

**RUSH FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – October 16, 2018**

Roll Call: Chairman Robert Faugh called the Public Hearing on the Budget to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Scott Goodman, Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Alvin Sweet.

Rush Resident: Alvin Sweet

Absent: Commissioners Lawrence Meston, Commissioner Michael Terzo, Chief James McNeil, 1st Assistant Chief Jon Faugh, 2nd Assistant Chief Joseph Watlack, and Councilman Gerry Kusse due to work and other meeting obligations.

PUBLIC HEARING:

Chairman Robert Faugh read the following notice:

1. This is a public hearing regarding the 2019 proposed budget. In accordance with New York State Town law Section 181(3), all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget.
2. The Secretary of the Fire District has filed with this district an affidavit stating that:
 - a. the notice of this public hearing was posted at least 5 days before the date specified for the hearing in the Henrietta Post, the official newspaper of the fire district;
 - b. notice was posted on the official signboard of the Town where the district is located;
 - c. and posted on the Town website where the district is located.
3. The notice of public hearing specifies the time, date and place where the public hearing will be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by an interested person, copies of the proposed budget.
5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the

preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

6. Prior to the public comment, a portion of this budget hearing will be set to hear from the Fire District Treasurer, Robert Kuhls, who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

PROPOSED BUDGET – presented by Treasurer Robert Kuhls:

Treasurer Robert Kuhls made a brief summary of the proposed budget.

Chairman Robert Faugh stated that the public comment period begin and any persons present wishing to be heard on the proposed budget to come forward and state whether or not they were in favor or against the proposed budget or any item in it. Chairman Faugh requested that if anyone wished to address the Board on the proposed budget, to please come forward.

Being no other questions from the public or commissioners, Chairman Robert Faugh declared the public hearing closed at 7:13 PM.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet and approved 3 to 0 to close the public hearing on the proposed 2019 budget.

TOWN REPORT: No report.

APPROVAL OF MINUTES: The Minutes of the September 18, 2018, were approved as written.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet and approved 3-0 to accept the Minutes of September 18, 2018, as written.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: No report.

TRAINING: Commissioner Robert Faugh reported Bail out training has been completed.

NEW EQUIPMENT: No report.

HOUSE #1: Commissioner Dale Sweet worked with Larry Kaplan on the septic system post. Gregg Miller and Larry Kaplan are coordinating the project. Commissioner Scott Goodman reported all fire extinguishers were inspected. Commissioner Robert Faugh stated all records in the ceiling crawl space were moved out to the storage container by the firefighters. The fire district records are on the right side and the fire department is on the left side of the container.

HOUSE #2: Commissioner Lawrence Meston will contact Just Gardens for a landscape quote. Commissioner Robert Faugh has received calls from the alarm company and reset the alarms. The alarm company will look at the alarm.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Dale Sweet reported the pump test and service maintenance will be completed by Har-Rob the week of November 5th. Highway Superintendent and the Highway Department will do the oil and lube maintenance on the fire trucks. Commissioner Robert Faugh reported NY State Inspections were completed on 588, 582, 583, and 584.

SAFETY/OSHA/NFPA: No report.

PHYSICALS: Commissioner Lawrence Meston will contact Healthworks for a physical date and times in February, 2019. The Fire Commissioners discussed the Healthworks no show charge for Sean Brown

PHYSICAL FITNESS: No report.

EMS, 911, STREET DIRECTORY: Commissioner Scott Goodman will have the ambulance inspected on Thursday, October 18, 2018.

INVENTORY, INSPECTION & INSPECTION DINNER: The inspection dinner will begin at 5:00 PM and dinner at 6:00 PM at the Riverton Country Club on November 3, 2018. The Fire Commissioners signed up for dates they are able to attend to help assist with the inspections.

LEGISLATION: No report.

INSURANCE AND GROUP LIFE INSURANCE: The Fire Commissioners and Treasurer Robert Kuhls discussed the Cancer Bill Law and the firefighters that would be covered. Treasurer Robert Kuhls reported Michael Terzo, Jr. has been removed.

MEMBERSHIP: No new members at this time.

PUBLICITY: Commissioner Robert Faugh reported his submission to the Rush Town Newsletter.

BILLS: Treasurer Robert Kuhls questioned the United Uniform bills. The United Uniform bills were removed from the Bills. These bills will be discussed with Commissioner Michael Terzo and Firefighter Tyler Grillo.

Treasurer Robert Kuhls discussed the status and documentation needed by M&T Bank for the new credit cards. The bank required a copy of the Fire Commissioner Minutes when the new credit cards were approved. The Minutes were given to the bank by Treasurer Robert Kuhls.

The new credit cards will be given to Commissioner Robert Faugh, Commissioner Michael Terzo, Commissioner Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey. The new credit cards should be issued within one week.

The account for the repair of radios should be billed to the Fire District and not put on the credit cards effective 2019. Treasurer Robert Kuhls reported Time Warner House #1 has a credit balance.

OCTOBER 2018 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2018-235	34.465	Utilities	Verizon – Cellular phones	\$531.22
2018-236	3410.1	Personnel Services	Colleen Statskey – Secretary salary 3 rd qtr	1286.63
2018-237	3410.1	Personnel Services	Robert M. Kuhls – Treasurer salary 3 rd qtr	1272.94
2018-238	34.462a	Utilities	National Grid – Electric Sta. 1	655.15
	34.462b	Utilities	National Grid – Electric Sta. 21	54.55
2018-239	34.463c	Utilities	Monroe County Water Authority – 4 inch fire service line Sta.1	55.00
2018-240	34.428	EMS Charting	EmsCharts – EMS charts	113.00
2018-241	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal Sta. 1 (Oct 2018)	44.00
2018-242	34.461a	Utilities	RG&E – Gas service Sta. 1 (credit due)	0
	34.461b	Utilities	RG&E – Gas service Sta. 2	19.59
2018-243	34.426	Copier Repl/Lease	LEAF – Copier lease	124.86
2018-244	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1(Sept 2018)	200.00
2018-245	34.431	Meeting Expense	Monroe County Fire District Officers Assoc. - Meeting expense	46.00
2018-246	34.451o	Maintenance Facilities	VP Supply Corp. - Electric parts for septic system	98.31
2018-247	34.451f	Maintenance Facilities	Pipitone Enterprises, LLC – Repair exhaust fan Kitchen Sta. 1	321.39
2018-248	34.442c	SCBA	Municipal Emergency Services, Inc. - SCBA & face piece inspections	1543.19
2018-249	9088.8	Benefits	VESO Life – Group Life Ins. Prem. (Nov 18)	478.54
2018-250	34.471	Equipment Fuel	Cardmember Service – Fuel (Fastrack)	9.79
	34.424	Data Line	Cardmember Service – Data Line (2 mos.) paid on credit card	59.90
	34.464	Utilities	Cardmember Service – Telephone Sta 1 (2 mos.) paid on credit card	405.32
2018-251	34.464	Utilities	Time Warner Cable – Telephone Sta. 2	153.83
2018-252	34.441e	Fire Vehicles	Weider's Hardware – Bolts, screws, springs for side plates R588	3.30
2018-253	34.441e	Fire Vehicles	Honeoye Falls NAPA – 1 bulb	0.99
	34.441i	Fire Vehicles	Honeoye Falls NAPA – 9 bulbs	8.91

		(Stock)		
2018-254	34.411	Gen Office Expense	Messenger Post Media – Legal notice (budget hearing)	76.56
2018-255	3410.27	EMS Supplies	Jackson Welding & Gas Products- EMS Supplies	26.42
2018-256	34.441a	Fire Vehicles	Jim's Service – NYS Inspection (P582)	20.00
	34.441b	Fire Vehicles	Jim's Service – NYS Inspection (P583)	20.00
	34.441c	Fire Vehicles	Jim's Service – NYS Inspection (P584)	20.00
	34.441e	Fire Vehicles	Jim's Service – NYS Inspection (P588)	20.00
2018-257	34.447	Communications	Monroe County Fire Public Safety Comm.- Digital pager service charge	174.00
2018-258	34.432b	Training	Fire Operations Group – Train The Trainer Course (13Members)	4875.00
2018-259	3410.23	Computer Hardware	Kables Computer Services – 1 Dell R330 Rack Server	1200.00
TOTAL				\$13,918.39

Following a final review of the October 2018 General Fund Invoices, Vouchers #2018-235 through #2018-259 Commissioner Dale Sweet made a motion, seconded by Commissioner Scott Goodman and approved 3 to 0 to pay the vouchers in the amount of \$13,918.39.

Commissioner Scott Goodman and Commissioner Dale Sweet reviewed the vouchers.

MCFDOA: Treasurer Robert Kuhls reported no meeting will be held in October. The next meeting will be November 15, 2018, in North Greece. The Treasurers Report for September, 2018, was handed out.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Fire Commissioners reviewed Planning board application 2018-14P – 219 Wardell Road. No issues or concerns were found with the application. Secretary Colleen Statskey will send a letter to the Planning Board.

The Fire Commissioners reviewed Planning board application 2018-15P – corner of Kavanaugh and Works Road. No issues or concerns were found with the application. Secretary Colleen Statskey will send a letter to the Planning Board.

LEHIGH TRAIL/MONROE COUNTY PARKS: No report.

PERSONNEL RELATIONS: No report.

PROCEDURES AND OPERATIONS: The Fire Commissioners discussed the Sexual Harassment Prevention Policy.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3 to 0 to adopt the Sexual Harassment Prevention Policy.

Secretary Colleen Statskey will send out the adopted Sexual Harassment Prevention Policy to all members.

The Fire Commissioners discussed the Electronic Media Policy and was sent out to the membership on September 5, 2018, with no responses.

INFORMATION SYSTEMS: Commissioner Scott Goodman discussed the setting up of the new server.

APPARATUS: No report.

OLD BUSINESS: Commissioner Dale Sweet discussed all 3 quotes obtained from Lumalon, Power Management, and Canal Town Electronic in detail to upgrade lighting to LED.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet and approved 3-0 to contract Lumalon in Pittsford, NY to upgrade all lighting to LED.

The Annual Backflow Prevention Test needs to be completed by October 31, 2018. Secretary Colleen Statskey will contact Commissioner Michael Terzo to confirm his recommendation to contact Miller Plumbing for the Annual Backflow Prevention Test.

NEW BUSINESS:

Commissioner's Election: The Commissioners discussed the 2019 Commissioner's Election.

Chairman Robert Faugh offered the following resolution to appoint the Board of Elections.

WHEREAS, Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS, a register of eligible Fire District voters must be prepared prior to the Fire District elections; and

WHEREAS, such register shall be prepared from names of persons who have registered with the County Board of Elections;

NOW THEREFORE, BE IT RESOLVED, that the following resident electors of the Rush Fire District are hereby appointed to constitute the Rush Fire District Board of Elections for the 2019 Annual Fire District election:

Chairman: Alice Hoh
Ballot Clerk: Ann Marie Miller
Election Inspectors: Mary Ann Jakubowicz

AND BE IT FURTHER RESOLVED, that the Chairperson, Election Inspectors, and Ballot Clerk be compensated in the amount of \$30.00 each for their services in preparing the registration records and attendance at the annual election;

AND BE IT FURTHER RESOLVED, that in case any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors;

AND BE IT FURTHER RESOLVED, that, if clerical help is deemed necessary, the Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairperson of the Fire District Board of Elections;

AND BE IT FURTHER RESOLVED that the Annual Election for Fire Commissioner will take place on Tuesday, December 11, 2018, between the hours of 6 PM to 9 PM at the Rush Fire Station, located at 1971 Rush-Mendon Road, Rush, New York.

Upon motion made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet and approved 3-0 to hold the Rush Fire Commissioner's Election on Tuesday, December 11, 2018, from 6 to 9 PM at the Rush Fire Station located at 1971 Rush-Mendon Road, Rush, New York.

A motion was made by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman and approved 3 to 0 to adopt the Rush Fire District 2019 Final Budget of \$356,420.00.

Room Rentals:

Jim Princehorn would like to use the large meeting room on Saturday, November 10, 2018, from 3:00 pm to 7:00 pm, for a Harvest dinner.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3-0 the use of the large meeting room on Saturday, November 10, 2018, from 3 pm to 7:00 pm, for a Harvest dinner.

Jim Princehorn would like to use the large meeting room on Saturday, December 1, 2018, from 9:00 AM – 2:00 PM.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3-0 the use of the large meeting room on Saturday, December 1, 2018, from 9:00 AM – 2:00 PM.

Red Cross would like to use the large meeting room on Wednesday, January 2, 2019 and Wednesday, July 24, 2019, for their Blood Drives.

A motion made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3-0 the use of the large meeting room on Wednesday, January 2, 2019, and Wednesday, July 24, 2019, for their Blood Drives.

Cub Scout Pack 134 would like to use the large meeting room for den meetings dates listed below:

Wednesday 10/17/2018 6:30 pm - 7:30 pm
Wednesday 11/7/2018 6:30 pm - 7:30 pm
Wednesday 11/28/2018 6:30 pm - 7:30 pm
Wednesday 12/12/2018 6:30 pm - 7:30 pm
Wednesday 1/9/2019 6:30 pm - 7:30 pm
Wednesday 1/23 /2019 6:30 pm - 7:30 pm
Wednesday 2/6 /2019 6:30 pm - 7:30 pm
Wednesday 2/27/2019 6:30 pm - 7:30 pm
Wednesday 3/6/2019 6:30 pm - 7:30 pm
Wednesday 3/20/2019 6:30 pm - 7:30 pm
Wednesday 4/3/2019 6:30 pm - 7:30 pm
Wednesday 4/24/2019 6:30 pm - 7:30 pm

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3-0 to approve the use of the large meeting room on the dates listed above from 6:30 pm – 7:30 pm.

The Girl Scouts would like to use the small meeting room every 2nd and 4th Thursday from January, 2019 to June, 2019 and then resume from September, 2019 to December, 2019.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet, and approved 3-0 to approve use of the small meeting room every 2nd and 4th Thursday from January, 2019 to June, 2019 and then resume from September, 2019 to December, 2019.

The Rush Henrietta Cross Country Team would like to use the large and small meeting rooms on Sunday, December 9, 2018, from 11:00 AM to 5 PM, for their team banquet.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Dale Sweet and approved 3 to 0 to approve the use of the large meeting room on December 9, 2018, from 11:00 AM – 5 PM, for their team banquet.

Commissioner Scott Goodman discussed the Fire District needs to hire an administrator or part-time firefighters for Monday thru Friday days. There was an EMS call today with no response at a reasonable amount of time. This was discussed by the Fire Commissioners.

Commissioner Scott Goodman, made a motion to adjourn the meeting. The motion was seconded by Commissioner Dale Sweet and approved 3 to 0 to close the meeting. It was adjourned by common consent at 9:17 PM.

Respectfully submitted,

Colleen Statskey
District Secretary