOICES – GENERAL FUND ACCOUNT

| Voucher | Account Code. | Disbursement Account | Name of Vendor and Description | Invoice Amount |
|----------|---------------|------------------------|---|----------------|
| 2016-080 | 34.465 | Utilities | Verizon Wireless – Cellular phones | \$310.51 |
| 2016-081 | 3410.1 | Personnel Services | Colleen Statskey – Secretary wages 1st calendar qtr | 1224.00 |
| 2016-082 | 3410.1 | Personnel Services | Robert M. Kuhls -Treasurer wages 1st calendar qtr | 1100.75 |
| 2016-083 | 34.462a | Utilities | National Grid – Electric service Sta. 1 | 449.18 |
| | 34.462b | Utilities | National Grid – Electric service Sta. 2 | 116.49 |
| 2016-084 | 34.451n | Maintenance Facilities | Coakley Disposal Service, Inc. - Waste removal (Apr '16) | 44.00 |
| 2016-085 | 34.426 | Copier Repl.Lease | Xerox Financial Services -Copier lease | 204.85 |
| 2016-086 | 34.461a | Utilities | RG & E – Gas service Sta. 1 | 418.30 |
| | 34.461b | Utilities | RG & E – Gas service Sta. 2 | 97.64 |
| 2016-087 | 34.463c | Utilities | Monroe County Water Authority – 4 inch fire service line Sta. 1 | 55.00 |
| 2016-088 | 34.428 | EMS Charting | emsCharts, Inc. - EMS charts (March & April) | 226.00 |
| 2016-089 | 34.452d | Maintenance Facilities | Saxby Implement Corp – Starter solenoid (Sta 2 generator) | 18.46 |
| 2016-090 | 34.441f | Fire Vehicle | Wayne Burdett – Materials for 587 replacement pump | 29.32 |
| | 34.442e | Portable pump | Wayne Burdett – Materials for 587 portable pump | 178.25 |
| 2016-091 | 34.451b | Maintenance Facilities | Sandra Mastin – Cleaning service Sta. 1 (3/10 & 3/23/16) | 300.00 |
| 2016-092 | 34.442k | Rope/Ice Water Rescue | Newburgh Rescue Supply LLC - SMC Micro, Pro Tech Crabiner, Gear bag | 1968.25 |
| 2016-093 | 34.491 | Professional Services | Bernard P. Donegan, Inc. Annual report preparation 2015 | 1086.88 |
| 2016-094 | 34.441b | Fire Vehicle | Churchville Fire Equipment Corp – 20 inch bullet chain loop (P583) | 270.00 |
| | 34.441c | Fire Vehicle | Churchville Fire Equipment Corp – 20 inch bullet chain loop (P584) | 270.00 |
| | 34.441e | Fire Vehicle | Churchville Fire Equipment Corp – 20 inch bullet chain loop (R588) | 270.00 |
| 2016- | 34.442d | Personel Protective | Churchville Fire Equipment Corp – 3 pr Globe boots | 1005.00 |

| | | | | |
|----------|---------|---|--|-------------|
| 095 | | Equip | | |
| 2016-096 | 3410.27 | EMS Supplies | Meridian Medical Technologies – Cyano kit | 750.75 |
| 2016-097 | 34.442k | Rope/Ice Water Rescue | Rescue Source – Aqua Lun Deep Sea Squeeze knife (10) | 340.00 |
| 2016-098 | 34.441a | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems (P582) | 193.20 |
| | 34.441b | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems (P583) | 193.20 |
| | 34.441c | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems (P584) | 193.20 |
| | 34.441e | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems R588) | 193.21 |
| 2016-099 | 34.435 | Chief's Vehicle Mileage | Henrietta Amulance – Mileage reimbursement (1/116 to 3/31/2016) | 514.62 |
| 2016-100 | 3410.25 | Computer Software General Office | Cardmember Service – GoDaddy.com | 160.96 |
| | 34.411 | Supplies/Ex | Cardmember Service – Staples (12month file folder) | 16.00 |
| | 34.451b | Maintenance Facilities | Cardmember Service – Auto Supplies (Sta. 1) | 12.38 |
| | 34.452b | Maintenance Facilities | Cardmember Service – Auto Supplies (Sta. 2) | 12.37 |
| | 34.423 | Expendable Supplies | Cardmember Service – Staples (printer carriage) | 62.62 |
| | 3410.27 | EMS Supplies | Cardmember Service – SWPS.com | 58.64 |
| | 34.432c | Meals | Cardmember Service – Mura Bellas (Meales 3 FF) | 97.00 |
| | 34.432a | Training | Cardmember Service – Step Council (Jenna Cirincione) | 80.00 |
| 2016-101 | 9088.8 | Benefits | VESO Life – Group Life Insurance prem. (May) | 462.00 |
| 2016-102 | 34.451b | Maintenance Facilities | Morico Floor Cleaning Systems, Inc. - Floor Cleaning Sta. 1 (March) | 200.00 |
| 2016-103 | 34.451a | Maintenance Facilities | Honeoye Falls NAPA- Breakfree lubricant spray (Sta. 1) | 19.77 |
| 2016-104 | 34.452f | Maintenance Facilities | Weider's Hardware – Grounding bar, wire,clamp (Sta 2) | 37.04 |
| 2016-105 | 34.433 | Uniform/Uniform Maint. | Uniform Express of Rochester, Inc. - Remove 1 emroidered name & mount 1 custom embroidered name, 4 engraved chest Capt badges & 1 wallet badge | 350.00 |
| 2016-106 | 34.433 | Uniform/Uniform Maint. Personel Protective | Starr Uniform Center – 1 Gold Past Chief Badge | 62.95 |
| 2016-107 | 34.442d | Equip | Municipal Emergency Services, Inc. - 6 Helmet Shield & drilled Michael Terzo Jr. - MileageNYS Fire Academy, MCSO standby Trump detail | 319.50 |
| 2016-108 | 34.432a | Travel | | 108.00 |
| 2016-109 | 34.424 | Data Line | Time Warner Cable – Data Line Sta. 1 | 62.95 |
| | 34.464 | Telephone | Time Warner Cable – Telephones Sta 1 &2 | 248.20 |
| 2016-110 | 34.435 | Chief's Vehicle Mileage | James McNeil – Mileage for calls & seminars | 158.22 |
| 2016-111 | 34.441e | Fire Vehicle Gen Office | T & R rescue Solutions – High pressure hose for air bags | 156.25 |
| 2016-112 | 34.411 | Supplies/Exp | Bill Meister – 3 engraved signs | 60.00 |
| 2016-113 | 34.422a | I T Personnel | Nate The Tech - 2nd qtr of 2016 contract (1 Apr- 30 June,2016) | 750.00 |
| 2016-114 | 34.441b | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems (P583) | 196.40 |
| | 34.441d | Fire Vehicle | Municipal Emergency Services, Inc. - Custom RAE Systems (P585) | 196.41 |
| 2016-115 | 34.465 | Utilities | Verizon Wireless – Cellular phones | 307.42 |
| 2016-116 | 34.432a | Travel | Robert M. Kuhls – Mileage to & from Batavia (AFDSNY Regional training) | 36.18 |
| 2016-117 | 34.441e | Fire Vehicle | Har-Rob Fire Apparatus Svc & Sals – Adjusted invoice R588 | 4520.33 |
| | | | TOTAL | \$20,772.65 |

Following a final review of the April 2016 General Fund Invoices, Vouchers #2016-080 through #2016-117, Commissioner Dale Sweet made a motion,

5/3/2016

seconded by Commissioner Michael Terzo and approved 4 to 0 to pay the vouchers in the amount of \$20,772.65.

MCFDOA: Treasurer Robert Kuhls reported no meeting was held in March, 2016. The regular quarterly meeting will be held on Thursday at the Barnard Fire Department.

Treasurer Robert Kuhls gave the Commissioners the Treasurer's Report for January, 2016 through March, 2016.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Fire Commissioners reviewed Zoning Application 2016-01Z, 6101 E. Henrietta Rd., Planning Application 2016-03P, 202.04-1-19.11 and 202.04-1-19.2, 231 Jeffords Rd., Planning Application 2016-02P, 955 Rush Scottsville Rd. The Board has no issues with these applications. Secretary Statskey will send letters to the Planning and Zoning Board.

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: None.

PROCEDURES AND OPERATIONS: None.

INFORMATION SYSTEMS: Commissioner Robert Faugh spoke regarding the IAmResponding having difficulties printing. Commissioner Michael Terzo spoke with Red Alert regarding an upgrade with a minimal price. Commissioner Michael Terzo will send the quote to Commissioner Dale Sweet to compare. Commissioner Michael Terzo discussed authorization from Henrietta to use their box system, street directions, etc. Commissioner Scott Goodman set up a google account for the Fire District website for google docs and google calendar.

APPARATUS: No report.

OLD BUSINESS: Commissioner Robert Faugh hand delivered the completed paperwork to Henrietta Station #4, Board of Fire Commissioner Chairman for Eric McNeil to participate in the Henrietta Fire Company No. 1 drill team. No correspondence letter of confirmation has been received. Commissioner Robert Faugh to contact the Chairman for follow up.

NEW BUSINESS: Commissioner Dale Sweet spoke regarding the Class A uniforms. Two quotes have been obtained from Uniform Express and Star Uniform. Star Uniform is a custom fit. Commissioner Dale Sweet to be the liaison.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 3 to 0 to approve Star Uniform to be the official company to order Class A uniforms, abstained by Commissioner Dale Sweet.

Fire Commissioners spoke regarding the Firehouse Expo Conference being held October 18 – 22, 2016, in Nashville, TN.

A motion made by Robert Faugh, seconded by Commissioner Dale Sweet and approved 4 to 0 to approve Commissioner Michael Terzo, Firefighter Joseph Watlack and Firefighter Michael Terzo, Jr. to attend the Firehouse Expo Conference October 18 – 22, 2016, in Nashville, TN.

Room Rental:

The Rush Fire Department Band would like to use the large meeting room for rehearsal practice which are tentative for Tuesday, May 10, 2016 and May 17, 2016, 7:30 pm – 9:30 pm, Wednesday, May 18, 2016 7:30 pm – 9:30 pm, Saturday, May 14, 2016 and May 21, 2016, 11:00 am to 1:00 pm, Sunday, May 15, 2016, and May 22, 2016 12:00 pm – 2:30 pm.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the large meeting for rehearsal practice which are tentative for Tuesday, May 10, 2016 and May 17, 2016, 7:30 pm – 9:30 pm, Wednesday, May 18, 2016 7:30 pm – 9:30 pm, Saturday, May 14, 2016 and May 21, 2016, 11:00 am to 1:00 pm, Sunday, May 15, 2016, and May 22, 2016 12:00 pm – 2:30 pm.

Jim McNeil requests the use of the small meeting room on Thursday, May 19th from 3 – 10 PM for a bridal shower.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the small meeting room on Thursday, May 19th from 3 – 10 PM for a bridal shower.

The Red Cross would like to use the large meeting room on Wednesday, July 20, 2016, and Wednesday, October 12, 2016, for the blood drive from 10 AM – 7 PM.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman and approved 4 to 0 to approve the use of the large meeting room on Wednesday, July 20, 2016, and Wednesday, October 12, 2016, for the blood drive from 10 AM – 7 PM

The Rush Seniors would like to use the large meeting room Thursday, October 13th from 10:30 AM – 12:00 pm for a flu vaccine clinic.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 4 to 0 to approve the use of the large meeting room Thursday, October 13th from 10:30 AM – 12:00 pm for a flu vaccine clinic.

Boy Scout Troop 134 would like to use the large meeting on Thursday, June 16th from 6 pm – 9 pm, for their Court of Honor.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the large meeting room on Thursday, June 16th from 6 pm – 9 pm, for their Court of Honor.

The Ladies Auxiliary would like to use the large meeting room on Wednesday, October 5, 2016, and on Wednesday, February 1, 2017 to host the Monroe County Volunteer Firemen's Association Ladies Auxiliary.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Michael Terzo and approved 4 to 0 to approve the use of the large meeting room on Wednesday, October 5, 2016, and on Wednesday, February 1, 2017 to host the Monroe County Volunteer Firemen's Association Ladies Auxiliary.

Commissioner Michael Terzo made a motion to adjourn the meeting. The motion was seconded by Commissioner Dale Sweet and approved 4 to 0 to close the meeting. It was adjourned by comment consent at 8:55 pm.

Respectfully submitted,

Colleen Statskey
District Secretary