

**RUSH FIRE DISTRICT, BOARD OF FIRE COMMISSIONERS**  
**1971 Rush-Mendon Road, Rush, New York 14543**  
**Unapproved Minutes – May 16, 2017**

**Roll Call:** Chairman Robert Faugh called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**Present:** Commissioners Robert Faugh, Michael Terzo, Dale Sweet, Lawrence Meston, Scott Goodman, Treasurer Robert Kuhls and Secretary Colleen Statskey.

Representing the Rush Fire Department was Chief James McNeil, Captain Joe Watlack, and Andrew Socola.

Representing the Town of Rush was Councilman Gerry Kusse.

**REPORT FROM THE TOWN:** Councilman Gerry Kusse reported the Monroe County Fair 2017 will be held at the Rush Riverside Refuge property at 6565 East River Road. The Town Board has approved a change to the Zoning Code Section 120-57, the code expands the recreational vehicles ordinance to move the line from the rear of the dwelling to the front of the dwelling.

**APPROVAL OF MINUTES:** The Minutes of April 18, 2017, were approved with a correction made under *New Business to read approved 4 to 0 to allow the 4 in 1 weight machine to be placed in the work out room in House #1.*

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Michael Terzo and approved 5-0 to accept the Minutes of April 18, 2017, with a correction made under *New Business to read approved 4 to 0 to allow the 4 in 1 weight machine to be placed in the work out room in House #1.***

**AREAS OF CONCERN:**

**COMMUNICATIONS:** None.

**FIRE MARSHAL:** No report.

**NEW EQUIPMENT:** Commissioner Michael Terzo has 2 proprietary quotes Churchville Fire Equipment and ElizaCo, Inc. for 5 inch hose replacement for 584 with stenciling. 15 lengths of 100 feet, 2 lengths of 25 feet, 1 length of 50 foot.

**A motion was made by Commissioner Dale Sweet, seconded by Commissioner Lawrence Meston and approved 5-0 to accept the Churchville Fire Equipment quote of 15 lengths of 100 feet \$11,235.00, 2 lengths of 25 feet \$758.00, 1 length of 50 foot \$465.00 for a total of \$12,458.00, Snap-Tite 1500 feet 5 inch hose replacement for 584.**

**TRAINING:** Commissioner Robert Faugh reported members are qualified and up to date.

**A motion was made by Commissioner Robert Faugh, seconded by Lawrence Meston and approved 5-0 to accept all members who would like to attend the NY State Annual Conference and 2017 Fire Expo.**

Chief James McNeil reported Captain Joe Watlack and Firefighter Eric McNeil have completed Swiftwater Tech Class.

**HOUSE #1:** Commissioner Lawrence Meston working on the septic tank pump. Commissioner Michael Terzo will contact LeFrois to set up a meeting to discuss the addition to House #1. Commissioner Michael Terzo will obtain 2 quotes from Empire Fence, Inc. and NY State Fence. Commissioner Dale Sweet to obtain quotes for the cracks and sealing of the parking lot.

**HOUSE #2:** Commissioner Robert Faugh cleaned and purchased a new toilet seat. Commissioner Michael Terzo will obtain 2 quotes for a new generator. Chief James McNeil reset the timer on the night light. Commissioner Lawrence Meston has contacted 4 contractors regarding quotes on bushes/scrubs on the west side of the building.

**VEHICLE & EQUIPMENT MAINTENANCE:** Commissioner Michael Terzo will contact Har-Rob regarding oil dripping, 584 went out for 2 recalls on power steering cooler and the split rail replacement came back with oil dripping. Commissioner Robert Faugh reported Har-Rob replaced a fuse on 582, lights not working correctly. Commissioner Michael Terzo will have Har-Rob look at 582. Chief James McNeil sent out an email to members to not put anything back on any apparatus if any type of item was removed off the apparatus. Commissioner Scott Goodman had the oil changed on 589. The battery light is intermittent. Commissioner Scott Goodman will keep an eye on the batteries.

Commissioner Michael Terzo reported Assistant Chief Mike Terzo, Jr. is working on updating the Cyna Kit for the rescue truck.

**SAFETY/OSHA:** No report.

**PHYSICALS:** Secretary Colleen Statskey reported interior Firefighter Josh Eggleston physical is overdue. A suspension letter will be sent to Firefighter Josh Eggleston certified mailing.

**PHYSICAL FITNESS:** No report.

**EMS, 911, STREET DIRECTORY:** Commissioner Scott Goodman to obtain scripts for Albuterol, Epinephrine and Narcan to keep in the safe.

**INVENTORY, INSPECTION & INSPECTION DINNER:** No report.

**LEGISLATION:** None.

**INSURANCE AND GROUP LIFE INSURANCE:** Treasurer Robert Kuhls reported Safety Group 497, 30% premium dividend, VFBL dividend check at \$8128.90, Workers Compensation \$83.16 for a total of \$8212.06, these checks will be deposited in the bank.

**MEMBERSHIP:** Commissioner Dale Sweet reported Explorer Joshua Gretzinger was given a physical form packet and application is in the process.

**PUBLICITY:** Commissioner Robert Faugh discussed his submission to the Rush Town Newsletter.

**BILLS:**

MAY 2017 – INVOICES – GENERAL FUND  
ACCOUNT

Voucher	Account Code	Disbursement Account	Name of Vendor and Description	Invoice Amount
2017-140	34.465	Utilities	Verizon Wireless – Cellular phones	\$441.23
2017-141	34.462a	Utilities	National Grid – Electric Sta. 1	442.12
	34.462b	Utilities	National Grid – Electric Sta. 2	100.3
2017-142	34.461a	Utilities	RG & E – Gas Service Sta. 1	371.60
	34461b	Utilities	RG & E – Gas Service Sta. 2	83.58
2017-143	34.451n	Maintenance Facilities	Coakley Disposal Service, Inc. - Waste removal (May 2017)	44.00
2017-144	34.428	EMS Charting	emsCharts, Inc. - EMS Charts (May 2017)	113.00
2017-145	9088.8	Benefits	VESO Life – Group Life Ins. (June 2017)	525.85
2017-146	34.426	Copier Repl/Lease	Xerox Financial Services – Copier Lease	210.85
2017-147	34.452d	Maintenance Facilities	Commerical PowerSystems, LLC – Standby Generator (Sta. 2)	303.24
2017-148	34.471	Equipment Fuel	Town of Rush Highway Department- Equip fuel 12/13/2016 to 4/17/2017	759.97
2017-149	34.442d	Personal Protective Equip	Churchville Fire Equipment Corp. - 5 prs Pull on boots	1495.93
2017-150	34.433	Uniforms	Weider's Hardware – UPS Shipping	19.82
	34.451f	Maintenance Facilities	Weider's Hardware – Bolts Lawn Mower	1.19
2017-151	34.442d	Personal Protective Equip	Municipal Emeergency Systems, Inc. - 1 pr boot	115.61
2017-152	34.451a	Maintenance Facilities	Scott Goodman – 1 Sentry Safe for medication locker	107.99
2017-153	3410.27	EMS Supplies	Moore Medical LLC – EMS Supplies	102.38
2017-154	34.451f	Maintenance Facilities	Doyle Security Systems. Inc. - Re-key T handle, 16keys, code key	50.00
2017-155	9089.8	Benefits	Health Works – 3 FFPhysicals (B. Faugh, D. Pfersick, R.Pfersick)	841.75
2017-156	34.431	Meeting Expenese	Monroe County Fire District Officers Association – Meeting expense (7)	412.00
2017-157	34.442d	Personal Protective Equip	Rescue Source – Heavy Duty equipment bag	290.00
2017-158	34.433	Uniforms	Uniform Express – EMS pant & operator belt	99.94
2017-159	34.451b	Maintenance Facilities	Morico Floor Cleaning Systems, Inc – Floor cleaning sta. 1(Apr 2017)	200.0
2017-160	34.441j	Fire Vehicle	Bucci's Auto by Bob – Oil, lub, filter (A589)	32.95

2017-161	34.441k	Fire Vehicle	Har-Rob Fire Apparatus Svc. &Sls.,Inc. - Install lite bar on Asst. Chief veh	2423.88
2017-162	34.426	Copier Lease/Repl	Duplicating Consultants, Inc. - Networking agrerment, Printed copies	218.42
2017-163	3410.27	EMS Supplies	KMS Medical Products, LLC – EMS supplies (adult BVM,nasal airway etc)	62.89
2017-164	34.426	Copier Lease/Repl	LEAF – Copier lease(new unit)	124.86
2017-165	34.442d	Personal Protective Equip	DiVal Safety Equipment, Inc. - Safety glasses	181.20
2017-166	34.451f	Maintenance Facilities	Doyle Security Systems. Inc. - 4 keys	5.40
2017-167	3410.27	EMS Supplies	KMS Medical Products, LLC – EMS supplies (Splint, shears, AED pads	302.10
2017-168	34.491	Professional Services	Bernard P. Donegan, Inc. - Part II Annual Update Document Preparation	1111.77
2017-169	34.432a	Travel	Robert J. Faugh – Mileage to & from Har-Rob (Syracuse) 2 trips	213.87
2017-170	34.411	Office Expense	Cardmember Service – UPS postage	6.10
	34.451a	Maintenance Facilities	Cardmember Service – Maintenance Sta. 1	224.08
	3410.26	New Equipment Chiefs	Cardmember Service – Maintenance Sta. 1	150.49
	34.433	Uniforms	Cardmember Service – Uniforms	174.00
	34.432b	Training	Cardmember Service – Training	151.46
	34.451b	Cleaning Suplies	Cardmember Service – Cleaning supplies Sta.1	36.27
	34.452b	Cleaning Suplies	Cardmember Service – Cleaning supplies Sta.2	18.80
	34.452f	Maintenance Facilities	Cardmember Service – Repairs	14.88
	34.446	Misc./Others	Cardmember Service – Bottle water	429.43
	34.441k	Fire Vehicle	Cardmember Service – Mounting bolts	14.35
	34.465	Utilities (Verizon)	Cardmember Service – Tablet covers	251.04
	34.471	Equipment Fuel	Cardmember Service – Fast trac (fuel)	22.60
	34.442d	Personal Protective Equip	Cardmember Service – Dicks Sporting goods, Bass Pro Shops	767.93
2017-171	34.433	Uniforms	Uniform Express – EMS pant & operator belt (W. Stanton)	79.94
2017-172	34.424	Data Line	Time Warner Cable – Data line, Sta. 1	29.95
	34.464	Telephone	Time Warner Cable – Telephones Sta. 1 & 2	353.24
2017-173	34.433	Uniforms	Starr Uniform – Dress uniforms	5186.00
2017-174	34.433	Uniforms	Starr Uniform – Dress uniforms	78.00
2017-175	34.432a	Travel	Eric McNeil -Mileage to & from Swift Water Rescue Class (Auburn, NY)	270.06
2017-176	34.423b	Training	Andrew Socola – Step Conference	175.00
	34.432a	Travel	Andrew Socola – Mileage to & from Step Conference	40.66
	34.432c	Meals	Andrew Socola – Lunch – Step Conference	10.56
TOTAL				\$20,294.53

**Following a final review of the May 2017 General Fund Invoices, Vouchers #2017-140 through #2017-176, Commissioner Lawrence Meston made a motion, seconded by Commissioner Michael Terzo and approved 5 to 0 to pay the vouchers in the amount of \$20,294.53.**

The vouchers were reviewed by Commissioner Dale Sweet and Commissioner Scott Goodman.

Treasurer Robert Kuhls discussed a \$297.00 check received from Kevin Smith, credited to the EMS account for a return that was purchased in January, 2017.

**MCFDOA:** Treasurer Robert Kuhls discussed the dinner meeting on April 27<sup>th</sup> at Wildwood Country Club.

Treasurer Robert Kuhls gave the Commissioners the Treasurer's Report for April, 2017.

**LONG RANGE PLANNING:** No report.

**STATE SCHOOL AT INDUSTRY:** No report.

**PLANNING BOARD:** No applications at this time.

**LEHIGH TRAIL/MONROE COUNTY PARKS:** None.

**PERSONNEL RELATIONS:** None

**PROCEDURES AND OPERATIONS:** None.

**INFORMATION SYSTEMS:** Commissioner Michael Terzo reported he has spoken directly to Alpine Software and Kables IT Support, regarding MDT to the printer, printing too many pages. Commissioner Michael Terzo stated all four Chiefs have their tablets.

**APPARATUS:** No report.

**OLD BUSINESS:** Treasurer Robert Kuhls sent a letter of intent to Xerox regarding the copier. The Xerox copier contract is up on May 24, 2017. Treasurer Robert Kuhls requested the hard drive to be removed from the copier. Treasurer Robert Kuhls has straightened out the LEAF insurance on the new copier.

Commissioner Dale Sweet discussed for next month's meeting to think about Chief Residency residing in/out of the Rush Fire District.

Andrew Socola requested an update on his expense report that was submitted for \$226.22 for the 2017 Step Conference in Rochester, NY. The Fire Commissioners discussed pre-approval to attend any conferences, etc. have to be approved by the Board of Rush Fire Commissioners.

A motion made by Commissioner Robert Faugh, seconded by Commissioner Lawrence Meston, and approved 5 to 0 to allow and add to the vouchers Andrew Socola expense report of \$226.22 for 2017 Step Conference in Rochester, NY.

**NEW BUSINESS:**

**Room Rental:**

Supervisor Cathy Frank would like to use the large meeting room on June 10, 2017, from 6 – 8 PM and June 11, 2017, from 8 – 5 PM for a rain date place for the Design Charrette for the Town of Rush.

**A motion made by Commissioner Robert Faugh, seconded by Commissioner Michael Terzo, and approved 5 to 0 to allow the use of the large meeting room on June 10, 2017, from 6 – 8 PM and June 11, 2017, from 8 – 5 PM for a rain date place for the Design Charrette for the Town of Rush.**

Commissioner Michael Terzo reported ElizaCo, Inc. will not be distributing Morning Pride Turnout Gear. DiVal will be the new vendor. Akron Brass and Akron Brass Products ElizaCo., Inc. cannot sell any more.

Commissioner Dale Sweet made a motion, which was seconded by Commissioner Lawrence Meston and approved 5 to 0 to end the meeting. The meeting was adjourned by common consent at 8:25 PM.

Respectfully submitted,

Colleen Statskey  
District Secretary