

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – January 19, 2016

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Dale Sweet, Scott Goodman, Treasurer Robert Kuhls, and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James Bucci and Assistant Chief James McNeil.

Representing the Town of Rush was Rita McCarthy.

Absent: Commissioner Lawrence Meston.

REPORT FROM THE TOWN: Rita McCarthy reported the Town had their Organizational Meeting for 2016 and reappointed all board members that needed to be reappointed. Supervisor Cathy Frank has applied for a \$12,000 community block grant to improve handicap accessibility to the Town and Library. The public rezoning meeting for the Dorschel property will be February 10, 2016. Highway lighting upgrade may be coming through a grant.

APPROVAL OF MINUTES: The Minutes of December 15, 2015, were approved.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 4-0 to accept the Minutes of December 15, 2015.

The Minutes of December 28, 2015, were approved.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 4-0 to accept the Minutes of December 28, 2015.

The Organizational Minutes of January 2, 2016 were approved with the requested change to remove *Terzo* from Dale Sweet Terzo has completed his Oath of Office before the Rush Town Clerk.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4-0 to approve the Minutes of January 2, 2016, with the requested change.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Chief James Bucci spoke regarding an email from Fire Marshal Rick Tracy regarding the ISO 4X rating. Chief James Bucci needs to provide Rick Tracy with storm related data (Town of Rush Hazardous Litigation Plan) to update Fred Ryan's master plan (Office Emergency Management).

NEW EQUIPMENT: Chief James Bucci reported GF587Truck liner was replaced. Commissioner Dale Sweet is working on the completion of the pump and tank assembly. Wayne Burdett is working on the water pump that was donated by a Henrietta resident, replacing the tank and carburetor. Chief James Bucci reported he is working on the Rich Funke grant replacement of 57 new pagers and/or air bottles.

TRAINING: Chief James McNeil reported training is going well with a good turn out the last two Monday nights. Practiced and prepared for the upcoming ice class on February 6, 7, 8 and 9, 2016. Commissioner Dale Sweet spoke regarding the policy on blue lights and asked Chief James Bucci to review at the next general meeting. Chief James Bucci will add to his News You Can Use as well.

HOUSE #1: Commissioner Robert Faugh reported Luther Keyes will obtain a quote on grinding the step and filling in the steps and landing.

HOUSE #2: Commissioner Michael Terzo reported the starter to be replaced on the generator. Chief James McNeil reported inventory has been completed at House #2 and 583. Commissioner Michael Terzo purchased a new ladder. New cleaning supplies were purchased and House #2 was cleaned.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo working with Har-Rob on 588 regarding the oil leak and the bill. Har-Rob has ordered a power steering hose. Commissioner Michael Terzo to contact Highway Superintendent Mark David to use the Highway Shed to raise the cab to work on the power steering hose.

SAFETY/OSHA: The updated and revised July 12, 2015 588 Incident report was received from the Safety Committee.

PHYSICALS: Healthworks will perform firefighter physicals on Monday, February 22nd. A sign-up sheet will be on the door to the Commissioner's room. Secretary Colleen Statskey to send out letters to the appropriate firefighters'.

PHYSICAL FITNESS: Commissioner Dale Sweet to speak with Alvin Sweet regarding his progress with the fitness club project.

EMS, 911, STREET DIRECTORY: Commissioner Robert Faugh inquired about the Street Directory being up to date. Chief James Bucci to check on status of the Street Directory. Commissioner Scott Goodman emailed Bob Figlio and has had no response from Bob Figlio. Honeoye Falls spoke with Karen Taddeo. Karen Taddeo

indicated Honeoye Falls is a Village run department and they cannot extend their CON. The Commissioner's spoke regarding the CON issues.

INVENTORY, INSPECTION & INSPECTION DINNER: Commissioner Michael Terzo reported Chief James Bucci has scheduled January 30th for House #1 equipment inventory. Drill credit will be given.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls reported Luther Keyes has been added to Group Life Insurance. No other changes have been made.

MEMBERSHIP: None.

PUBLICITY: Commissioner Robert Faugh spoke regarding the information he put into the Rush Town Newsletter. The Henrietta Post published the write up on Alvin Sweet and the iPad grant that Commissioner Robert Faugh submitted. Also published in the First Responder News.

BILLS:

JANUARY 2016 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2016-001	34.462a	Utilities	National Grid – Electric Service Sta. 1	\$470.60
	34.462b	Utilities	National Grid – Electric Service Sta. 2	139.36
2016-002	34.461a	Utilities	RG & E – Gas Service Sta. 1	333.74
	34.461b	Utilities	RG & E – Gas Service Sta. 2	77.59
2016-003	34463c	Utilities	Monroe County Water Authority – 4inch fire service line Sta 1	55.00
2016-004	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc -Waste removal (Jan 16)	44.00
2016-005	34.426	Copier Repl/Lease	Xerox Financial Services – Copier lease	204.85
2016-006	34.445d	Communications	Monroe County Public Safety Communications – Digital pager rental	381.00
2016-007	34.428	EMS Charting	emsCharts, Inc. - EMS charts	113.00
2016-008	34.434	Organizational Dues/Fees	AFDSNY – Membership dues AFDSNY yr 2016	500.00
2016-009	34.411	Gen Office Supplies/Exp.	Messenger Post Newspapers -Legal notices (2)	35.68
2016-010	34.451b	Maintenance Facilities	Sandra Mastin – Cleaning service 12/2 – 12/16 – 12/30/15	450.00
2016-011	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 floors	200.00
2016-012	34.466a	Utilities	Action Security & Communications – Alarm fee Sta. 1	242.00
	34.466b	Utilities	Action Security & Communications – Alarm fee Sta. 21	242.00
2016-013	9088.8	Benefits	VESO Life – Group Life Insurance Prem. (Feb 16)	386.03
2016-014	34.441b	Fire Vehicles	Har-Rob Fire Apparatus Svc. & Sls., Inc – Pump test P583	337.50
2016-015	34.441a	Fire Vehicles	Har-Rob Fire Apparatus Svc. & Sls., Inc – Maintenance P582	3667.98
2016-016	34.491	Professional Services	Bernard P. Donegan Inc. - Part1 Budget preparation 2016	3376.80

2016-017	34.445b	Communications	United Radio – Handheld portable repair est. (declined)	43.00
2016-018	34.435	Chief's Vehicle Mileage	James McNeil - 4th qtr mileage for chief vehicle	201.25
2016-019	34.441f	Fire Vehicles	Weiders Hardware – Misc. parts for grass fire pump GF587	37.26
2016-020	34.441a	Fire Vehicles	Sedam Farm & Commerical – Oring valves, labor, services P582	297.90
2016-021	34.435	Chief's Vehicle Mileage	Henrietta Ambulance – Chief's vehicle mileage (10/1/15 – 12/31/2015)	487.03
2016-022	34.433	Uniform/Uniform Maint	Cardmember Service – Target (Laudry soap)	19.97
	34.442d	Personal Protective Equip	Cardmember Service – OS Systems Inc. (dry suit shipping)	44.99
	34.423	Expendable Supplies	Cardmember Service – Staples (supplies)	43.72
	34.451b	Maintenance Facilities	Cardmember Service – Weiders Hardware (cleaning supplies)	26.95
2016-023	34.451f	Maintenance Facilities	Doyle SecuritySystems, Inc. - 10 Keys	25.00
2016-024	34.441c	Fire Vehicles	Leo J. Roth Corporation -Fix stairs (steps) P584	154.00
	34.441e	Fire Vehicles	Leo J. Roth Corporation -Fix stairs (steps) R588	180.00
2016-025	34.424	Data line	Time Warner Cable – Data line, Sta. 1	62.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1 & 2	247.09
2016-026	34.465	Utilities	Verizon Wireless – Cellular phones	313.75
			TOTAL	\$13,441.99

Following a final review of the January 2016 General Fund Invoices, Vouchers #2016-001 through #2016-026, Commissioner Michael Terzo made a motion, seconded by Commissioner Dale Sweet and approved 4 to 0 to pay the vouchers in the amount of \$13,441.99

MCFDOA: Treasurer Robert Kuhls reported that the next scheduled executive meeting will be February 18th at West Webster Fire District. Commissioner Dale Sweet, Alvin Sweet and Treasurer Robert Kuhls attended the MCFDOA annual installation banquet and meeting on January 9, 2016.

LONG RANGE PLANNING: Treasurer Robert Kuhls completed the annual report for the State of New York. A copy of the annual report plus the certification data has been completed. Treasurer Robert Kuhls reported the 1099 and 1096 tax forms have been completed. The W-2's and W-3's need to be completed next. Reviewed with the Board members the December Treasurer's report which also covered the entire 2015 receipts and paid expenses. The new figures for the 2016 Budget (Profit & Loss Budget Overview) are now placed in the blue binder (folder), to be used as guidance in completing the Fund Appropriation portion of the claim vouchers.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: None

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS: None.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman working on all members to have a Rush Fire District Gmail account and the use of google calendar.

INFORMATION SYSTEMS: Commissioner Michael Terzo and Steve Winner working on installing a 32" Smart TV to link to the front computer.

APPARATUS: None

OLD BUSINESS: Commissioner Dale Sweet to look into new Class A uniforms.

NEW BUSINESS: None.

Commissioner Michael Terzo made a motion, which was seconded by Commissioner Dale Sweet and approved 4 to 0 to end the meeting. The meeting was adjourned by common consent at 8:10 PM.

Respectfully submitted,

Colleen Statskey
District Secretary