

RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS
1971 Rush-Mendon Road, Rush, New York 14543
Unapproved Minutes – June 19, 2018

Roll Call: Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

Present: Commissioners Robert Faugh, Michael Terzo, Scott Goodman, Dale Sweet, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Absent: Commissioners Lawrence Meston.

Representing the Rush Fire Department was Chief James McNeil and 1st Assistant Chief Jon Faugh, 2nd Assistant Chief Joseph Watlack (7:22 pm) and President Duane Fanning.

Representing the Town of Rush: Councilman Gerry Kusse.

REPORT FROM THE TOWN: Councilman Kusse reported that he was absent from the meeting of May 15, 2018 due to illness. The Highway Superintendent and the Town Supervisor have arranged for an engineering study on the flooding issue in the hamlet to be done soon. The fair grounds at the Rush Riverside Refuge will have a temporary water supply for the Monroe County Fair in August.

APPROVAL OF MINUTES: The Minutes of May 15, 2018, were approved as written.

A motion was made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet and approved 4-0 to accept the Minutes of May 15, 2018.

AREAS OF CONCERN:

COMMUNICATIONS: None.

FIRE MARSHAL: Chief James McNeil reports that Fire Marshal, Rick Tracy, is in contact via email with the 3 Chiefs alerting them when Wildwood Country Club is conducting their burning. The fire alarm at Leary Elementary is being worked on for false alarm.

NEW EQUIPMENT: Commissioner Robert Faugh reported 584 will now have a Hirsch tool that was donated by a Town of Rush citizen.

TRAINING: Chief James McNeil reported at recruit class they discussed the online training NY State Firefighter 1 Class will no longer be used.

HOUSE #1: Commissioner Dale Sweet obtained a quote for upgrading to LED efficiency lighting inside and outside \$7500.00 with a National Grid rebate at \$4500.00 from Lumalon. Commissioner Dale Sweet will obtain another quote. The Ladies Auxiliary received a donation refrigerator and Commissioner Robert Faugh cleaned out the area next to the dryer for the refrigerator.

HOUSE #2: Commissioner Michael Terzo discussed the gutters need to be cleaned. The weeds/landscaping needs to be taken care of.

VEHICLE & EQUIPMENT MAINTENANCE: Commissioner Michael Terzo spoke to Har-Rob regarding the gauges on 588 not working correctly. A tech will be sent out to look at the gauges. The tail light flashing when the turn signal flashes is normal functioning. Commissioner Robert Faugh reported all ladders were inspected on June 15, 2018. All passed with minor repairs to 583 extension ladder.

SAFETY/OSHA: No report.

PHYSICALS: No report.

PHYSICAL FITNESS: No report.

EMS, 911, STREET DIRECTORY: Commissioner Robert Faugh discussed the procedures he found that are not covered in the SOG's, mental hygiene arrest and transporting victims home in the ambulance verses a fire truck. Monroe County Deputies should be transporting victims/patients home. Commissioner Scott Goodman to purchase new Narcan for the ambulance.

INVENTORY, INSPECTION & INSPECTION DINNER: No report.

LEGISLATION: None.

INSURANCE AND GROUP LIFE INSURANCE: Treasurer Robert Kuhls reported Zachary Bucci was added to the policy. Treasurer Robert Kuhls asked if Military Leave members should be removed. The Commissioners discussed Military members and Treasurer Robert Kuhls will remove Matthew Vancuran.

MEMBERSHIP: A motion made by Commissioner Robert Faugh, seconded by Commissioner Scott Goodman and approved 4 to 0 to accept Jennifer Krenzer new member application who resides at 7615 East River Road, Rush, NY, 14543, pending background check.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Scott Goodman and approved 4 to 0 to accept Laurie Schreiber new member application who resides at 51 Oak Street, Avon, NY 14414, pending background check.

PUBLICITY: Commissioner Robert Faugh reported his submission to the Rush Town Newsletter.

BILLS:

JUNE 2018 – INVOICES – GENERAL FUND ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2018-125	34.465	Utilities	Verizon – Cellular phones	\$439.12
2018-126	34.463a	Utilities	Monroe County Water Authority – Water service Sta. 1	96.98
	34.463b	Utilities	Monroe County Water Authority – Water service Sta. 2	22.23
2018-127	34.462a	Utilities	National Grid -Electric Sta.1	487.78
	34.462b	Utilities	National Grid -Electric Sta.2	60.96
2018-128	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (June)	44.88
2018-129	34.461a	Utilities	RG&E – Gas service Sta.1	140.21
	34.461b	Utilities	RG&E – Gas service Sta.2	31.93
2018-130	34.427	Copier Repl/Lease	LEAF – Copier lease	124.86
2018-131	34.428	EMS Charting	emsCharts, Inc. - EMS Charts	113.00
2018-132	9088.8	Benefits	VESO Life – Group Life Ins. (prem. July)	555.50
2018-133	9040.8	Benefits	NYSIF Workers Compensation – Workers Comp insurance	277.12
	9045.8	Benefits	NYSIF Workers Compensation – VFBL insurance	27499.00
2018-134	34.442d	Personal Protective Equip.	Cardmember Service – Amount due after credit applied (Vest)	161.83
2018-135	34.441e	Fire Vehicles	City Electric Company, Inc. - 1 circuit breaker (R588)	17.17
2018-136	3410.27	EMS Supplies	Jackson Welding & Gas Products – EMS supplies	27.13
2018-137	34.471	Equipment Fuel	Town of Rush Highway Dept. - Equipment fuel (1/1/18 to 5/21/18)	971.76
2018-138	34.442k	Rescue	Rescue Gear – 1 System AZTEK proseries CMC & 4 Omni block	686.00
2018-139	34.442d	Personal Protective Equip.	Fire & Rescue Products – Fire gloves	157.00
2018-140	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc. - Floor cleaning Sta. 1 (May)	200.00
2018-141	34.432a	Travel	Tyler Grillo – Mileage & parking at PA Fire Expo (May 19 & 20, 2018)	283.24
2018142	34.421	Software Ser. Agt-Alpine	Alpine Software Corp – RedNMX on site training	240.00
		Software Ser. Agt-Alpine	Alpine Software Corp – RedNMX mobile dispatch (remaining balance)	957.50
2018143	34.421	Software Ser. Agt-Alpine	Alpine Software Corp – RedNMX additional mobile licenses	1580.00
2018-144	34.421	Software Ser. Agt-Alpine	Alpine Software Corp – RedNMX additional mobile licenses	1580.00
2018-145	34.422a	IT Personnel	Kables Computer Services – IT Support semi annual renewal	1500.00
2018-146	34.441b	Fire Vehicles	Har-Rob Fire Apparatus – Suction bearing kit	55.00
2018-147	34.424	Data Line	Time Warner Cable – Data Line Sta. 1	\$29.95
	34.464	Utilities	Time Warner Cable – Telephones Sta. 1 & 2	354.82
2018-148	34.465	Utilities	Verizon – Cellular phones	858.90
			TOTAL	\$37,973.87

Following a final review of the June 2018 General Fund Invoices, Vouchers #2018-125 through #2018-148, Commissioner Michael Terzo made a motion, seconded by Commissioner Scott Goodman and approved 4 to 0 to pay the vouchers in the amount of \$37,973.87.

Commissioner Michael Terzo reported Verizon double charged for a new cell phone. Commissioner Michael Terzo will contact Verizon regarding the double charge.

The vouchers were reviewed by Commissioner Scott Goodman and Commissioner Dale Sweet.

MCFDOA: Treasurer Robert Kuhls and Commissioners Robert Faugh will be attending the next meeting on Thursday evening.

LONG RANGE PLANNING: No report.

STATE SCHOOL AT INDUSTRY: No report.

PLANNING BOARD: The Commissioners reviewed application 2018-01P: 315 Kavanaugh Road. The Board has no issues with this application.

The Commissioners reviewed application 2018-02P: 8015 East River Road. The Board has no issues with this application.

The Commissioners reviewed application 2018-03P: 625 and 655 Honeoye Falls-Five Points Rd. The Board has no issues with this application.

The Commissioners reviewed application 2018-04P: 226 Jeffords Road. The Board has no issues with this application.

The Commissioners reviewed application 2018-05P: Kavanaugh Road. The Board has no issues with this application.

The Commissioners reviewed application 2018-06P: David subdivision. The Board has no issues with this application.

Secretary Colleen Statskey will send approval letters to the Planning Board on all of the applications listed above.

Chief James McNeil discussed a concern regarding new construction on West Rush Road near Fishell Road and a pipe under the driveway that could be washed away and cause flooding during heavy rains.

LEHIGH TRAIL/MONROE COUNTY PARKS: None.

PERSONNEL RELATIONS:

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4 to 0 to go into Executive Session at 7:47 PM.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4 to 0 to end Executive Session at 8:56 PM.

PROCEDURES AND OPERATIONS: Commissioner Scott Goodman passed out the Draft Rush Fire District General Discipline Procedures and Firefighters, Draft Rush Fire District General Discipline Procedures for the Chief and Draft Rush Fire District General Personnel Policy that was given out by Attorney Peter Weishaar. These procedures were reviewed and discussed by the Fire Commissioners.

A motion was made by Commissioner Scott Goodman, seconded by Commissioner Michael Terzo, and approved 4 to 0 to adopt the Draft Rush Fire District General Discipline Procedures and Firefighters, Draft Rush Fire District General Discipline Procedures for the Chief and Draft Rush Fire District General Personnel Policy that was given out by Attorney Peter Weishaar.

INFORMATION SYSTEMS: Commissioner Michael Terzo to purchase a new server at a cost of \$1200.00 to take care of access issues. Commissioner Michael Terzo reported Time Warner ran a brand new cable from the pole across the street all the way back with new modem. Wind/rain storm yesterday and there was no loss of internet. The phone number for the smart phone in the radio room is 585-315-0359. Two blue tooth devices have been added and will be in the USB port which will go into a hot spot to take care of the internet. Kables IT will at some point upgrade the routers.

APPARATUS: No report.

OLD BUSINESS:

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4 to 0 to purchase a 20 ft. x 8 ft. Averdi Gray Storage Container \$4030.00 with shipping downsizing from last month 40 ft. x 8 ft., approved storage container.

NEW BUSINESS:

Commissioner Michael Terzo reported Turnout Express will be doing Gear Inspection. They will pick up gear to be washed, inspected and repaired effective July 2, 2018, \$41.50 per coat and \$41.50 per pant.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Robert Faugh and approved 4 to 0 to have Turnout Express do the Gear Inspection at \$41.50 per coat and \$41.50 per pant.

Secretary Colleen Statskey will email Commissioner Lawrence Meston regarding possible cost coverage by the insurance company for the Gear Inspection.

The Commissioners discussed to Chief James McNeil that a verbal conversation be given to each individual firefighter involved in the West Rush Incident. A temporary letter of incident will be put into their personnel file and then removed after 18 months.

A motion made by Commissioner Dale Sweet, seconded by Commissioner Scott Goodman and approved 4 to 0 that Chief James McNeil that a verbal conversation be given to each individual firefighter involved in the West Rush Incident. A temporary letter of incident will be put into their personnel file and then removed after 18 months.

Commissioner Scott Goodman will compose follow up response letters to Firefighter Zachary Dubois and Firefighter Josh Gretzinger for Secretary Colleen Statskey to send out.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Scott Goodman and approved 3 to 0, Commissioner Michael Terzo abstained from the vote to send follow up response letters to Firefighter Zachary Dubois and Firefighter Josh Gretzinger.

Room Rentals:

Joe Watlack would like use of the large meeting room on Saturday, November 3, 2018 for a baby shower.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Dale Sweet, and approved 4 to 0 the use of the large meeting room on Saturday, November 3, 2018, for a baby shower.

Jim Princehorn would like use of the large meeting room on Saturday, August 11, 2018 from 12:00 PM – 6:00 PM for a birthday party.

A motion made by Commissioner Michael Terzo, seconded by Commissioner Dale Sweet, and approved 4 to 0 the use of the large meeting room on Saturday, August 11, 2018, for a birthday party.

Treasurer Robert Kuhls presented the Board with the Treasurer's report for May, 2018.

Commissioner Michael Terzo made a motion, which was seconded by Commissioner Dale Sweet and approved 4 to 0 to end the meeting. The meeting was adjourned by common consent at 9:20 PM.

Respectfully submitted,

Colleen Statskey
District Secretary